

# Rancho Santa Teresa Swim & Racquet Club 286

Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325



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March 2016 Minutes  
Rancho Santa Teresa Swim and Racquet Club  
Board of Directors Meeting  
Sunday March 20, 2016

Board Members Present: Norm Collier, Vic Haddad (Treasurer), Christine Francis (Secretary), Bill King, Lars Samson, and Dirk Seidel

Board Members Absent: Jack Winchester

Staff present: Alana Martinez

Guests Present: Becky Everson with Santa Teresa High School Band

Call to order: Norm calls the meeting to order at 8:03 pm

Review February board meeting minutes.

*Motion: Lars moves to approve February minutes, Dirk seconds. Passed unanimously.*

Town Hall: Becky Everson with the Santa Teresa High School Band would like to use the Clubhouse May 27<sup>th</sup>. Logistics are discussed regarding the refrigerator. Bill King will be there as well as at least 15 of the other band members families also living in the neighborhood. Cleaning fee is discussed. There will be fewer than 150 people attending.

Staff Report:

Alana presents her report. Demolition day is discussed, tomorrow (the 21<sup>st</sup>) there will be lots of work done around the club in preparation for the paint and other improvements that begin on the 22nd. Alana has been working on the newsletter, dealing with insurance and fire inspectors, processing guest passes, preparing the pool and office with Jessica for the start of the season. We are up to about 60 guest passes right now. Alana is wondering if we are going to have a hard cut off on a certain day, or are we going to fill the spots until we reach 85 guest passes? March 28<sup>th</sup> Amy will be subbing for Alana.

Directors Reports:

Treasurer's Report: Vic presents the balance sheet, and the year to date P&L Summary. We have a look at Daniel's report.

April 19, 2016

Bill: Asks about the financial review procedure. Once Jack returns, we will follow up with this question again.

Christine: There was a security issue earlier this week, Jerry handled it very well, he asked the people to leave, and called security to follow up. Paint and bathroom stall dividers have been chosen for the upcoming work. Carpet will be picked out this week.

Dirk: Asks about Jessica's movie night, and will work with her on upcoming movie dates.

Lars: Nothing

Open/ Old Business:

Work Day: We should have plenty of help tomorrow from volunteers and lifeguards.

Guest Pass Status: We are right on target with 60 passes right now, with plenty of inquiries still coming through.

New Business:

The board discusses moving the Tennis court refurbishment out one year. Board members are encouraged to have a look at the tennis court so we can discuss it during the budget talk in June.

Using "Square" as a payment system: Lars walks us through what to expect if we used this program. We would need to set up an account with square. The swim team uses two tablets, one for the snack shack and one for merchandise. We would most likely need just one tablet. Once it is set up, the fee is paid only in the convenience fee. Last year, the Sea Otters only used it for the swim meets, and paid about \$140 for the year. This year, there will be more fees paid, since they used the square for registration fees as well. Can we refund a credit card? That question needs to be answered. Dues collections is discussed, are there better ways we could be collecting dues?

Meeting adjourns at 9:06 pm

Move to Executive Session.

The next regular board meeting is 7:00 PM on Monday, April 18, 2016, then May 23<sup>rd</sup>, and June 20<sup>th</sup>

**Respectfully Submitted By: Christine Francis, Board Secretary.**

**Date:** \_\_\_\_\_