

**CITY OF FOSTORIA  
ALL EVENTS PERMIT APPLICATION**

Please indicate the type of permit requested.

	<input type="checkbox"/> General Event Permit <input type="checkbox"/> Parade Permit
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Applicant Name	Host Organization	Application Date

Event Name	Event Description

Address	City, State Zip	Phone Number	Website/Email

Event Date(s) and Time(s)	Event Location

Event Contact(s) Name	Phone	Email
(1)		
(2)		

Category	<input type="checkbox"/>	athletic/recreation	<input type="checkbox"/>	concert/performance/dance
	<input type="checkbox"/>	exhibits/museum	<input type="checkbox"/>	farmer/outdoor market
	<input type="checkbox"/>	festival/carnival	<input type="checkbox"/>	special/miscellaneous/other
	<input type="checkbox"/>	parade/procession/march		

Set up date & time	Tear down date & time	Is this an annual event?	Number of years event held

Alcohol provided/permited at event	<input type="checkbox"/>	beer and/or wine
<input type="checkbox"/> not applicable	<input type="checkbox"/>	beer, wine & distilled spirits

Event security provided by	Phone number

City of Fostoria personnel requested

<input type="checkbox"/>	Fire Division	<input type="checkbox"/>	Parks Department
<input type="checkbox"/>	Police Division	<input type="checkbox"/>	Street Department

Please indicate reason for involvement:

Material or Equipment rental needed for event?

<input type="checkbox"/>	barricades/ barricade lights	<input type="checkbox"/>	trash receptacles
<input type="checkbox"/>	road cones/orange barrels	<input type="checkbox"/>	picnic tables
<input type="checkbox"/>	bleachers	<input type="checkbox"/>	other (specify)

The permit holder assumes liability for all lost, stolen or damaged City property.

Applicant Signature \_\_\_\_\_

**[ FOR ADMINISTRATIVE USE ONLY ]**

Personnel				Material/Equipment Cost Estimate			
No. of Emp.	Department			No.	Material/Equipment Description		
	Fire				Barricades		
	Police				Barricade lights		
	Street				Road cones		
	Parks				Orange barrels		
	Other				Trash barrels		
<b>Other Documentation</b>					Picnic tables		
				Attached / Not Applicable	Certificate of Liability Insurance		Fire Department apparatus
				Attached / Not Applicable	Liquor Permit		Fire Department truck(s)
				Attached / Not Applicable	Health Department Inspection		Police Department vehicle(s)
				Attached / Not Applicable	Fire Department Inspection		Public Works Department vehicle(s)
					Other		

**AUTHORIZATIONS**

Eric Keckler, Mayor	Date
Deb Hellman, Safety Service Director	Date
Supervisor of applicable City Department	Date
Supervisor of applicable City Department	Date

**Include Drawing of Event site with indications for street closings.**