

March 10, 2016

Meeting duly advertised and called to order at 7:00pm with reading of the Open Public Meetings statement and Pledge of Allegiance.

Commissioners' Poppe Jr., Rubio, Ryan and Wickham (delayed) in attendance. Also Attorney Rich Braslow, Former District 1 Commissioners R. Redington and M. Fleming, Fire Dist Administrator S. Rauch.

CVFC was represented by Chief, Assistant Chief, and Company President. WVFC was represented by the Chief and Ass't Chief. Career FF's were represented by J Mergner.

Oath of office administered to re-elected Commissioner J. Poppe Jr.

Motion by Commissioner Poppe, 2nd by Commissioner Ryan to approve Resolution accepting Resignations from Commissioner J Symons and Commissioner Wickham along with Appointment of Martin Fleming and Robert Redington to District 2 Board. Each will serve for 1 year and 2017 elections will be held for (1) Unexpired term and (1) 3 year term.

Board positions for 2016 are as follows:

President/Chairman	V Rubio
Vice President	M Fleming
Secretary	J Poppe Jr
Treasurer	R Redington
Liaison	J Ryan

Commissioner Redington motioned, Commissioner Poppe 2nd to approve the following resolutions: Authorizing Appointments of Attorney (Richard M Braslow), Accountant (Koerner, Koerner), Auditor (Bob Elliot) and Labor Attorney (Lane Biviano); Adoption of Cash Management Plan; Designating Surety Bond; Authorizing approval and payment of claims; Designation of official newspaper; and regular meeting schedule with meeting time changed to 8:00pm; all approved.

Attorney Braslow discussed current legislative issues as well as DCA concerns.

No bids received for roof project

Attorney Braslow will be meeting with DCA reference LOSAP issues. He will also contact Attorney Blviano reference FF J Zimmerman's pension enrollment.

Motion by Commissioner Poppe, 2nd by Commissioner Ryan to correct February 2016 minutes.

CVFC Report Progress. Chief was advised that a CDL will be required to operate 5639 due to air brakes and weight. Several members did not pass the recently held physicals and will not be able to respond until cleared. The list will be available next week and the Chief's notified. The next physical is scheduled for 4/28/16 and if members cannot make it they must contact Interstate and make arrangements to get it completed on their own. Request regarding a new white helmet was declined.

WVFC Report Progress.

Jackson Fire District No. 2

03/10/16

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Administrator's Report (Attached). 5608 will be going to Peterbilt for repair. 5621 is in need of brakes (rear) – Cost estimate to be \$4,167. Approved to get work done.

Regarding professional services, motion by Commissioner Poppe, 2nd by Commissioner Flemming to approve a resolution appointing a Purchasing Agent, Michele Bado as an independent contractor at \$50 per hour; approved.

Overtime for career staff to train approved. Repair to Station 57' s compressor (approx. \$1,100) approved.

Waiting on a 3rd quote for concrete work.

Discussion held regarding the roof repair bid. Issues appear to be the 'prevailing wage' provision and the cost of the bond. After going out to bid twice with no resolution, the work can then be negotiated without bidding.

Motion by Commissioner Poppe, 2nd by Commissioner Ryan to have Roof project re-bid and to be opened at the next regular meeting 4/14/16 at 8:00; approved.

Motion by Commissioner Ryan, 2nd by Commissioner Poppe to go to closed session at 2020 hours.

Motion to reopen meeting by Commissioner Poppe, 2nd by Commissioner Ryan. Meeting reopened at 2025 hours.

The cracks in the parking lot of Station 56-1 are to be filled by the career staff.

Motion to pay bills by Commissioner Ryan, 2nd by Commissioner Flemming; approved.

Motion to adjourn by Commissioner Poppe, 2nd by Commissioner Flemming at 2035 hours.

