

Village of Gold River - Grant Application Guide

These guidelines contain important information concerning the Village of Gold River Grant Application process.

Please read these guidelines prior to completing the application.

Purpose

The Village Council may provide direct financial assistance to community groups and organizations for events and projects that will benefit the residents of Gold River, contingent upon provisions being included in the Annual Operating Budget.

Process

- Pick up the Grant-In-Aid Application Form from the Village Office, or download the Grant-In-Aid Application Form from the Village website at <http://www.villageofgoldriver.com>
- Confirm that your Group or Organization meets the eligible criteria outlined in the Policy (section#)
- Complete the Grant-In Aid Application in full (incomplete applications will be returned without being put to Council)
- All Financial Information must be attached to the application
- The Application must be signed by 2 Executive Members of your Organization
- Meet the required deadlines for the Submission of the Grant as outlined in the Policy
- If successful in receiving Grant Funds, you agree and commit to supplying Council with a Final Report on the Event within 3 months of the event or use of funds.
- Acknowledgement of the Village Funding in any publicity material

Eligible Organizations

- The Group or Organization is not commercial in nature
- The Group or Organization is incorporated either under the Societies Act of BC or under any Federal Act as a charitable organization.
- Organization is unincorporated, but is well established with demonstrated objectives that are charitable in nature and have established a set of working rules and regulations and a bank account in the organizations name.
- The Organization has demonstrated sound fiscal and administrative management
- There is a demonstrated financial need
- The group or organization has a demonstrated record of community service

Criteria for Eligibility

- Event or Activity fills a need in the community
- Event or Activity is available to all residents in the community
- Activities are consistent with the Strategy Goals set by Council
- Organization clearly defined their priorities and purpose in seeking funding
- Evidence of cooperation with other groups to prevent duplication of programs and services
- Seeks funding from a variety of sources
- Minimal or no paid employees
- Serves large number of people in the community
- Large number of Volunteers & demonstrated community support

Preference may be given to applications that:

- Are not annually requested (year-to-year) program/activities/events
- Partner with other services providers in the community
- Requests money/sponsorship to initiate a new program/activity/event