

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

President
Rodolfo Valdez
Vice-President
Gloria Grijalva
Treasurer
Norma M. Apodaca
Secretary
Hector Martinez
Trustee
Gloria Romo

601 HEBER AVE.
CALEXICO, CALIFORNIA 92231

Executive District
Manager
Tomas Virgen

NOTICE OF REGULAR MEETING
ON
Tuesday, January 21, 2020

General Counsel
Eduardo Rivera

Board Clerk
Brenda Ryan

THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
WILL CONDUCT A
REGULAR MEETING

THE MEETING WILL BEGIN AT
5:30 P.M
A T
THE BOARD'S REGULAR MEETING PLACE
601 HEBER AVE.
CALEXICO, CA. 92231

AGENDA

1. CALL TO ORDER
2. ROLL CALL-DETERMINATION OF QUORUM
3. PLEDGE OF ALLEGIANCE
4. CONSIDER APPROVAL OF AGENDA:

In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. PUBLIC COMMENT TIME:

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

6. CONSENT CALENDAR:

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- a. Approve minutes for meetings of November 13, 2019, November 26, 2019 and December 11, 2019.

7. REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS:

- a. Brief reports by Directors on meetings and event attended. Schedule of upcoming Board meetings and events.

8. REPORTS BY ALL HMHD COMMITTEES

9. COMMENTS BY PROMOTION AND PUBLIC RELATIONS TONY PIMENTEL

10. COMMENTS BY EXECUTIVE DISTRICT MANAGER TOMAS VIRGEN

11. COMMENTS BY GENERAL COUNSEL EDUARDO RIVERA

12. DISCUSSION AND/OR ACTION ITEMS:

- a. Discussion and/or Action: Review and adopt new grant/request for proposal guidelines for fiscal year 2020-2021.
- b. Discussion and/or Action: Modification of current grant agreement for Heffernan Wellness 4 Kids grant (modification of the name of the grant recipient).
- c. Status Report on Calexico Wellness Parks:
 - 1. Status of maintenance request of the City of Calexico.
 - 2. Status report on possible purchase of new Wellness Park equipment and siting of a new park installation.
- d. Discussion and/or action: Status of HMHD's 2019 audit.
- e. Discussion and/or action: Agenda re-alignment to have closed sessions commence before the regular meetings at a time to be designated by the Board.
- f. Discussion and/or action on the Treasurer Report.

13. CLOSED SESSION:

- a. Pursuant to Resolution No. 2010-3 adopted by this Board on June 8, 2010, Health & Safety Code Section 32106 (b), deliberation and possible action as a trade secret regarding a possible arrangement with third party concerning off-site medical diagnoses and treatment.
 - 1. PMH
- b. Potential litigation (one case). Significant exposure to litigation. G, C, section 54956.9 (b). Conference with legal counsel.

14. ITEMS FOR FUTURE AGENDAS:

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

15. ADJOURNMENT:

- a. Regular Board meetings are held on the second and fourth Wednesday of each month.
- b. The next regular meeting of the Board will be held at 5:30 P.M., February 12, 2020.
- c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours

POSTING STATEMENT

A copy of the agenda was posted January 18 , 2020 at 601 Heber Avenue, Calexico, California 92231 at 4:45 p.m. Pursuant to CA Government code 54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board, including such records and written distributed less than 72 hours prior to this meeting are available for public inspection at the District Administrative Office, 601 Heber Avenue, Calexico, CA.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodations to attend and/or participate in District Board meetings may contact the District at (760)357-6522. Notifications 48 hours prior to the meeting will enable the District to make reasonable accommodations.

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
JANUARY 21, 2020.

CURRENT ASSETS:

<u>SUN COMMUNITY</u>		
REGULAR SAVING ACCOUNT	652.18	
CHECKING ACCOUNT	2,705.42	
JUMBO CERTIF.12 MONTHS (3/9/2019-2020)	<u>3,086,900.73</u>	
TOTAL SUN COMMUNITY BANK		3,090,258.33
RABOBANK CHECKING ACCT.		340,929.98
WELLS FARGO CHECKING ACCT.		1,809,955.92
FIRST FEDERAL CREDIT UNION		<u>257,698.02</u>
TOTAL CD / CHECKING/SAVING ACCT.		\$ 5,498,842.25
OTHER CURRENT ASSETS:		
CALEXICO MEGAPARK,LLC	(PURCHASE LAND-DEPOSIT)	\$ 500,000.00

PREPARED By: ROSARIO VIZCARRA

01/21/2020.

