

Town of Sedalia
Planning Board Meeting

Planning Board Minutes for Thursday, January 17th, 2019

Meeting was called to order at 7:00PM by Planning Board Chairman Robert Jones followed by a Moment of Silence, Pledge of Allegiance, and Roll Call.

Members Present: Chairman Robert Jones, Marian Jeffries, and Monroe Smith

Members Absent: Vice-Chair Serita Faison, Sandra Hamlett, and Marie Martin

Agenda & Minutes Approval: Monroe Smith recommended the Agenda be approved. Marian Jeffries seconded. Motion Approved. Marian Jeffries recommended the January minutes be approved. Monroe Smith seconded. Motion Approved; with changes.

Business:

❖ **Module 12: Adult Businesses**

- The Planning Board was unable to view Module 12, due to the Internet being down.

❖ **Planning Board Member Changes**

- LaDonna Woodruff has resigned from her planning board position, due to relocation.
- Sandra Hamlett has informed the board that her service on the Planning Board could potentially end, due to caregiving.

The Planning Board Discussed the Board's Future Regarding Participation

- The board recommended several potential members, including Calvin Atkins, Will Dungee, Annie Williams, Ann Hunt, Duane Bryant, Jesse Walker, Stephen Brown, Charles Broadie, Annette Dickens, Tim & Cheryl Wilder, and Cheryl Summers, as well as the Charlotte Hawkins Brown staff members.
- The board suggested a calling post be recorded and fliers be posted and distributed to advertise, as well as an announcement be placed on the town website.

- The Town Assistant shared that Town Clerk Cam Dungee advised the board to encourage young participants.
 - Chairman Jones expressed a desire to see participants receive certification.

- The board discussed reasons why people should want to serve on the board.
 - Residents caring about growth
 - Residents desiring to help develop the community as a place where people would want to live.
 - Residents wanting to get involved

- Marian Jeffries suggested an option for Sandra Hamlett to continue her service on the board during meetings, via conference call.
 - The board discussed checking the By-Laws, voting, and running the idea by the Council.

- Chairman Jones recommended potential board members have access to electronics.

- The board discussed a new attendance policy.
 - Roll Call would be documents; after 3 consecutive absences, members would lose their positions; unless excused.

- The board outlined an agenda for the next Planning Board Meeting in anticipation of upcoming candidates.
 - Compile a list of attendees, which includes emails, phone numbers, and physical address, as well as post office box.
 - Thank everyone for coming and have them fill out info.
 - Potential members will be asked to introduce themselves and share why they wish to participate.
 - Let the candidates know that the participants info would be reviewed and they would receive a call regarding where the board is at in the process.

- The Planning Board plans to make a decision based off appearance and presentation.

- The board made plans to check with members to ensure that all are committing and continuing service.
- The board will have an unlimited number of alternates.
- Town Assistant Denise James inquired about Planning Board stipends.
 - The Planning Board discussed the possibility of stipends/incentives.
 - The Board considered creating a formal letter of recommendation to the Council.

Citizen Concerns: There were no citizen concerns.

Information Sharing: The board discussed the state of the Planning Board during the Business segment of the meeting.

Wrap Up

Office Assistant Denise James provided a recap of the items discussed during the meeting.

Announcements:

Agenda Meeting, January 28, at 7p.m.

Town Hall Meeting, February 04, at 7p.m.

Planning Board Meeting, February 21, 7p.m.

NCAZO Mid-Winter Workshop, Feb. 17th-19th 2019, at Embassy Suites in Cary, NC

Chairman

Date