District 2 Board of Fire Commissioners

Approve to Pay

March 2016

03/10/16

Accrual Basis

Date	Num	Name	Memo	Amount
Mar 16				
03/15/2016	SNJHBF0316	NJSHBP	Health Benefits Monthly Billing	-17,092.86
03/02/2016	20477	FEI-Lakewood NJ #501		-3,346.76
03/10/2016	20478	A T & T	0205973458001	-56.92
03/10/2016	20479	Attention to Detail		-260.00
03/10/2016	20480	BARNEY'S SERVICE CENTER		-426.54
03/10/2016	20481	Battery Clearance LLC		-1,196.51
03/10/2016	20482	Blaze Emergency Equipment LLC		-11,591.48
03/10/2016	20483	Braslow, Richard		-1,350.00
03/10/2016	20484	Cablevision		-366.67
03/10/2016	20485	Charles O'Connor		-475.00
03/10/2016	20486	Clayton Block Co Inc.	104599	-135.00
03/10/2016	20487	county of Ocean Board of Elections		-432.33
03/10/2016	20488	Device Magic		-2,601.00
03/10/2016	20489	East Coast Emergency Lighting Inc.		-342.12
03/10/2016	20490	Garden State Fire & Security Alarm ...	3431	-246.15
03/10/2016	20491	Gates Flag Co		-230.80
03/10/2016	20492	GPS Trackit		-125.00
03/10/2016	20493	Hanson, Justin		-38.81
03/10/2016	20494	Hunter Peterbilt		-11.38
03/10/2016	20495	Jackson Municipal Utilities Authority		-9,004.60
03/10/2016	20496	Jersey Central Power & Light	100015400045	-547.88
03/10/2016	20497	KC COMPUTER SPECIALISTS		-425.00
03/10/2016	20498	Koerner & Koerner PA	Client No. 31110	-3,578.00
03/10/2016	20499	Mergner, Joseph		-16.03
03/10/2016	20500	Micromedia Publications Inc.		-264.00
03/10/2016	20501	Mohel Elliott Bauer & Gass		-2,605.00
03/10/2016	20502	Monmouth County Fire Academy		-150.00
03/10/2016	20503	Moore Medical		-1,086.30
03/10/2016	20504	National Parts Supply Co	LW3100	-118.20
03/10/2016	20505	NJ Natural Gas	22-0013-5208-06	-422.53
03/10/2016	20506	Penn Well / FDIC 16		-5,525.00
03/10/2016	20507	Poppe, John Jr.		-437.50
03/10/2016	20508	poppe, Sarah		-194.37
03/10/2016	20509	Rocky Mountain Comm Systems Inc		-1,415.00
03/10/2016	20510	Rubio, Vinny		-437.50
03/10/2016	20511	Ryan, John		-437.50
03/10/2016	20512	Ryan, Marie		-150.00
03/10/2016	20513	Son-Rise		-1,308.25
03/10/2016	20514	Symons, Jason		-437.50
03/10/2016	20515	Trademaster		-6,834.00
03/10/2016	20516	Twin Rocks Spring Water		-3.00
03/10/2016	20517	Ultra Bright Lightz LLC		-329.91
03/10/2016	20518	United Communications Corp		-279.00
03/10/2016	20519	Valic		-15,021.00
03/10/2016	20520	Verizon Wireless		-60.09
03/10/2016	20521	Waste Management		-307.25
03/10/2016	20522	Wickham, Keith		-437.50
03/10/2016	2016017	Freehold Cartage Inc.	60066000	-118.90
03/10/2016	2016018	Jersey Central Power & Light	100015400045	-830.31
03/10/2016	2016019	Leaf Capital Funding		-203.00
03/10/2016	2016020	NJ Natural Gas	22-0013-5208-06	-1,256.53
03/10/2016	2016021	Speedway Fleet	0461-00-716420-5	-904.18
03/10/2016	2016022	Travelers	6JUB-901X864-6-15	-8,890.34
03/10/2016	2016023	Verizon	732928910034807Y	-170.96
Mar 16				-104,531.46

District 2 Board of Fire Commissioners
Cash Balances
All Transactions

	<u>Mar 15, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
100.1 · TD BANK - Business checking	23,105.53
100.2 · TD Payroll	49,005.79
100.3 · TD Money Market (Cap Impr)	239,892.45
100.4 · TD Bank - Money Market #2	1,689,035.21
Total Checking/Savings	<u>2,001,038.98</u>
Total Current Assets	<u>2,001,038.98</u>
TOTAL ASSETS	<u><u>2,001,038.98</u></u>
LIABILITIES & EQUITY	0.00

District 2 Board of Fire Commissioners
Profit & Loss Budget vs. Actual
January 1 through March 10, 2016