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Profit & Loss

July 1, 2019 through January 21, 2020

	<u>Jul 1, '19 - Jan 21, 20</u>
Ordinary Income/Expense	
Income	
4000 · Rev Sharing - County Prop Tax	555,202.52
4010 · Rev Sharing - Pass Thru City	6,115.28
4100 · Interest income	19,990.24
	<hr/>
Total Income	581,308.04
Expense	
6010 · Trustee remuneration	15,900.00
6300 · Repairs and maintenance	1,864.00
6310 · Landscaping	620.00
6600 · Legal and professional	13,400.00
6615 · Accounting - Other	14,390.00
6650 · Administration services	41,752.80
7000 · Marketing	11,994.00
7200 · Office supplies	2,292.10
7201 · Leasing Offices Equipment	1,012.23
7214 · Janitorial Services	3,770.00
7215 · Postage	27.50
7250 · Utilities	
Electricity	1,461.12
Trash	1,266.09
Water	2,678.78
	<hr/>
Total 7250 · Utilities	5,405.99
7270 · Telephone	4,883.43
7285 · Grants - By HMHD	327,240.88
7400 · Travel	6,580.85
7410 · Training and education	15,490.00
7420 · Meals	4,006.77
7550 · Promotion	18,130.75
7610 · Dues and subscriptions	5,250.00
7800 · Mileage reimbursement	154.50
7900 · Miscellaneous	2,965.57
8030 · Property tax	8,312.24
8200 · Bank charges	2.29
	<hr/>
Total Expense	505,445.90
Net Ordinary Income	75,862.14
	<hr/>
Net Income	75,862.14

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
Balance Sheet
As of January 21, 2020

	<u>Jan 21, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Cash in bank - SCFCU	2,705.42
1014 · Cash in bank - SCFCU Public Fun	3,086,900.73
1030 · Cash in bank - SCFCU Savings	652.18
1050 · Cash in bank - Checking RBB	340,929.98
1052 · Cash in bank - First ICUion	257,698.02
1055 · Cash in bank - Wells Fargo	1,809,955.92
	<hr/>
Total Checking/Savings	5,498,842.25
Other Current Assets	
1250 · Deposits payable - Land	500,000.00
	<hr/>
Total Other Current Assets	500,000.00
	<hr/>
Total Current Assets	5,998,842.25
Fixed Assets	
1600 · Land	142,750.00
1605 · Building and improvements	576,433.00
1610 · Office equipment	58,727.98
1700 · Accumulated depreciation	(70,347.72)
	<hr/>
Total Fixed Assets	707,563.26
	<hr/>
TOTAL ASSETS	6,706,405.51
	<hr/> <hr/>
LIABILITIES & EQUITY	
Equity	
3020 · Retained earnings	6,630,543.37
Net Income	75,862.14
	<hr/>
Total Equity	6,706,405.51
	<hr/>
TOTAL LIABILITIES & EQUITY	6,706,405.51
	<hr/> <hr/>

