

# Summer Internship Feedback Form

**Directions:** Please fill out this feedback form to evaluate the intern that completed a two-week internship at your organization. It would be helpful to discuss the comments you make with the student intern in order to have a reflective discussion. Please give this feedback form to the intern so she may submit it to the school when she returns for his or her senior year in the fall.

Intern's Name: \_\_\_\_\_

*The intern demonstrated the following qualities:*

	<b>Most of the time</b>	<b>Some of the time</b>	<b>Hardly ever</b>
<b>Arrived to work on time</b>	_____	_____	_____
<b>Demonstrated flexibility</b>	_____	_____	_____
<b>Presented herself cooperatively</b>	_____	_____	_____
<b>Worked responsibly</b>	_____	_____	_____
<b>Worked independently</b>	_____	_____	_____
<b>Evidenced self-motivation</b>	_____	_____	_____
<b>Followed through with projects</b>	_____	_____	_____
<b>Exhibited a pleasant attitude</b>	_____	_____	_____

*Please feel free to comment on the following:*

1. How would you evaluate this intern's overall performance?
  
  
  
  
  
  
  
  
  
  
2. How do you feel he or she personally benefited from this experience?
  
  
  
  
  
  
  
  
  
  
3. How did this intern utilize his or her strengths?

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

*Would you be interested in working with the school to provide future internships and/or field expertise? Yes / No (circle one)*