Accrual Basis

	Jan 1 - Mar 10, 16	Budget	\$ Over Budget	% of Budget
Income				
B-2 Total Anticipated Revenue				
A-7 Total UFSA Revenues				
Annual Registration Fees				
311.1 - LEA Fees (State) Current Yr D2	0.00	0.00	0.00	0.0%
311.1.1 - LEA Fees (State) Current Yr D1	0.00	0.00	0.00	0.0%
311.2 - D2 Local Reg Fees Current Yr	730.00	730.00	0.00	100.0%
311.2.1 - D1 Local Reg Fees Current Yr	250.00	250.00	0.00	100.0%
311.3 - D2 Permit Fees Current Year	168.00	168.00	0.00	100.0%
311.3.1 - D1 Permit Fees Current Year	42.00	42.00	0.00	100.0%
311.4 - Other UFSA Fees D2	0.00	0.00	0.00	0.0%
311.4.1 - D1 Other UFSA Fees	75.00	75.00	0.00	100.0%
312.1 - LEA Fees (State) Prior Year D2	941.20	941.20	0.00	100.0%
312.1.1 - LEA Fees (State) Prior Year D 1	1,445.93	1,445.93	0.00	100.0%
312.2 - Local Reg Fees Prior Year D2	870.00	870.00	0.00	100.0%
312.2.1 - Local Reg Fees Prior Year D 1	530.00	530.00	0.00	100.0%
312.3 - Permit Fees Prior Year D2	84.00	84.00	0.00	100.0%
312.3.1 - Local Permit Fees Prior Year D	42.00	42.00	0.00	100.0%
Annual Registration Fees - Other	0.00	0.00	0.00	0.0%
Total Annual Registration Fees	5,178.13	0.00	5,178.13	100.0%
Other Revenues	0.00	0.00	0.00	0.0%
Penalties and Fines	0.00	0.00	0.00	0.0%
Reserves Utilize	0.00	0.00	0.00	0.0%
A-7 Total UFSA Revenues - Other	0.00	0.00	0.00	0.0%
Total A-7 Total UFSA Revenues	5,178.13	71,973.00	-71,973.00	7.2%
R-1 Total Fund Balance Utilized	0.00	221,000.00	-221,000.00	0.0%
A-1 Unrestricted Fund Balance	0.00	0.00	0.00	0.0%
A-2 Restricted Fund Balance	0.00	0.00	0.00	0.0%
Total R-1 Total Fund Balance Utilized - Other	0.00	221,000.00	-221,000.00	0.0%
R-2 Total Misc Revenues Anticip	0.00	0.00	0.00	0.0%
A-3 Sale of Assets	0.00	0.00	0.00	0.0%
A-4 Interest on Investments	697.28	3,000.00	-2,302.74	23.2%
A-5 Other Revenue	0.00	0.00	0.00	0.0%
310 - Shared Services Amendment 2015	0.00	0.00	0.00	0.0%
A-5 Other Revenue - Other	0.00	0.00	0.00	0.0%
Total A-5 Other Revenue	0.00	0.00	0.00	0.0%
Rental Income	0.00	0.00	0.00	0.0%
302.1 - Rental Income	0.00	0.00	0.00	0.0%
Rental Income - Other	1,062.75	18,000.00	-16,937.25	5.9%
Total Rental Income	1,062.75	18,000.00	-16,937.25	5.9%
R-2 Total Misc Revenues Anticip - Other	1,760.01	21,000.00	-19,239.99	8.4%
Total R-2 Total Misc Revenues Anticip	1,760.01	21,000.00	-19,239.99	8.4%
R-3 Operating Grant Revenue	0.00	0.00	0.00	0.0%
A-6 Other Grants/Entitlements	0.00	0.00	0.00	0.0%
State Grant Receivable	0.00	0.00	0.00	0.0%
Supplement Fire Svc Act	0.00	0.00	0.00	0.0%
State Grant Receivable - Other	0.00	0.00	0.00	0.0%
Total State Grant Receivable	0.00	0.00	0.00	0.0%
R-3 Operating Grant Revenue - Other	0.00	0.00	0.00	0.0%
Total R-3 Operating Grant Revenue	0.00	0.00	0.00	0.0%
R-5 Raised by Taxation	0.00	1,479,875.00	-1,479,875.00	0.0%
302 - Township Tax Income	0.00	0.00	0.00	0.0%
R-5 Raised by Taxation - Other	0.00	1,479,875.00	-1,479,875.00	0.0%
Total R-5 Raised by Taxation	0.00	1,479,875.00	-1,479,875.00	0.0%
B-2 Total Anticipated Revenue - Other	0.00	0.00	0.00	0.0%
Total B-2 Total Anticipated Revenue	6,935.14	1,793,848.00	-1,786,909.86	0.4%

District 2 Board of Fire Commissioners
Profit & Loss Budget vs. Actual
January 1 through March 10, 2016

