

BOARD OF TRUSTEES

May 5, 2022

Members Present: Kelly Stewart, Terry Brungardt, Ken Schmidt, Daniel Tatro.

Members Absent: Bruce Wallace

Staff Present: Nicole Lawless – Clerk; Robert Baysinger – Chief of Police; Margaret Stratton – Treasurer; Aubrey Massey – Reserve Officer

Others Present: Joe Weaver – Town Attorney; Brian Schwegal – Cowan Engineering; Dawn Morgan; Desirae Morgan; Mike Thompson; Christopher Thompson; Jerry Meyer; Mark Lunsford; Adam Tarver; Royetta White; Kaci Snow; Steve Snow;

- 1. Meeting called to order and roll call. Vice Mayor Schmidt called the Regular Meeting of the Board of Trustees to order. Clerk Lawless called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday May 4, 2022 @ 12:00 pm.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Jerry Meyer advised the council of the low water pressure residents are experiencing along Memorial Road, believed to be due to the Medical Marijuana facilities currently along that water line. No Action**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular meeting held April 7, 2022, with action as necessary. Trustee Brungardt made a motion to approve the minutes for the April 7, 2022 meeting. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.**
- 4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of April 2022, with action as necessary. Trustee Tatro made a motion to approve the claims, checks and warrants for the month of April 2022. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.**
- 5. Consideration of approval, rejection, amendment and/or postponement of discussion concerning the resignation of the Board of Trustee position from Bruce Wallace, with action as necessary. Trustee Tatro made a motion to accept the resignation of the Board of Trustee position from Bruce Wallace, effective Immediately. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. Trustee Brungardt gave the information for the fire meeting, calls and the training, he also mentioned that the Fire Department Auction Dinner/Fundraiser will be May 21, 2022. No Action**

7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Police Chief Baysinger gave his report of calls and stops for the month of April, as well as an update on the new patrol vehicles & radios. No Action
8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Public Works Superintendent, with action as necessary. No Action
9. Consideration of approval, rejection, amendment and/or postponement of cutting a check to reimburse a deposit, for rental of council room on 05/10/2022, pending inspection of room after rental period, with action as necessary. Trustee Tatro made a motion to approve cutting a check to reimburse deposit for rental of council room on 05/10/2022, pending inspection. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.
10. Consideration of approval, rejection, amendment and/or postponement of changing the existing monthly payment schedule of the Town of Calumet employees to a bi-monthly pay schedule (1st and 15th), with action as necessary. Trustee Tatro made a motion to approve changing the existing monthly payment schedule for the Town of Calumet employees from monthly to bi-monthly, with pay days to be the 1st & 15th of each month. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.
11. Consideration of approval, rejection, amendment and/or postponement of the information received on the complaints and zoning violations against Firestone Trucking, with action as necessary. Joe Weaver stated that a letter was emailed to Firestone Trucking listing the violations. Trustee Tatro made a motion to bring legal action against Firestone Trucking, after 30 days of confirmation of receipt of e-mail, if violations have not been corrected. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.
12. Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of the following:
 1. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)
 - a. Discussion concerning accepting the resignation of Town Clerk/Court Clerk position from Jill Ray, with action as necessary.
 - b. Pursuant to title 25 O.S. Section 307 (B) (1), Consider, discuss and interview applicants for the positions of Office Manager/Town Clerk/Court Clerk and consider and discuss the employment, hiring, and appointment of a Town Clerk/Court Clerk/Office Manager, with action as necessary.

- c. Pursuant to title 25 O.S. Section 307 (B) (1), consider, discuss and interview applicants for the position of Part-Time Police Officer and consider and discuss the employment, and hiring of Part-Time Police Officer, and enrollment to CLEET ASAP, with action as necessary.
- d. Pursuant to title 25 O.S. Section 307 (B) (1), consider and discuss comparing a salaried position vs hourly pay and compensations, regarding the Police Chief position, with action as necessary.

2. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O, S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road, with action as necessary.

Trustee Tatro made a motion to enter executive session. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.

Acknowledgement of exiting executive session and re-entering regular session of meeting. Trustee Schmidt acknowledged exiting executive session and re-entering regular session of the board of trustees regular meeting.

13. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:

- 1. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)
 - a. Discussion concerning accepting the resignation of Town Clerk/Court Clerk position from Jill Ray, with action as necessary.

Trustee Tatro made a motion to accept the resignation of Town Clerk/Court Clerk position from Jill Ray. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.

- b. Pursuant to title 25 O.S. Section 307 (B) (1), Consider and discuss applications for the positions of Office Manager/Town Clerk/Court Clerk and consider and discuss the employment, hiring, and appointment of a Town Clerk/Court Clerk/Office Manager, with action as necessary.

Trustee Tatro made a motion to hire Bailey Ross as Office Manager with a starting pay of \$18.00/hr. and appoint her as Town Clerk/Court Clerk for the Town of Calumet. Seconded by

Terry Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.

- c. Pursuant to title 25 O.S. Section 307 (B) (1), consider and discuss applications for the position of Part-Time Police Officer and consider and discuss the employment, and hiring of Part-Time Police Officer, and enrollment to CLEET ASAP, with action as necessary.**

Trustee Tatro made a motion to hire Aubrey Massey as a part-time police officer with starting pay of \$14.00/hour and a 1-year agreement to commence after completion of CLEET school, with the understanding that Mr. Massey is to start CLEET School as soon as possible.

Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.

- d. Pursuant to title 25 O.S. Section 307 (B) (1), consider and discuss comparing a salaried position vs hourly pay and compensations, regarding the Police Chief position, with action as necessary.**

Trustee Tatro made a motion to change the Police Chiefs position from hourly to salary, with the salaried amount to be \$60,000/year, effective May 1st. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.

- 2. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O, S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road, with action as necessary.**

Trustee Tatro made a motion to move forward with the offer to purchase the tract of land in Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road, in the amount of \$25,000, per the contract, and authorizes the Vice Mayor Schmidt to sign said contract. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.

14. Remarks and inquiries of the governing body members. No Action

15. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action

16. Adjournment. Trustee Stewart made a motion to adjourn. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Schmidt, aye; Vice Mayor Schmidt declared the motion carried 4-0.

Ken Schmidt, Vice Mayor

ATTEST:

Nicole Lawless, Clerk