

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
APRIL 11, 2022 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the April 11, 2022 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards on Friday, April 8, 2022.

Elected Officers present: Sue Griffin, Jim Young, John Knapp and Tory Much

Appointed Officer present: Lynette Gitter

Others present: Glenn Janke, Debra Radmer, Gary Coroneos, Donna Young, Matt Bruette, Dennis Sasse and Aimee Stracy

Approval of March 14, 2022 Town Board meeting minutes

Knapp made a motion, seconded by Young, to approve the March 14, 2022 Town Board meeting minutes. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

Treasurer

- **Monthly Financial Report**

The balances for all accounts as of March 31, 2022, are as follows: Checking - \$3,712.08; Investment Savings - \$375,333.43; Town Reserve CD's - \$133,086.04; Town ARPA Reserve CD – \$32,438.94. Total town funds - \$544,570.49. Stands as read subject to an audit with the clerk.

Outagamie County Sheriff's officer report (if in attendance)

No officer was in attendance.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

- Dennis Sasse raised a concern that the snowmobile club wants to put a trail down the old railroad bed next to his property. He has a hunting shack down there and doesn't want snowmobiles going past. He wondered what he could do or who he could contact. The clerk took down his phone number and will get him some numbers to call.
- Gary Coroneos wanted to know if his garage permit came in yet. The clerk stated that it has.

Specific matters for discussion and possible action:

A. Matt Larson-Constable Call

Since Matt Larson was not in attendance, Griffin made a motion, seconded by Young, to move agenda item (A) down after agenda item (K). Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED

B. Cemetery

- Hire Mackensie Fischer and Greg Fischer for cemetery maintenance-set wages. Change to year-round position?

The cemetery commission recommends an increase of \$2 per hour for the two employees. The wages are currently \$15/hour and \$14 per hour. Young made a motion, seconded by Knapp, to hire Mackenzie Fischer and Greg Fischer as head and assistant groundskeeper with a \$2 increase to \$17/hour and \$15/hour respectively. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED. The clerk was wondering if the board would consider making these two positions, year round part-time instead of seasonal part-time. The board would like to table this until next month.

- Appoint Paul Gitter to Commission for a 3 year term

The cemetery commission recommends his appointment. Young made a motion, seconded by Knapp, to appoint Paul Gitter for a 3 year term to the Plan Commission. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

- April 4th meeting update

Recommended hiring Mackensie and Gregg Fischer, the new lawnmower should be delivered soon and all the equipment is up-to-date. The winter decorations need to be taken down by April 15th.

C. Open House meeting for Solar Farm

The clerk received an email from Derek Bus, Avangrid Renewables, regarding setting up a time to have an open house. He said the company could rent the town hall. Supervisor Young and Chairperson Griffin would both like to meet in a meeting format and not an open house. They would like a specific time and rent a larger place, such as Crystal Falls. The clerk will check with Crystal Falls and Derek Bus, and bring this back next month.

D. Annual membership dues-Wisconsin Towns Association-\$790.48

Knapp made a motion, seconded by Young, to pay the membership dues of \$790.48 to the Wisconsin Towns Association. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

E. Town Hall

- Roof update

We received the report back from Rural Insurance regarding our claim of shingles missing from the roof and the destroyed posting board at the town hall. They will credit us \$525.72 toward the roof shingles and \$527.56 toward the posting board for a total of \$1,053.28 minus our deductible of \$250. We received a check for \$803.28. The clerk should order another posting board. Griffin made a motion, seconded by Knapp, to approve hiring Jim Young to fix the town hall roof shingles and to put up a new posting board at the town hall. Ayes 2, Opposed 0, Abstain 1. MOTION CARRIED.

- Rental-put up a tent*

The clerk received a request from a town resident to rent the town hall and be able to put up a large tent in the back yard. There was much discussion about the size of the town hall, the number of people and parking on the county road. Griffin made a motion, seconded by Young, to not allow tents to be put up at the town hall for rentals. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

F. Roads:

- Culvert permit

Young made a motion, seconded by Griffin, to approve the culvert permit issued to Joseph Smaglik, N6635 Buboltz Road by Paul Gitter for an 18x24 foot plastic culvert replacement. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

- Road Inspection results

After reviewing the roads, the town board decided they wanted to come up with a 10-15 year plan.

Top priority will go to Buboltz Road. We'll get an estimate from the County to reconstruct the north end of the road.

In the next 15 years, construct Young and Finger, and Hoffman Roads.