Accrual Basis

	Jan 1 - Mar 10, 16	Budget	\$ Over Budget	% of Budget
49900 - Uncategorized Income	0.00	0.00	0.00	0.0%
320.0 - FEMA Reimbursement	205.00	0.00	205.00	100.0%
49900 - Uncategorized Income - Other	0.00	0.00	0.00	0.0%
Total 49900 - Uncategorized Income	205.00	0.00	205.00	100.0%
Total Income	7,143.14	0.00	7,143.14	0.4%
Cost of Goods Sold				
50000 - Cost of Goods Sold	28,713.42	0.00	28,713.42	100.0%
435.1 - Insurance Premiums/Work Comp	0.00	0.00	0.00	0.0%
5900 - Cost of Goods Sold - Other	0.00	0.00	0.00	0.0%
Total 50000 - Cost of Goods Sold	28,713.42	0.00	28,713.42	100.0%
Total COGS	28,713.42	0.00	28,713.42	100.0%
Gross Profit	-21,570.28	0.00	-21,570.28	-1.2%
Expense				
A-11 Administration Other Expen	8,033.00	50,000.00	-41,967.00	16.1%
416 - Professional Services	786.48	4,000.00	-3,213.52	19.7%
420 - Office Supplies	1,023.15	1,500.00	-476.85	68.2%
424.3 - Election	0.00	0.00	0.00	0.0%
424.4 - Membership/Dues/subscriptions	0.00	0.00	0.00	0.0%
422 - Travel Expense	0.00	200.00	-200.00	0.0%
A-11 Administration Other Expen - Other	0.00	0.00	0.00	0.0%
Total A-11 Administration Other Expen	9,842.63	55,700.00	-45,857.37	17.7%
A-9 Salary & Wages				
Administration Fringe Benefits	0.00	0.00	0.00	0.0%
412.5 - Unknown Fringe Benefits-Admin	1,854.20	0.00	1,854.20	0.0%
413.2 - Social Security - Admin	433.60	0.00	433.60	0.0%
413.3 - Medicare - Admin	182.20	0.00	182.20	0.0%
414.1 - Unemployment - Admin	60.75	0.00	60.75	0.0%
414.3 - Disability Ins - Admin	0.00	0.00	0.00	0.0%
415.1 - Pension - PERS	0.00	0.00	0.00	0.0%
416.2 - Workers Comp - Admin	33,730.27	0.00	33,730.27	0.0%
427.1 - Health Ins - Admin	0.00	0.00	0.00	0.0%
428.1 - Other Fringe benefits - admin	0.00	0.00	0.00	0.0%
Administration Fringe Benefits - Other	0.00	194,494.00	-194,494.00	0.0%
Total Administration Fringe Benefits	35,251.02	194,494.00	-159,232.98	18.6%
412.2 - Office Staff (G. Jamison)	12,772.04	0.00	12,772.04	0.0%
412.21 - Rauch	17,569.40	0.00	17,569.40	0.0%
412.22 - Salary & Wages Byrnes	0.00	0.00	0.00	0.0%
412.23 - Fritz	0.00	0.00	0.00	0.0%
419.1 - Commissioner Salaries	2,187.50	8,750.00	-6,562.50	25.0%
418.2 - Commissioner Salary - Clerk	0.00	0.00	0.00	0.0%
419.3 - Commissioner Salary - Treasurer	0.00	0.00	0.00	0.0%
421.31 - Overtime - Office Staff	0.00	0.00	0.00	0.0%
421.32 - A-9 Salary & Wages Comp Paid	0.00	0.00	0.00	0.0%
421.31 - Overtime - Office Staff - Other	0.00	0.00	0.00	0.0%
Total 421.31 - Overtime - Office Staff	0.00	0.00	0.00	0.0%
Total A-9 Salary & Wages - Other	0.00	0.00	0.00	0.0%
Total A-9 Salary & Wages	68,809.96	439,692.00	-439,692.00	0.0%
Cost of Operations and Maintena				
A-10 Salary & Wages	64,926.00	64,926.00	0.00	100.0%
Operational Fringe Benefits				
Disabil	0.00	0.00	0.00	0.0%
Health In	-3,858.20	0.00	-3,858.20	0.0%
Medicar	1,112.08	0.00	1,112.08	100.0%
Social Se	4,755.04	0.00	4,755.04	100.0%
Unemploy	0.00	0.00	0.00	0.0%
413 - Social Security	0.00	0.00	0.00	0.0%
413.1 - Medicare	0.00	0.00	0.00	0.0%
414 - Unemployment	483.35	0.00	483.35	0.0%
414.2 - Disability Insurance	161.13	0.00	161.13	0.0%
415 - Pension - PERS	0.00	0.00	0.00	0.0%
416 - unknown fringe benefits	66,011.00	0.00	66,011.00	100.0%
427 - Health Insurance	0.00	0.00	0.00	0.0%
Operational Fringe Benefits - Other	0.00	64,644.00	-64,644.00	0.0%
Total Operational Fringe Benefits	68,664.40	64,644.00	4,020.40	106.2%

District 2 Board of Fire Commissioners
Profit & Loss Budget vs. Actual
January 1 through March 10, 2016

