

Bolivar Planning Commission Meeting of January 25, 2021

On-line - virtual

In attendance: Steve Paradis, Barb Staats, Jacob Stettes, Randall Hughes

Steve Paradis called the meeting to order at 7:07 pm

Unfinished Business

1. Discussed approval of meetings. To be held over until next month. Randall Hughes to forward his notes from November meeting to Laura Whittington for minutes.
2. Paper Street Inventory discussed was had. Jacob Stettes presented a preliminary list / summary. Discussion was had on list on how prepare moving forward.
  - a. List of paper streets potential candidates with descriptions without any initial recommendations. Possible map shown to correspond to list. That inventory would then be presented to Mayor to begin process of verification of the inventory prior to any next steps. Barb Staats to review the initial list as a back check. Comprehensive Plan map also shows paper streets which will serve as an additional back check and coordination.
  - b. Should list where confirmation is needed of street location in relation to Bolivar limits/ownership.
  - c. Discussion was had on annotating land use map with questions.

New Business

1. Election of BPC officers. Current members are in the middle of terms. Jacob Stettes nominated Steve Paradis for president. Affirmative vote passed. Jacob Stettes nominated Barb Staats for vice president. Affirmative vote passed. Barb Staats nominated Randall Hughes for secretary. Affirmative vote passed.
2. Discussion of BPC general report to annual report to Town Council. Format content of report was discussed. Executive summary of what done in past year, list of upcoming year priorities. list of meetings held, any other major motions passed. Randall to prepare draft version of report for presentation at next BPC meeting.

Attendee Concerns:

None

Adjournment:

Barb Staats made a motion to adjourn. Meeting adjourned 9:15 PM.

Bolivar Planning Commission Meeting of November 23, 2020

On-line - virtual

In attendance: Steve Paradis, Deb Hale, Barb Staats, Jacob Stettes, Randall Hughes

Steve Paradis called the meeting to order at 7:06 pm

Unfinished Business

1. Status of prior meeting minutes for review and approval was discussed. Steve Paradis and Randall Hughes to follow up on notes.
2. Agenda item on ordinance was discussed.
  - a. Steve gave an update. Talked to WVU Law Clinic and gave an update they are not currently providing consultation without payment.
  - b. Potential for BPC membership to American Planning Association (APA) and/or WV Chapter of APA
  - c. Charles Town and Jefferson County Codes were reviewed as an potential examples.
3. January 25, 2021 next meeting was discussed to start next steps on a re-write. December 2020 meeting to be skipped. Steve will forward web links for planning resources and model / example ordinances.

New Business

1. Steve gave a paper street inventory project update. To be added to January Agenda.
2. Permits, BZA activities and BPC interactions, coordinations and reviews was discussion as future agenda item for follow up discussion.

Attendee Concerns:

None

Adjournment:

Barb Staats made a motion to adjourn. Meeting adjourned 8:07 PM.