



**HOLY FAMILY**  
**Preschool**  
& Educational Centre

April 2019

# Newsletter

Dear Parents:

In this newsletter, you will find information about important reminders.

We invite you to always feel free to speak with us about any concerns, questions, and suggestions or ideas!

If you have any questions about your child or the program, please don't hesitate to contact us.

## **FRIENDLY REMINDERS FOR ALL PARENTS:**



### **\* LUNCH BOXES/ NUT FREE ENVIRONMENT**

Please let us know about your child's allergies and help us protect the children with allergies by making our environment as PEANUT & NUT FREE as possible. We ask you to carefully read the list of ingredients while packing a healthy snack for your child. Thank you!

If your son or daughter has any sort of allergy or needs us to administer medication of any kind, we need you to fill out a specific form that we can keep on file.

### **\* INDOOR SHOES**

Please make sure that your child brings a pair of indoor shoes provided exclusively for indoors. For safety, **NONE OF THE FOLLOWING**: Flip flops; open toed shoes/sandals; princess play shoes; black leather soled shoe.

### **\*TOYS & OTHER ITEMS FROM HOME**

Please do not allow your child to bring toys and other items from home into school. Children enjoy packing their school bags of items but these items are *very* distracting and lead to other children feeling left out. Therefore, it is appreciated if children can be asked to leave their favorites at home or in the car with the exception of show and tell days that will be informed by the teacher.

### **\*DROP-OFF AND PICK-UP AT THE SCHOOLS**

Holy Family Preschool & Educational Centre has established drop-off and pick-up sites at the schools. If, after school, a situation arises where a child does not show up at the pre-arranged pick-up spot within 10 minutes from the school dismissal time, staff are responsible for returning the other children to Holy Family Preschool & Educational Centre. If a child was expected to be picked up at the school and did not show, a phone call will be made to the school and to parents to determine the whereabouts of the child.



Parents should stress to their child's school that children enrolled in Holy Family Preschool & Educational Centre Out-of-school Care program can NOT stay at school or be kept after school for any reason.

### **\*PARENT RESOURCES AVAILABLE**

Holy Family Preschool & Educational Centre is here to help parents and families to connect to services found throughout our city. We have listed several Child Care Resources, Community Resources with a wealth of information that can be very beneficial! Please follow the links to find out more on our website [www.holyfamilypreschool.ca](http://www.holyfamilypreschool.ca) under “Parent Resources.”

### **\* PARENT HANDBOOK**

The Parent Handbook is our primary source of information. It outlines current policies, procedures and guidelines surrounding the program. This handbook will be updated on an annual basis. Families will receive memos regarding changes, updates or revisions as they occur. It is the responsibility of all families to acknowledge and follow all rules laid out by Holy Family Preschool & Educational Centre.



### **STATUTORY HOLIDAYS**

Holy Family Preschool & Educational Centre Ltd. will follow both Public and Separate School city wide closures and holidays. Holy Family Preschool & Educational Centre will close for the following statutory, civic holidays and other related holiday dates:

- Labour Day** – September (program closed)
- Thanksgiving** – October (program closed)
- Remembrance Day** – November (program closed)
- Christmas Break** – December 24 - January 4 (program closed)
- Program re-opens** - January 7
- February 14-15** (No Classes for morning/afternoon Preschool children)
- Family Day** – February (program closed)
- Easter Break** – March 25-29 (No Classes for morning/afternoon Preschool children)
- AM & PM Preschool Classes resume** – April 1
- Good Friday** – April 19 (program closed)
- Easter Monday** – April 22 (program closed)
- Victoria Day** – May (program closed)
- Preschool Last-day of classes** – June 27
- Canada Day** – July (program closed)
- Heritage Day** – August (program closed)



### **SEVERE WEATHER CLOSURES**

Holy Family Preschool & Educational Centre is closed when the Calgary School Board closes its schools due to severe weather conditions. Please be aware of these closures. Holy Family Preschool & Educational Centre reserves the right to close if the administration feels it would be unsafe for students or staff to travel.