Accrual Basis

	Jan 1 - Mar 10, 16	Budget	\$ Over Budget	% of Budget
415.1 - Lieutenant (Mergner)	21,347.20	0.00	21,347.20	100.0%
415.11 - Firefighter (Poppe)	14,874.40	0.00	14,874.40	100.0%
415.12 - Firefighter (Hanson)	13,850.34	0.00	13,850.34	100.0%
415.14 - Fire Prev. Spec. (Jamison)	0.00	0.00	0.00	0.0%
415.14 - Fire Chief (Van Arsdale)	0.00	0.00	0.00	0.0%
415.16 - Firefighter (Poppe A)	11,514.00	0.00	11,514.00	100.0%
415.16 - Firefighter (Zimmerman)	18,106.82	0.00	18,106.82	100.0%
418.2.1 - (Rauch)	0.00	0.00	0.00	0.0%
418.2.2 - (Per Diem)	560.00	0.00	560.00	100.0%
412.3 - Overtime	0.00	0.00	0.00	0.0%
A-10 Salary & Wages - Other	0.00	160,906.00	-160,906.00	0.0%
Total A-10 Salary & Wages	146,917.16	225,550.00	-76,632.84	66.0%
A-12 Total costs of Operations				
Purchase of Assets (Not Capital)				
445 - Replacement of Equipment	0.00	54,400.00	-54,400.00	0.0%
445.1 - Exirication Equipment	0.00	7,500.00	-7,500.00	0.0%
445.2 - SCBA	0.00	25,000.00	-25,000.00	0.0%
445.3 - Hose	0.00	5,000.00	-5,000.00	0.0%
445.4 - Vehicle	0.00	0.00	0.00	0.0%
445.5 - Pagers	0.00	5,000.00	-5,000.00	0.0%
Purchase of Assets (Not Capital - Other)	1,415.00	0.00	-3,585.00	28.3%
Total Purchase of Assets (Not Capital)	1,415.00	86,900.00	-85,485.00	1.5%
421.5 - Advertising	464.00	2,500.00	-2,036.00	18.6%
421.6 - Rental Charges	0.00	38,000.00	-38,000.00	0.0%
421.7 - Supplies Expense	3,028.78	10,000.00	-6,971.22	30.3%
424 - Training	5,828.81	25,000.00	-19,171.19	38.9%
425 - Other Rentals	0.00	40,500.00	-40,500.00	0.0%
426 - SFGC	0.00	0.00	0.00	0.0%
428 - Clothing/PPE	0.00	25,000.00	-25,000.00	0.0%
429 - Clothing	0.00	0.00	0.00	0.0%
433 - Utilities	6,669.01	60,000.00	-53,330.99	11.1%
435 - Insurance	9,625.84	155,000.00	-145,374.16	6.2%
435.2 - Physicals	0.00	8,000.00	-8,000.00	0.0%
435 - Fire Bureau Expense-Cost of Op	0.00	0.00	0.00	0.0%
442 - Maintenance and Repair	0.00	0.00	0.00	0.0%
442.1 - Building Maintenance	12,449.59	0.00	12,449.59	100.0%
442.2 - Radio Repair	1,694.17	0.00	1,694.17	100.0%
442.3 - R & M SCBA	302.29	0.00	302.29	100.0%
442.4 - R & M Apparatus	4,773.08	0.00	4,773.08	100.0%
442.5 - R & M Extinguishers	0.00	0.00	0.00	0.0%
442 - Maintenance and Repair - Other	560.42	140,000.00	-139,439.58	0.4%
Total 442 - Maintenance and Repair	19,779.55	140,000.00	-120,220.45	14.1%
443 - Joint District Expense	0.00	0.00	0.00	0.0%
444 - Fire Bureau Expense	0.00	4,777.00	-4,777.00	0.0%
A-12 Total costs of Operations - Other	0.00	0.00	0.00	0.0%
Total A-12 Total costs of Operations	46,810.99	620,677.00	-573,866.01	7.5%
480 - LOSAP	0.00	40,000.00	-40,000.00	0.0%
Cost of Operations and Maintena - Other	0.00	0.00	-40,000.00	0.0%
Total Cost of Operations and Maintena	195,728.15	886,227.00	-690,498.85	22.1%
E-3 Total Approp offset with Re				
460 - Basic Entitlement Grant	0.00	0.00	0.00	0.0%
460 - Shared Services Amendment 2015	1,106.60	40,000.00	-38,893.40	2.8%
461 - Salary-Fire Inspector	0.00	0.00	0.00	0.0%
461.0 - Salaries District 1 03272015	0.00	0.00	0.00	0.0%
461.0.0 - Fringe Benefits Dist 1 03272015	0.00	0.00	0.00	0.0%
461.1 - Fire Bureau Fringe Benefits	68.61	0.00	68.61	100.0%
461.1.1 - Social Security-PT Fire Inspector	16.06	0.00	16.06	100.0%
461.1.2 - Medi-PT Fire Inspector	6.65	0.00	6.65	100.0%
461.1.3 - Unempl-PT Fire Inspector	2.22	0.00	2.22	100.0%
461.1.4 - Disability-PT Fire Inspector	0.00	0.00	0.00	0.0%
461.1 - Fire Bureau Fringe Benefits - Other	93.54	4,400.00	-4,306.46	2.1%
Total 461.1 - Fire Bureau Fringe Benefits	0.00	0.00	-4,306.46	0.0%
461.2 - Fire Bureau Operational Exp	0.00	0.00	0.00	0.0%
462 - Fire Bureau Operational Expense	7,563.00	27,573.00	-19,990.00	27.5%
460 - Shared Services Amendment 2015 - Other	0.00	0.00	0.00	0.0%
Total 460 - Shared Services Amendment 2015	8,783.14	71,973.00	-63,189.86	12.2%

District 2 Board of Fire Commissioners
Profit & Loss Budget vs. Actual
January 1 through March 10, 2016

