

January 17, 2017
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session January 17, 2017 at 5:30 P.M. in the Commissioners Room at City Hall located at 104 E. Pleasant Street, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Julie Olt with Cynthiana Presbyterian Church presented the invocation.

JULIE OLT PRESENTED
THE INVOCATION

Mayor Smith read a proclamation declaring January 17, 2017 as Thomas McKee Day in the City of Cynthiana.

VISITORS

Mayor Smith made a motion to accept the proclamation proclaiming January 17, 2017 as Thomas McKee Day in Cynthiana. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

TOM MCKEE DAY
PROCLAMATION

Tom McKee stated that it is a great honor and he will cherish this forever.

Mayor Smith recognized Erman Kelly who is retiring after 18 years of service. The Mayor and Commissioner Griggs presented Erman with a certificate of appreciation. A reception was held prior to the Commission Meeting.

ERMAN KELLY
RETIREMENT &
CERTIFICATE OF
APPRECIATION

Mayor Smith reported that there are minutes to approve.

Commissioner Mattmiller made a motion to accept the minutes of the January 17, 2017 Regular Commission meeting. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 1/17/17
REGULAR MEETING
MINUTES

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read aloud the first reading of Ordinance #1555 regarding providing water service outside of city.

1st READING
ORDINANCE#1555
WATER SERVICE
OUTSIDE OF CITY

Commissioner Slade made a motion to accept the first reading of Ordinance #1555. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT
1st READING ORD
#1555

Attorney Lair read aloud the first reading of Ordinance #1556 Commonwealth of Kentucky Transportation Cabinet asking to make E. Pike Street from Church to Confederate no parking.

1st READING
ORDINANCE #1556
NO PARKING ON PIKE

Commissioner Slade made a motion to accept the first reading of Ordinance #1556. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT
1ST READING ORD
#1556

Attorney Lair read aloud the first reading of Ordinance #1557 Commonwealth of Kentucky Transportation Cabinet asking to make West Pleasant Street from River Road and the By-pass.

1ST READING ORD
#1557 PROHIBITING
PARKING ON W
PLEASANT ST

Commissioner Griggs made a motion to accept the first reading of Ordinance #1557. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Matt miller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT
1ST READING ORD
#1557

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 32,788.33

Water & Sewer Fund \$ 12,985.45

Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

CASH IN BANK

General Fund \$ 309,589.60

Water & Sewer Fund \$ 101,471.00

Municipal Road Aid Fund \$ 77,859.48

Commissioner Matt miller announced that Rental Property license applications have been mailed out and are due by February 15, 2017.

Commissioner Mattmiller reported that auditors have been here this week and were here before Christmas. This is required every year.

Commissioner Mattmiller reported that approximately 94% of 2016 property tax revenues have been collected. Past due statements will be mailed out in the next couple of weeks.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade reported that the police department is very close to implementing 4-10 hours shifts. This is something that we have been working on and it should help with morale. Commissioner Slade reported that officers have been doing walk arounds in neighborhoods to get the citizens and officers in contact with each other and that has been happening.

Commissioner Slade asked Chief Jay Sanders to explain about Self Contained Breathing Apparatus (SCBA). Chief Sanders stated that

this is something that needs to be handled right away. There are (9) units that have went out of service.

Commissioner Slade made a motion to advertise for (16) SCBA's. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO
ADVERTISE FOR SCBA'S
IN FIRE DEPT

Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE
REPORT

Commissioner Griggs thanked Erman Kelly for his service with the city.

Commissioner Griggs reported that we are still having problems with people moving out and putting furniture out and we are going to do some things to get the word out so citizens will know where to call to get these items picked up. Commissioner Griggs also reported that we have had some issues with the F-450 dump trucks and have got them back in service. It has cost more than expected for repairs and we have went over budget on this item but will cut back so as to stay on budget as a whole. Commissioner Griggs also reported that we have plenty of salt on hand.

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES
REPORT

Commissioner Judy thanked Todd Blanton and the Water Treatment Plant; she visited out there this week and took a tour and learned quite a bit.

Commissioner Judy reported the back wash pump should be installed later next week. We don't anticipate any problems with that.

BACK WASH
INSTALLATION
SCHEDULED
MODIFICATIONS TO
CHLORINE STORAGE

Modifications to the Water Plant chlorine storage building has begun. Chlorine will be stored in such a manner that provides safer access for employees.

Commissioner Judy announced that cost estimates are being obtained for replacing tube settlers at the WTP but due to the cost of replacing the back-wash pump only half of the tube settlers will be replaced this year.

Commissioner Judy reported that Brad Wright at the WWTP is scheduled to take his training and certification testing next week.

BRAD WRIGHT GOING
TO TEST FOR WWTP
OPER I

MAYOR'S REPORT

Mayor Smith announced that Commissioner Griggs and Commissioner Judy went to the three day Kentucky League of Cities Official's Academy and we appreciate that. Commissioner Griggs added that it was very informative. Commissioner Judy thanked the Commission for sending them.

COMM GRIGGS & JUDY
ATTENDED KLC
OFFICIALS ACADEMY

Mayor Smith made a motion to Commissioner Griggs to the Cynthiana-Harrison County Parks & Recreation Board. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

APPOINT COMM
GRIGGS TO P&R
BOARD

Mayor Smith encouraged the Commissioners to attend KLC Cities Day in Frankfort. ANNOUNCEMENTS

Mayor Smith announced that the two qualified applicants for the WSRP went out and purchased new vehicles which changed their credit score which made them ineligible. WESTSIDE REDEVELOPMENT PROJECT UPDATE

Mayor Smith reported that this is the biggest thing we have hanging out there. The City is probably going to have to build some spec houses and qualify applicants so that we don't have to pay back over a million dollars. Mayor Smith would like to have the Commission's approval to discuss the building of three houses. He stated that there is a local bank willing to finance the construction at zero financing or very low financing for the City. The Commission is all in agreement for the Mayor to obtain information to move forward with negotiations to build spec houses. BUILDING OF SPEC HOUSES

Mayor Smith announced that we have a draft of a Strategic Plan and would like to set up another workshop.

Commissioner Mattmiller made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried. ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor

1/17/2017