Some maintenance to be completed in the next 5 years:

- Spurr Road-Repair on curve and crack fill
- Hintzke Road South-culvert
- Postel Road-culvert and repair tiles put under the road by farmer
- Stilen Road-culvert, sign post laying in ditch, get county to fix
- Crack filling on various roads-Spurr, Hintzke, and Pribbernow

Supervisor Knapp will contact Crackfilling Service to get a quote on some roads.

Chairperson Griffin will contact Chad Johnson from the County about all the sod-flipping done on the roads the last time they plowed snow. She will also ask Chad to give us an estimate on Buboltz Road construction north.

- Bridge Inspection questions

The clerk contacted the County about the bridge aid that we applied for. They are in the process of getting that all together and will be paying out the funds in order that they were received. We applied for aid for the culvert on Kickhaefer Road done in 2020 and the culvert on Affeldt Road done in 2021. There were questions as to whether any of our bridges would qualify for infrastructure grant money.

- Infrastructure Grant money

The town board doesn't think that we could get any infrastructure money. Our projects are too small and don't fit the criteria.

- Turnarounds

The Town has an ordinance that describes putting t-shaped or cul-de-sacs on all dead end roads. There have been questions about this. Chairperson Griffin will contact the Town's Association regarding this and if we have to comply.

- Replacement address sign for resident

Supervisor Knapp was informed by Gary Krueger that he needed a new fire sign. The clerk will order the new sign and let them know when it comes in.

G. Fire District Information-Supervisor Knapp

Supervisor Knapp is collecting information regarding fire districts.

H. Refuse bins for resident

The garbage and recycling bins are missing at Tim Krueger's old house on Pribbernow. Supervisor Knapp will deliver a recycling can from the extras in the basement of the town hall and instructed the new owner to contact Harter's Disposal for a refuse bin.

I. Annual Meeting April 19th 6:30pm-Refreshments?

John Knapp will bring pork shoulder and buns, Lynette Gitter will bring beans, Tory Much and Aimee Stracy will bring desserts, Sue Griffin will bring a cheese/sausage plate and Jim Young will bring the beverages.

J. Outagamie County Unit meeting-Town of Maine-April 18th 6:00pm

All the board expressed an interest in going and the clerk and deputy clerk will attend, also.

K. Clerk

- Election Results

The election results are posted on the front door and will be put in the next newsletter. We had 112 voters, of which 8 were absentee, and we had 4 new registrations.

- Financial Report and Form CT

The financial report and Form CT are finished. Thank you to Deputy Clerk Stracy for setting up the report as an excel program.

- ARPA report filing

The first ARPA report is due April 30th. The clerk and deputy clerk will be working on it soon.

- Board of Review and Open Book

The Open Book is April 28th and the Board of Review is May 19th. The information is posted. Any home/land owner that has an adjustment of their assessment will receive a letter from the assessor.

7A. Matt Larsen—Constable Call

Report of Officers

a. Raft—We have updated the forms from the State and have the stickers from the printer. No one has applied for their permit yet.

b. Constable—Had one call on two German Sheppard's running at large. They weren't there when he arrived at the address they were reported.

c. Cemetery—Handled earlier under Item B.

d. Building Inspector—One permit for a garage for Gary Coroneos on Hintz Road.

e. Plan Commission—Received the County preliminary report for a land division for Mike Janke.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Dep Radmer would like to see road turnarounds on next month's agenda.

Glenn Janke thinks the meeting was taking too long.

Complaints and/or Correspondence--No action taken

Nothing

Review and payment of vouchers

Vouchers for checks numbering 11982 to 12009 were submitted for review and payment. An additional payment will be made by direct debit from checking for the April Federal withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

Year round positions for cemetery mowers

Solar Farm meeting

Turnarounds

Adjournment/Calendar

- Wi Town's Association County Unit Meeting, April 18th, 6:00 p.m. Town of Maine

Town Board Meeting, April 11, 2022

- Annual Meeting of the Electors, April 19th, 6:30 p.m.,
- April 28th Open Book, 3:00 p.m. to 5:00 p.m.,
- Town Board meeting, May 9th, 6:30 p.m.
- Board of Review May 19th, 5:00 to 7:00 p.m.

Young made a motion, seconded by Griffin to adjourn at 8:25 p.m. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 11th day of April 2022,

And were entered in this record book by:

_____, Clerk Gitter

And were approved this 9th day of May 2022 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp