2017 PLAN APPLICATION FEE AGREEMENT WITH POLK TOWNSHIP

THIS AGREEMENT MADE THIS _____DAY OF _____, **2017** by and between **Polk Township,** hereinafter

called the ***"First Party"*** and _____hereinafter called the **"Second Party"**
Plan's Property Owner, please print (2nd party)

to also include_____ hereinafter called the ***"Second Party"*** to also include
Developer is equally responsible, please print name (2nd party)

_____hereinafter called the ***"Second Party."***
Plan's Name

WHEREAS, P.L. 805, NO. 247 Section 503 as re-enacted and amended, provides that the ***SECOND PARTY***, upon the submission of a PLAN and /or PLANNING MODULE for review by POLK TOWNSHIP'S ENGINEER, SEWAGE ENFORCEMENT OFFICER, and/or CONSULTANT(s) INCLUDING SOLICITOR FEES SHALL PLACE CERTAIN FUNDS ON DEPOSIT TO PAY FOR SAID REVIEWS. ***NOW, THEREFORE***, in consideration of the terms, conditions, covenants set forth hereunder and parties hereto agree as follows:

1. Upon any submission of your Plan or Planning Module, the ***SECOND PARTY, shall simultaneously herewith remit the required deposit of funds. Failure of the SECOND PARTY to submit said funds shall be deemed as an INCOMPLETE SUBMISSION, and will not be accepted by Polk Township, the FIRST PARTY, for review.***
2. It is mutually agreed and expressly understood between the parties that all costs related to the ***SECOND PARTY'S*** Plan and Planning Module reviews or consultations by the Township Engineer, Sewage Enforcement Officer, and Solicitor ***SHALL BE THE SOLE REPONSIBILITY OF THE SECOND PARTY***. This responsibility shall not be affected in any way by Polk Township's approval or disapproval of said submission. Additionally, the ***SECOND PARTY*** shall pay all additional costs, as required, such as postage to send the PLANNING MODULE TO DEP, and ALL SALDO fee requirements, as outlined in **Polk Township's 2017 Plan application**. The submission fee is a ***nonrefundable*** administration fee that handles costs associated with reviews of your plan by the Polk Township Zoning/Codes Officer, along with township clerk preparation, correspondence, and record keeping for your plan. Failure of the ***SECOND PARTY*** to pay said costs within 30 days of the date written request for payment of the same is made by any agent of the ***FIRST PARTY*** shall be deemed to be withdrawal of the subject submission by the ***SECOND PARTY.*** The Parties hereto intend to be legally bound hereby.

IN WITNESS WHERE OF THE PARTIES HAVE SET THEIR HANDS AND SEALS:

FIRST PARTY,
BOARD OF SUPERVISORS

ATTEST:

_____
FIRST PARTY, Agent for the Township

DATE _____

SECOND PARTY- PROPERTY OWNER & DEVELOPER OF

PLAN: _____

_____ _____
SECOND PARTY, Signature of Property Owner *DATE*

_____ _____
SECOND PARTY, Signature of Developer *DATE*

SALDO (Subdivision & Land Development) **FEES 2017** POLK TWP.

Your PLAN will not be signed until all costs associated with your plan are paid.

Costs include: legal, engineering, & septic system consults & reviews + Twp. meeting reviews over 15 minutes.

All **Escrows** must be replenished upon notification **ASAP. Application Fees are non-refundable.**

Escrow pays SEO, Engineering, & Legal Fees for Reviews/Consultations. Remaining escrow is refunded.

PLANS

Sketch Plan - *meeting comment only*	$75.00
Sketch Plan - *written reviews*	$125.00
Lot Joinder - *in recorded subdivision*	$175.00
Lot Joinder - *in unrecorded subdivision*	$100.00 Application **+ Escrow [**$500**]**
Minor Subdivision	$100.00 Application **+ Escrow [**$1,000.00**]**
Major Subdivision, *Preliminary*	$250.00 Application **+Escrow [**$75.00/lot **+** $1,500.00**]**
Major Subdivision, *Final*	$250.00 Application **+ Escrow [**$75.00/lot **+** $1,500.00 **]**
Land Development, *Preliminary*	$250.00 Application **+ Escrow [**$100.00/acre**+**$2,000.00**]**
Land Development, *Final*	$250.00 Application**+Escrow [**$100.00/acre **+** $1500.00**]**

Planning Modules

Component I

1st check - Site Suitability…….. **$660.00 per lot**
site suitability cost breakdown is on sewage fee chart
2nd check - Twp. Clerical Fee……. **$100.00**
3rd check - Escrow ……. **$1,000.00**
4th check to DEP -submit to Twp. upon notification

Component II

1st check-Site Suitability…….. **660.00 per lot**
site suitability cost breakdown is on sewage fee chart
2nd check - Twp. Clerical Fee ……..... **$250.00**
3rd check - Escrow ……. **$3,000.00**
4th check to DEP -submit to Twp. upon notification

165 Polk Twp. RD., PO Box 137, Kresgeville, PA 18333 **Phone: 610-681-5376 x 1** **Fax: 610-681-3063**