Accrual Basis

	Jan 1 - Mar 10, 16	Budget	\$ Over Budget	% of Budget
E-3 Total Approp offset with Re - Other	0.00	0.00	0.00	0.0%
Total E-3 Total Approp offset with Re	8,783.14	71,873.00	-63,189.86	12.2%
E-8 CAPITAL ITEMS				
Capital Items.				
452.1 - Building Improvements	0.00	0.00	0.00	0.0%
Capital Items. - Other	0.00	0.00	0.00	0.0%
Total Capital Items.	0.00	0.00	0.00	0.0%
E-8 CAPITAL ITEMS - Other	0.00	0.00	0.00	0.0%
Total E-8 CAPITAL ITEMS	0.00	0.00	0.00	0.0%
E-9 TOTAL DEBT SERVICE APPROPRI				
Capital Leases				
456.1 - Fire Apparatus	48,197.22	113,813.00	-65,615.78	42.3%
457.1 - Fire Apparatus Interest	15,574.66	23,208.00	-7,634.34	67.1%
Capital Leases - Other	0.00	0.00	0.00	0.0%
Total Capital Leases	63,771.88	137,022.00	-73,250.12	46.5%
E-9 TOTAL DEBT SERVICE APPROPRI - Other	0.00	0.00	0.00	0.0%
Total E-9 TOTAL DEBT SERVICE APPROPRI	63,771.88	137,022.00	-73,250.12	46.5%
65100 - Other Types of Expenses	0.00	0.00	0.00	0.0%
66000 - Payroll Expenses	939.37	0.00	939.37	100.0%
66001 - Payroll Expenses	0.00	0.00	0.00	0.0%
66002 - Payroll Expenses	0.00	0.00	0.00	0.0%
66003 - Payroll Expenses	0.00	0.00	0.00	0.0%
66004 - Payroll Expenses	0.00	0.00	0.00	0.0%
66005 - Payroll Expenses	0.00	0.00	0.00	0.0%
66006 - Payroll Expenses	0.00	0.00	0.00	0.0%
66007 - Payroll Expenses	0.00	0.00	0.00	0.0%
66008 - Payroll Expenses	0.00	0.00	0.00	0.0%
66009 - Payroll Expenses	0.00	0.00	0.00	0.0%
66010 - Payroll Expenses	0.00	0.00	0.00	0.0%
66011 - Payroll Expenses	0.00	0.00	0.00	0.0%
66012 - Payroll Expenses	0.00	0.00	0.00	0.0%
66013 - Payroll Expenses	0.00	0.00	0.00	0.0%
66014 - Payroll Expenses	0.00	0.00	0.00	0.0%
66015 - Payroll Expenses	0.00	0.00	0.00	0.0%
66016 - Payroll Expenses	0.00	0.00	0.00	0.0%
66017 - Payroll Expenses	0.00	0.00	0.00	0.0%
66018 - Payroll Expenses	0.00	0.00	0.00	0.0%
66019 - Payroll Expenses	0.00	0.00	0.00	0.0%
66020 - Payroll Expenses	0.00	0.00	0.00	0.0%
66021 - Payroll Expenses	0.00	0.00	0.00	0.0%
66022 - Payroll Expenses	0.00	0.00	0.00	0.0%
66023 - Payroll Expenses	0.00	0.00	0.00	0.0%
66024 - Payroll Expenses	0.00	0.00	0.00	0.0%
66025 - Payroll Expenses	0.00	0.00	0.00	0.0%
66026 - Payroll Expenses	0.00	0.00	0.00	0.0%
66027 - Payroll Expenses	0.00	0.00	0.00	0.0%
66028 - Payroll Expenses	0.00	0.00	0.00	0.0%
66029 - Payroll Expenses	0.00	0.00	0.00	0.0%
66030 - Payroll Expenses	0.00	0.00	0.00	0.0%
66031 - Payroll Expenses	0.00	0.00	0.00	0.0%
66032 - Payroll Expenses	0.00	0.00	0.00	0.0%
66033 - Payroll Expenses	0.00	0.00	0.00	0.0%
66034 - Payroll Expenses	0.00	0.00	0.00	0.0%
66035 - Payroll Expenses	0.00	0.00	0.00	0.0%
66036 - Payroll Expenses	0.00	0.00	0.00	0.0%
66037 - Payroll Expenses	0.00	0.00	0.00	0.0%
66038 - Payroll Expenses	0.00	0.00	0.00	0.0%
66039 - Payroll Expenses	0.00	0.00	0.00	0.0%
66040 - Payroll Expenses	0.00	0.00	0.00	0.0%
66041 - Payroll Expenses	0.00	0.00	0.00	0.0%
66042 - Payroll Expenses	0.00	0.00	0.00	0.0%
66043 - Payroll Expenses	0.00	0.00	0.00	0.0%
66044 - Payroll Expenses	0.00	0.00	0.00	0.0%
66045 - Payroll Expenses	0.00	0.00	0.00	0.0%
66046 - Payroll Expenses	0.00	0.00	0.00	0.0%
66047 - Payroll Expenses	0.00	0.00	0.00	0.0%
66048 - Payroll Expenses	0.00	0.00	0.00	0.0%
66049 - Payroll Expenses	0.00	0.00	0.00	0.0%
66900 - Reconciliation Discrepancies	0.00	0.00	0.00	0.0%