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Transactions by Account

As of January 21, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1055 - Cash in bank - Wells Fargo							
Check	11/19/2019	6857	IMPERIAL IRRIGATION DIS...	ACCT 50655109- 50655112 ELECT.BILL 400 MARY OFFICE		134.70	1,473,949.92
Check	11/19/2019	6858	IMPERIAL IRRIGATION DIS...	ACCT 50564831 ELECT.BILL 601 HEBER OFFICE		85.83	1,473,815.22
Check	11/19/2019	6859	IMPERIAL LAFCO	INV.# HMHD0919 ADMIN-SERVICES AUG.-SEPT-2019		873.00	1,473,729.39
Check	11/19/2019	6860	IMPERIAL COUNTY AREA ...	OCT.-2019 CLX.SENIORS HOME DELIVERED MEALS SERV.		4,976.00	1,472,856.39
Check	11/19/2019	6861	SUN COMMUNITY FED.CRE...	CREDIT CARD # 1280 STATEMENT OCT.-2019		3,119.44	1,467,880.39
Check	11/19/2019	6862	CHRISTIAN NUNEZ PONCE	OBSTACLE SET UP 5K RACE 2019		1,900.00	1,464,760.95
Check	11/19/2019	6863	BORDERLINE MEDIA, LLC	LOGISTICS SERV./VIDEO EVENT HEALTH FAIR OCT-2019		570.00	1,462,290.95
Check	11/26/2019	6865	CHRISTIAN NUNEZ PONCE	CAUTION TAPE-HMHD HEALTH FAIR- 5K RACE 2019		25.95	1,462,265.00
Check	11/26/2019	6864	void	VOID- VOID	0.00		1,462,265.00
Check	11/26/2019	6866	AT&T U-VERSE	ACCT.# 119773610 INTERNET SERV.11/16-12/15-2019		42.80	1,462,222.20
Check	11/26/2019	6867	COMITE CIVICO DEL VALL...	OCT-2019 REIMB. EXPENSES ASTHMA PROGRAM		8,437.29	1,453,784.91
Check	11/26/2019	6868	MEXUS HEALTHCARE SOL...	PHONE BILL REIMB.9/12-11/11-2019		439.51	1,453,345.40
Check	11/26/2019	6869	Calexico Chronicle	INV.# 1227 DISPLAY AD 11/7-11/14-2019 HEALTH FAIR-2019		360.00	1,452,985.40
Check	11/26/2019	6870	ISRAEL PADILLA HERNAND...	10/13-11/11-2019 LANDSCAPING 601 HEBER OFFICE		200.00	1,452,785.40
Check	11/26/2019	6871	TOMAS VIRGEN	REIMB.FAMOUS DAVE TICKET		205.49	1,452,579.91
Check	11/26/2019	6873	ROSAS PLACE FOOD, INC	200 MEALS "HEALTH FAIR NOV-15-16/2019		1,407.25	1,451,172.66
Check	11/26/2019	6872	JOSE PIMENTEL	REIMB.HEALTH FAIR-RACE EXPENSES NOV./2019		584.00	1,450,588.66
Deposit	11/29/2019		WELLS FARGO	NOV-2019 INTEREST CHECKING ACCT.	37.55		1,450,626.21
Check	12/01/2019	6874	NORMA M APODACA	DEC.-2019 BOARD MEETING ASSIST.		500.00	1,450,126.21
Check	12/01/2019	6875	GLORIA GRIJALVA	DEC.-2019 BOARD MEETING ASSIST.		500.00	1,449,626.21
Check	12/01/2019	6876	GLORIA G ROMO	DEC.-2019 BOARD MEETING ASSIST.		500.00	1,449,126.21
Check	12/01/2019	6877	RODOLFO VALDEZ	DEC.-2019 BOARD MEETING ASSIST.		500.00	1,448,626.21
Check	12/01/2019	6878	BRENDA RYAN	DEC.-2019 BOARD CLERK SERVICES		1,000.00	1,447,626.21
