

MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF HAY LAKES HELD ON MONDAY, AUGUST 16, 2021
AT THE HAY LAKES RECREATION CENTRE

PRESENT: Mayor Dave Vallee; Councillor Faye Leicht; and Councillor Ron These

ABSENT: Councillor Megan Patten

PUBLIC PRESENT:

MUNICIPAL RECORDER: Shannon Yearwood

DELEGATES: Mr. Steve Watson – Message unable to attend

Mr. Henry Kim – Did not attend

CALL TO ORDER: The Meeting was called to order by Mayor Vallee at 7:02 p.m.

RES 107-2021: AGENDA: Moved by Councillor These to accept the Agenda as presented.

CARRIED

DELEGATIONS: Mayor Vallee noted that Mr. Watson had contacted him earlier in the day and informed him that he was unable to attend the meeting. Mayor Vallee reiterated Mr. Watson's concerns regarding the unpaid utilities account that had accumulated at the property he owns and rents here in the Village. Administration repeated to Council that it is the landlord's ultimate responsibility to pay the utilities and collect that amount from the tenant. If the landlord does have an agreement that the tenant will pay the utilities, administration will bill the tenant directly. But if the tenant does not pay and arrears accumulate the Village will ultimately hold the landlord responsible. Mr. Watson is concerned with the amount of the penalties. Council has asked administration to get a history of the payments for the properties and specifically the arrears added. This will be completed by the next regular meeting of council. Administration also told council that we are willing to work with Mr. Watson and come up with some sort of payment plan that would pay down the debt and get the utilities for this location back on track. Mayor Vallee also stated that he would like Administration to develop a policy that reflects the Village stand on landlord/tenant utility payment. This will be presented at the next meeting of Council on September 20, 2021.

Mayor Vallee also mentioned that he had invited the new store owner, Mr. Henry Kim, to the meeting but unfortunately, he did not attend. Administration will be sure to reach out and help in any way to promote their business and assist them in any way.

ADOPTION OF THE MINUTES: The minutes having been circulated and discussed were put forward for adoption by Mayor Vallee.

RES 108-2021: Councillor Leicht moved that the Minutes of the July 19, 2021 Regular Meeting of Council be adopted as presented.

CARRIED

Public Works Report: Administration presents the Public Works Report.

Cutting the green space between the drainage ditch and the lane facing the property on the southside of the Village was discussed. Administration will speak to Public Works and have an explanation to Council on why this does not seemingly be in any rotation of the duties of this department.

RES 109-2021: Councillor These moved to have the Public Works Report accepted as information.

CARRIED

Administration Report:

Administration presents the CAO Report and the Action List for consideration by Council.

RES 110-2021: Moved by Mayor Vallee that the CAO report be accepted as information.

CARRIED

Confidential Items:

RES 111-2021: Mayor Vallee moved to close the meeting to the public and to go in-camera at 8:05 p.m. under section 17, third party personal privacy, *Freedom of Information and Privacy Act*.

CARRIED

RES 112-2021: Moved by Mayor Vallee to come out of camera and open the meeting to the public under section 17, third party personal privacy, *Freedom of Information and Privacy Act* at 8:28 p.m.

CARRIED

Financial Report: The Financial Reports were presented and discussed. Mayor Vallee has asked administration to prepare and discuss the general ledger accounts at the next meeting of council. This will be completed to have a good grasp on how the Village is moving and aligning with the 2021 Budget.

RES 113-2021: Moved by Mayor Vallee to accept the Budgetary Control for January 1 to August 11, 2021; the General Ledger to date; June 12 to July 14 MasterCard Statement; and the Public Works Spending to date.

CARRIED

Bylaws/Policies:

Utility Bylaw: Administration had been asked by Council to have the Utility Bylaw on the agenda with a comparison of rates from other municipalities. Discussion regarding the present Hay Lakes rates and how to move forward to cover the full cost of the water consumption and infrastructure repairs and maintenance into the future.