District 2 Board of Fire Commissioners
Profit & Loss Budget vs. Actual

January 1 through March 10, 2016

	Jan 1 - Mar 10, 16	Budget	\$ Over Budget	% of Budget
6600 - Uncategorized Expenses	0.00	0.00	0.00	0.0%
6501 - Uncategorized Expenses	0.00	0.00	0.00	0.0%
7000 - Cash Deficit Funding	0.00	0.00	0.00	0.0%
8000 - Depreciation	0.00	0.00	0.00	0.0%
9000 - Future Capital Improvements	0.00	0.00	0.00	0.0%
Total Expense	347,875.13	1,793,846.00	-1,445,972.87	19.4%
Net Income	-369,445.41	0.00	-369,445.41	100.0%

3:25 PM

03/10/16

Accrual Basis

District 2 Board of Fire Commissioners Transaction Detail By Account January through December 2016

Type	Date	Name	Memo	Amount
Cost of Operations and Maintena				
A-12 Total costs of Operations				
Purchase of Assets (Not Capital				
445.5 - Pagers				
Bill	03/02/2016	Rocky Mountain Comm Systems Inc	XTS 2500 Portables	1,415.00
				1,415.00
				1,415.00
Total 445.5 - Pagers				
Total Purchase of Assets (Not Capital				
424 - Training				
Bill	02/10/2016	HealthQuest Community Education	CPR Cards	115.00
Bill	02/16/2016	Penn Well / FDIC 16	FDIC - Chicago	5,525.00
Bill	03/02/2016	Monmouth County Fire Academy	WVFC Members - ICS 200	150.00
Bill	03/10/2016	Hanson, Justin	REIMB	38.81
				5,828.81
				7,243.81
				7,243.81
				7,243.81
TOTAL				

District 2 Monthly Report for February 2016

Day Shift

Station 56-1

Total Runs: 23

EMS: 15

Fire: 8

Out of First Due Area:

Drills: 2

Station 57

Total Runs: 17

EMS: 5

Fire: 12

Out of First Due Area: 5

Drills: 3

Companies;

Station 56

Total Runs: 25

Out of First Due Area: 8

Drills: 1

Station 57

Total Runs: 28

Out of First Due Area: 12

Drills: 2

Company Reports;

Station 56

See Chief for further details

PPE Inspections complete. Awaiting list of repairs and needs

Station 57

See Chief for further details

PPE Inspections complete. Have a list of repairs and needs.

Station Needs;

Station 56-1

Roof and Generator status

Water Heater. The water heater stopped working for the Station. It was believed that it stopped drawing fuel due to the oil tank being low. Board members were advised and requested it be replaced with a High Efficiency NG water heater. Quotes were obtained and the Board notified. A vendor was chosen. A check was issued for \$3,346.76 for the water heater to Ferguson Plumbing Supply and ordered.

Sidewalk repair. Two vendors were notified to come in and work on quotes. One has been in three times due to melting snow uncovering more areas in need of work and the second vendor deciding to expand on the work. A third vendor needs to be located for quote.

Station 57

Lighting on Apparatus floor. A vendor was brought in to discuss lighting and rebate options. Once a spec is received, other vendors will be contacted

Training Room needs to keep an eye on the budget to find monies for the work.

LOSAP;

Need to discuss with Braslow recent Comptroller report and any changes needed for compliance.

Physicals;

Physicals are scheduled to be conducted on March 8th at Station 56-1, and March 9th at Station 57

Apparatus;

Annual Testing is scheduled to begin April 4th. Schedule is as follows

April 4 – Hose/Ground ladder testing – Station 57
April 5th – Hose/Ground Ladder Testing, Station 56-1
April 6th – Pump Testing, Station 56-1
April 7th, Pump Testing, Station 57
April 13th, Aerial Ladder Testing, Station 56-1
April 15th, Aerial Ladder Testing, Station 57

Annual P/M's are underway. Should be completed by March 11th.

5601, Annual P/M is completed.

5605, Annual P/M is completed

5609, Annual P/M is completed

5621, Annual P/M is completed
Repair to ignition issue problem

5624, Check engine light is on

5637, Damaged the rear doors backing in 5608, the wheel stops were not in position. Doors were straightened out.

5639, Annual P/M Complete
need to do the lettering

5701, Annual P/M completed.

5705, Annual Aerial P/M completed

5709, Annual P/M completed

5790, sent to All Pro Transmissions for a brake hanging up and new shocks. Still shakes a bit and has an exhaust leak.

Equipment;

Repairs made in house to a few pieces of equipment.