Check	12/01/2019	6879	JOSE PIMENTEL	NOV.-2019 BORDERLINE-SERVICE		1,999.00	1,445,627.21
Check	12/01/2019	6880	MEXUS HEALTHCARE SOL...	NOV.-2019 DISTRICT.MANAGER SERVICE		5,500.00	1,440,127.21
Check	12/01/2019	6881	ROSARIO VIZCARRA	DEC.-2019 BOOKKEEPING SERVICE		1,500.00	1,438,627.21
Check	12/01/2019	6882	EL SOL DEL VALLE IMPERI...	DEC.-2019 ADVERTISMENT/NEWSPAPER SERVICE		522.00	1,438,105.21
Check	12/02/2019	6883	MARIA TAVERA SANTACRUZ	NOV-2019 CLEAN UP 601 HEBER OFFICE		480.00	1,437,625.21
Check	12/02/2019	6884	GreatAmerica Financial Serv...	ACCT. 013-1228273-000 LEASING -RICOH COPIER MACHINE		136.61	1,437,488.60
Check	12/02/2019	6885	CITY OF CALEXICO - Vendor	ACCT.# 38078 & 63295 OCT-2019 WATER BILL		284.75	1,437,203.85
Check	12/02/2019	6886	EDUARDO A RIVERA	NOV-2019 LEGAL SERVICES SERV.		2,950.00	1,434,253.85
Check	12/02/2019	6887	PROACTIVE HEALTH INC.	DEC.-2019 PROACTIVE HEALTH PROGRAM		13,980.00	1,420,273.85
Check	12/04/2019	6889	ADVANCE SERVICE INC.	INV.32219 CLEAN UP & TRIMMING SERV.400 MARY OFFICE		750.00	1,419,523.85
Check	12/04/2019	6888	void	VOID	0.00		1,419,523.85
Check	12/04/2019	6890	REPUBLIC SERVICES # 467	ACCT. 3-0467-0031459 NOV.-2019 SERVICE		180.87	1,419,342.98
Check	12/04/2019	6891	LUZ TRISTAN, MD.	DEC.-2019 WELLNESS 4 KIDS PROG.		13,333.33	1,406,009.65
Check	12/10/2019	6892	SUN COMMUNITY FED.CRE...	CREDIT CARD # 1280 STATEMENT NOV.-2019		655.39	1,405,354.26
Check	12/10/2019	6893	ENTRAVISION.-	NOV--2019 TV- SPOTS SERVICES		580.00	1,404,774.26
Check	12/10/2019	6894	AT&T	ACCT.(760)357-6522-066 5 &(760)357-9712-808 4		198.40	1,404,575.86
Check	12/10/2019	6895	IMPERIAL COUNTY AREA ...	NOV.-2019 CLX.SENIORS HOME DELIVERED MEALS SERV.		5,592.00	1,398,983.86
Check	12/10/2019	6896	ACADEMI AWARDS & TRO...	TROPHIES HMHD HEALTH FAIR-RAICE NOV-2019		443.83	1,398,540.03
Check	12/10/2019	6897	FRANCISCO AMEZQUITA	INV.# 6825- 6874 OCT- NOV--2019 PROFESSIONAL SERV.		1,920.00	1,396,620.03
Check	12/16/2019	6898	ROSARIO VIZCARRA	REIMB.STAMPS MAIL SERVICE		27.50	1,396,592.53
Deposit	12/17/2019		IMPERIAL COUNTY	DEPOSIT IMPERIAL COUNTY PROPERTY TAX	370,655.44		1,767,247.97
Check	12/18/2019	6899	JOSE PIMENTEL	REIMB.EXPENSES.- 3rd HEALTH FAIR-CLX.XMAS PARADE...		1,937.27	1,765,310.70
Check	12/18/2019	6900	VISION MARKETING SERVI...	INV.489 ADVERTISING 3rd HEALTH FAIR NOV-2019		300.00	1,765,010.70
Check	12/18/2019	6901	ROSAS PLACE FOOD, INC	CHRISTMAS DINNER CELEBRATION 12-11-2019		2,500.57	1,762,510.13
Check	12/18/2019	6902	IMPERIAL IRRIGATION DIS...	ACCT 50564831 ELECT.BILL 601 HEBER OFFICE		102.06	1,762,408.07