Raising the per meter squared usage to commercial properties in town was discussed in full. Administration will explore this possibility and present some options to council for exploration for the next meeting of council being held on September 20, 2021.

Nuisance Bylaw: Tabled

Drug & Alcohol Policy: Administration asked a question regarding false positive tests and the outcome of such a test. Mayor Vallee explained that a second test would be required. This policy has been implemented and all staff have been informed and are aware.

Business:

- COVID-19: Concern over rising numbers was discussed and Administration and Council are in agreement that the Village will follow any restrictions required by the province.
- Taxservice: Administration reported that all properties that were in arrears for 2019 and 2020 are now caught up. We will move forward and monitor the properties that are in arrears for 2020 and 2021.
- October Election: Administration asked for a resolution of Council to declare the Village Office as the site to conduct the election. Because of the rising numbers and the uncertainty still revolving around COVID council has asked

that we approach the Rec Committee and see if the voting might take place in the Recreation Centre.

- Camrose County Planning Services Agreement: Council agrees with the terms of this contract and has asked administration to reach out to the Development Office and let her know that they will be signing the contract.
 - Permission to place a small greenhouse on municipal land. This was discussed in full and in detail. Because of conflicts arising in the community over the placement of personal items on municipal land council declined this request
- Moved by Mayor Valle that the request to have a small greenhouse placed on municipal land be turned down.

RES 114-2021:

CARRIED

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- Library Fundraiser: The library had made a request to the Village to assist them and take on the cost of bringing in entertainment for their event. Council is concerned this will set a precedent and therefore denied this request.
 - Telus Phone and Internet Bundle: Administration advised council that by bundling our internet and telephone we could potentially save the village a couple of hundred dollars per month. Council has asked the Administration first ensure that the contract is not 5 years long and that we understand the cancellation fees before moving forward.

Committee Reports:

- Infrastructure: Work will be commencing on the Lift Station shortly.
- Protective Services: Councillor Patten was not present to report any information.
- Fire Department Report: it was noted that the department has been called out on a regular basis for the past few weeks. Administration will request that because meetings have begun again that a report be submitted to council.
- Development: Council discussed further development on the property to the east side of the Village along RR 215. Administration will present a plan that was accepted by Council 3 years ago to begin the process of moving forward with this plan.
- Mayor Vallee asked administration to write to the Rec Committee asking about having the Rec allow for a committee to be formed under the Recreation Committee to begin moving forward with a playground on Main Street on old UFA Property. Administration to follow up with UFA asking for

the donation of \$50,000 towards the playground so that the new committee can start to look for matching grants. Administration to also request Clarence Hastings attend and speak to the new committee regarding the steps required to build a successful playground. These requests have not been completed at this time and will become a priority before next meeting of council.

- HARRB: Nothing to report
- Ag Society: Planning for the Family Fun Fest is continuing. This will take place on Sunday, August 29th at the Hay Lakes Ag Grounds.
- Library: Fundraiser on Saturday, September 18th
- Telegraph Park: Next meeting moved to Wednesday, August 18 at the Rec Centre.
- Recreation Centre: still waiting on CFEP Grant to proceed with renovation.
- School Council: Nothing to report.
- Rural Crime Watch: No meeting scheduled at this time but Councillor These will contact.
- CRSWSC – Water Commission: next meeting on Thursday, September 16th.

RES 115-2021: Moved by Councillor Leicht to accept the Committee Reports as presented.

CARRIED

Information and Correspondence:

RES-116-2021: Moved by Councillor These to have the Information and Correspondence accepted as information.

CARRIED

Next Meeting of Council:

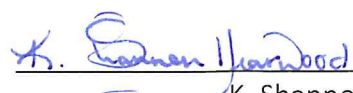
The next Regular Meeting of Council will be held on Monday, September 20, 2021 in person at the Rec Centre. The meeting will begin at 7:00 p.m.

Adjournment:

The being no further business to discuss Mayor Vallee adjourned the meeting at 10:18 p.m.



Mayor Dave Vallee



K. Shannon Yearwood
Chief Administrative Officer

