

November 5, 2019
Regular Commission Meeting

<p>The City of Cynthiana Board of Commissioners met in regular session November 5, 2019 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.</p> <p>Mayor Smith called the meeting to order.</p>	<p>CALL TO ORDER</p>
<p>Mayor Smith presented the invocation.</p>	<p>INVOCATION MAYOR SMITH</p>
<p>Commissioner Griggs made a motion to accept the October 15, 2019 regular meeting minutes. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>APPROVE MINUTES October 15, 2019 REGULAR</p>
<p>Mayor Smith recognized Attorney Lair.</p> <p>Attorney Lair read Resolution 2019-6 authorizing Mayor Smith and Clerk Hutchison to sign documents needed for financing with Kentucky Infrastructure Authority relating to the Eastside Pressure Project.</p> <p>Commissioner Slade made a motion to adopt Resolution 2019-6. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p> <p>Attorney Lair read Resolution 2019-7 approving a memorandum of agreement with Commonwealth of Kentucky Transportation Cabinet for a \$230,000 Bridge Street Storm Drain Improvement Project.</p> <p>Commissioner Griggs made a motion to adopt Resolution 2019-7. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.</p> <p>Attorney Lair read Resolution 2019-8 accepting Stokely Bridge into the City of Cynthiana official road system.</p> <p>Commissioner Mattmiller made a motion to adopt Resolution 2019-8. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.</p>	<p>LEGALS</p> <p>RESOLUTION 2019-6</p> <p>RESOLUTION 2019-7</p> <p>RESOLUTION 2019-8</p>

<p>Mayor Smith reported that based on the opportunity presented by the Broadband survey and recommendation from the Bluegrass Area Development District, a Request for Proposal has been prepared.</p> <p>Mayor Smith made a motion to publish a Request for Proposal (RFP) for a partner to work with the city to bring broadband service to the City. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.</p>	<p>MAYORS REPORT</p> <p>MOTION TO PUBLISH RFP FOR BROADBAND SERVICES</p>						
<p>Mayor Smith recognized Commissioner Mattmiller.</p> <p>Commissioner Mattmiller made a motion to pay the following bills:</p> <table data-bbox="147 814 997 935"> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 279,808.20</td> </tr> <tr> <td>Water & Sewer Fund</td> <td style="text-align: right;">\$ 165,634.05</td> </tr> </table> <p>Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	General Fund	\$ 279,808.20	Water & Sewer Fund	\$ 165,634.05	<p>FINANCE REPORT</p> <p>PAYABLES REPORT</p>		
General Fund	\$ 279,808.20						
Water & Sewer Fund	\$ 165,634.05						
<p>Commissioner Mattmiller reported cash in bank.</p> <table data-bbox="147 1212 997 1333"> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 154,562.41</td> </tr> <tr> <td>Water & Sewer Fund</td> <td style="text-align: right;">\$ 97,896.75</td> </tr> <tr> <td>Municipal Road Aid Fund</td> <td style="text-align: right;">\$ 178,647.42</td> </tr> </table>	General Fund	\$ 154,562.41	Water & Sewer Fund	\$ 97,896.75	Municipal Road Aid Fund	\$ 178,647.42	<p>CASH IN BANK</p>
General Fund	\$ 154,562.41						
Water & Sewer Fund	\$ 97,896.75						
Municipal Road Aid Fund	\$ 178,647.42						
<p>Mayor Smith recognized Commissioner Slade.</p> <p>Commissioner Slade made a motion to offer employment to an individual as a part-time telecommunicator contingent upon successful completion of all pre-employment requirements. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to change the status of Telecommunicator Josh Hatfield from part-time to full-time effective 10/31/2019. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to change the status of Telecommunicator Kendra Jones from part-time to full-time effective 10/31/2019. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to accept the resignation of Sergeant Vance Meighan effective 10/20/2019. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>PUBLIC SAFETY REPORT</p> <p>MOTION TO OFFER EMPLOYMENT TO PT TELECOMMICATOR</p> <p>CHANGE STATUS OF JOSH HATFIELD FROM PT TO FT</p> <p>CHANGE STATUS OF KENDRA JONES FROM PT TO FT</p> <p>ACCEPT RESIGNATION OF SGT. VANCE MEIGHAN</p>						

<p>Commissioner Slade made a motion to accept the resignation of Telecommunicator Brittany Murphy effective 11/12/2019. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to change the status of Police Social Worker Samantha Dubois from full-time to part-time effective 11/15/2019. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Slade made a motion to rescind the offer of employment to an individual as a police officer recruit for unsuccessfully completing pre-employment requirements. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>ACCEPT RESIGNATION OF B MURPHY</p> <p>CHANGE STATUS OF SAMANTHA DUBOIS FROM FT TO PT</p> <p>RESCIND OFFER OF EMPLOYMENT TO POLICE OFFICER RECRUIT</p>
<p>Mayor Smith recognized Commissioner Griggs.</p> <p>Commissioner Griggs reported fall Brush removal will conclude this week. We are working on a plan to pick up brush, details will come later. Commissioner Griggs announced Leaf Pickup will begin next week. Please place leaves near the street being mindful to not block sidewalks and curb line drainage. PLEASE DO NOT PLACE GRASS CLIPPINGS, ROCK OR STICKS IN THE LEAVES. Rocks and sticks are hazards to employees and can cause extensive equipment damage.</p> <p>Commissioner Griggs made a motion to offer employment to 2 individuals for Maintenance worker I positions contingent upon successful completion of all pre-employment requirements. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Griggs made a motion to authorize the Mayor to sign an agreement to contract with Ky Engineering group to proceed with a site plan and construction estimate for the new public works headquarters site. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.</p>	<p>PUBLIC WORKS REPORT</p> <p>MOTION TO OFFER EMPLOYMENT TO (2) INDIVIDUALS AS MAINTENANCE WORKERS</p> <p>AUTHORIZE MAYOR TO SIGN AGREEMENT TO CONTRACT W/ KY ENGINEERING GROUP – PLAN AND CONSTRUCTION ESTIMATE PW BLDG</p>
<p>Mayor Smith recognized Commissioner Judy.</p> <p>Commissioner Judy reported:</p> <p>The a/c unit vents were cut in for the upper floor water plant electrical control room. The Mill Street waterline replacement project will be complete this week. Temporary asphalt will be placed as weather allows. This street will be milled and a new asphalt surface will be laid in 2020. The main licking pump will be taken out of service and winterized until next season in the next week. A water main break was repaired at the intersection of Grandview and Charlotte and also service lines were repaired on Elm Street. A water service line project will be underway for Elm Street next week.</p>	<p>PUBLIC UTILITIES REPORT</p>

<p>With the heavy rains and inflow into the system, crews are repairing damage to lift stations throughout the wastewater system. A project with Harrison sewer district is in planning stages to correct and combat the H2S problem that is occurring in the Northside lines and creating the odor problem at Ware and Ammerman properties. The wastewater plant has been winterized and is under cold weather operation.</p> <p>Mayor Smith reported that the December 3, 2019 meeting will be a joint meeting with the Harrison County fiscal court. The purpose of this joint meeting is to hear the results of the University of Kentucky's housing study.</p>	<p>JOINT MEETING 12/3/2019</p>
<p>Commissioner Mattmiller made a motion to adjourn. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>ADJOURN</p>
<p>_____ Jamie Hutchison, City Clerk</p> <p>_____ James Smith, Mayor</p>	
	<p>11/5/2019</p>