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Transactions by Account

As of January 21, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	12/18/2019	6903	ROSAS PLACE FOOD, INC	MEALS-BOARD MEMBERS-12-14-2019		256.43	1,762,151.64
Check	12/18/2019	6904	IMPERIAL IRRIGATION DIS...	ACCT 50655109-50655112 ELECTRIC BIILL-400 MARY OFFI...		152.83	1,761,998.81
Deposit	12/31/2019			DEPOSIT REIMB. HMW4KIDS	14,312.35		1,776,311.16
Check	01/01/2020	6905	RODOLFO VALDEZ	JAN--2020 BOARD MEETING ASSIST.		500.00	1,775,811.16
Check	01/01/2020	6906	GLORIA G ROMO	JAN-2020 BOARD MEETING ASSIST.		500.00	1,775,311.16
Check	01/01/2020	6907	GLORIA GRIJALVA	JAN-2020 BOARD MEETING ASSIST.		500.00	1,774,811.16
Check	01/01/2020	6908	NORMA M APODACA	JAN-2020 BOARD MEETING ASSIST.		500.00	1,774,311.16
Check	01/01/2020	6909	BRENDA RYAN	JAN-2020 BOARD CLERK SERVICES		1,000.00	1,773,311.16
Check	01/01/2020	6910	ROSARIO VIZCARRA	JAN-2020 BOOKKEEPING SERVICE		1,500.00	1,771,811.16
Check	01/01/2020	6911	JOSE PIMENTEL	DEC.-2019 BORDERLINE-SERVICE		1,999.00	1,769,812.16
Check	01/01/2020	6912	MEXUS HEALTHCARE SOL...	DEC.-2019 DISTRICT.MANAGER SERVICE		5,500.00	1,764,312.16
Check	01/01/2020	6913	ISRAEL PADILLA HERNAND...	12/13/2019 LANDSCAPING 601 HEBER OFFICE		60.00	1,764,252.16
Check	01/08/2020	6914	EL SOL DEL VALLE IMPERI...	JAN-2020 ADVERTISMENT/NEWSPAPER SERVICE		522.00	1,763,730.16
Check	01/08/2020	6915	EDUARDO A RIVERA	DEC.-2019 LEGAL SERVICES SERV.		1,000.00	1,762,730.16
Check	01/08/2020	6916	GreatAmerica Financial Serv...	ACCT. 013-1228273-000 LEASING -RICOH COPIER MACHINE		136.61	1,762,593.55
Check	01/08/2020	6917	MARIA TAVERA SANTACRUZ	DEC-2019 CLEAN SERVICE 601 HEBER OFFICE		480.00	1,762,113.55
Check	01/08/2020	6918	CITY OF CALEXICO - Vendor	ACCT.# 38078 & 63295 NOV-2019 WATER BILL		262.83	1,761,850.72
Check	01/08/2020	6919	REPUBLIC SERVICES # 467	ACCT. 3-0467-0031459 DEC-2019 SERVICE		180.87	1,761,669.85
Check	01/08/2020	6920	AT&T	ACCT.(760)357-6522-066 5 &(760)357-9712-808 4		198.40	1,761,471.45
Check	01/08/2020	6921	COMITE CIVICO DEL VALL...	NOV.-2019 REIMB. EXPENSES ASTHMA PROGRAM		7,269.73	1,754,201.72
Check	01/08/2020	6922	LUZ TRISTAN, MD.	JAN -2020 WELLNESS 4 KIDS PROG.		13,333.33	1,740,868.39
Check	01/08/2020	6923	PROACTIVE HEALTH INC.	JAN-2020 PROACTIVE HEALTH PROGRAM		13,980.00	1,726,888.39
Deposit	01/15/2020			DEPOSIT IMPERIAL COUNTY PROPETY TAX	86,338.01		1,813,226.40
Deposit	01/15/2020			DEPOSIT IMPERIAL COUNTY PROPETY TAX	24,146.05		1,837,372.45
Check	01/15/2020	6924	CITY OF CALEXICO - Vendor	OCT-NOV-DEC-2019 SENIOR H.& WELLNESS PROG.		12,500.01	1,824,872.44
Check	01/15/2020	6925	IMPERIAL COUNTY AREA ...	DEC.-2019 CLX.SENIORS HOME DELIVERED MEALS SERV.		5,560.00	1,819,312.44
Check	01/15/2020	6926	COMITE CIVICO DEL VALL...	DEC--2019 REIMB. EXPENSES ASTHMA PROGRAM		8,811.52	1,810,500.92
Check	01/15/2020	6927	ENTRAVISION.-	COMPL.SEPT--2019 TV- SPOTS SERVICES		125.00	1,810,375.92
Check	01/15/2020	6929	SUN COMMUNITY FED.CRE...	CREDIT CARD # 1280 STATEMENT DEC.-2019		420.00	1,809,955.92
Check	01/15/2020	6928	void	VOID	0.00		1,809,955.92
Total 1055 · Cash in bank - Wells Fargo					495,489.40	159,483.40	1,809,955.92
TOTAL					495,489.40	159,483.40	1,809,955.92