Training;

FDIC is set and ready to go

Members who participate in this training will be required to bring back what they learned to the companies and career staff. They will hold a one night session where they will review what they participated in and what they learned.

NJ Weekend. One career member has been accepted to attend Best Practices in Community Risk Reduction. The member will conduct on daytime and one nighttime training session where he will review what he participated in and what he learned.

Station 56

Station 57

Three members completed I200 at MCFA.

Two members signed up for various courses at OCFA

Bureau;

Station 56 Area

Inspections: 10
Reinspections: 19
Permits: 1

Station 57 Area

Inspections: 31
Reinspections: 11

SFGA/Outlet Mall:

Inspections: 10
Reinspections: 18

We have had two meeting this month with the DFS relating to SFGA and LHU registrations. Also waiting our final Monitoring Report from DFS.

Purchases;

- PO No 201600081, Ultra Bright Lightz
\$329.91, Ground lights for 5608 and 5701.
- PO No [REDACTED], Continental Fire & Safety
\$587.50, Helmet parts
- PO No 20160079, Beehive Heating & Cooling
Not to Exceed \$5,000 (less 3346.76 paid for water heater), Replace water heater in Station 56-1
- PO No 20160017, Witmer Public Safety
\$433.45, Uniforms for Zimmerman
- PO No 20160053, Witmer Public Safety
\$761.25, Uniforms for Bureau (Rauch, Byrnes, Fritz)

Requests to Purchase

- Renewal for Active911. Station 57 uses Active911 for its backup dispatching service.
\$505.25
- Bi-Annual SCBA Service. All SCBAs harnesses are bench-tested and serviced every two years. Municipal Emergency Services
\$1,760 complete
- Hydro Testing of SCBA Cylinders. There are 50 4.5 cylinders along with the 6 DOT cylinders in 5637 that are due for hydro testing. Jersey Coast Fire Equipment
\$840.00 complete

- Lettering of 5639. Venom Graphics, only quote obtain as the company already has the District's artwork in their system

\$750.00

Changes/Updates/Additions since 03/07

Physicals;

Physicals were held.

Cassville completed 26 physicals. Chief report they have approximately 15 members that still need a physical.

Chief set up a return date of April 28th

Whitesville completed 19 physicals. They had 6 members who need to get a physical. Reviewing the open files with the Chief, there are two out of that six that should have it completed (show up to calls regularly, participate and wear SCBA)

Preliminary discussion last night with the Nurse reports eight who completed the physical did not pass. Either firefighting and/or DOT. They were given specific instruction on what they need to follow up on with their private physician along with a FAX number to have them send the needed information to. Once Interstate Mobile receives the information, they can re-evaluate and will send an updated conclusion.

I should have the results beginning of next week.

Apparatus;

Annual P/M's are complete. Should have a complete list of needs next week.

Some preliminary results;

5608, currently OOS. Airbags rotting, potential to burst. Getting costs fm EES and Peterbuilt 5621, needs brakes. Water found in pump transmission, again. Blaze performed repair less than 6 months ago. Contacting Blaze to see if they will honor work, otherwise will have EES make repairs.

5701, needs air dryer replaced

5705, needs batteries. 3 out of 6 are week

Training;

Received a list from Joe for Career staff to instruct or assist with training for Cassville. Training includes extrication/struts/airbags, forcible entry, live burn, and driver training

Purchases;

Adding Whitesville to the Freehold Carting account as of April 4th

Medical supplies; gloves for 56, epipens for 57.

Pagers sent out for repair

Requests to Purchase;

- Air Compressor for Station 56. Small compressor used in building for keeping air up in the apparatus and for filling the tires on the brush truck. Home Depot

\$439.00

- Commissioners jacket for John Ryan. Apparently it was requested a while ago, but there was a change in salesmen at MES and it was lost. Municipal Emergency Services

\$252.00

- SAFER Grant. Vickers Consulting

\$600.00

Item for Discussion;

The SCBA fill Station compressor in Station 57 does not build up enough pressure to top off the cylinders. It has been down since November. The auto drain needs replacement. The quote for the repair got lost in the mail and was finally received. It's a \$1,100 repair.

Since that time we have been using the Air Trailer to top off the tanks in both the Fill Station and 5701. Aside from the slight inconvenience of having someone drive the trailer over every couple of months, it has been working. If we put it OOS permanently, we save the Annual \$1,300 P/M charge

Sidewalk repair, Station 56-1. Only have two quotes so far. First vendor came in to look at work involved and then followed up after snow melted. Second vendor came in looked at work then pointed out other areas that would have to be corrected to prevent future issues. First vendor was brought back to match areas being quoted.

First Vendor is \$16,800 not including concrete or dumpster costs
Second Vendor is \$20,000 plus an extra \$5,000 work at no cost.
Need to find third vendor

Roof Project, Station 56-1. No bids received. Rumors being heard is the Bond is too much money for vendors to afford.