

BOARD OF TRUSTEES

November 5, 2019

Members Present: Terry Brungardt, Lacey Rowell, Bruce Wallace, Mark Stanke and Steve Snow.

Members Absent: None.

Staff Present: Margaret Stratton, Treasurer; Joe Weaver, Town Attorney; Jill Ray, Town Clerk; Brian Huckabee, Chief of Police.

Others Present: Charles Daughety; Kaci Snow; Dawn Morgan; Kent Foster, Pafford EMS.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday November 4, 2019.**
- 2. Consider approval or amendment of minutes of the Regular Meeting held October 3, 2019 with action as necessary. Trustee Snow made a motion to approve the minutes for regular meeting held October 3, 2019 with correction to number 15 cost of transfer case to \$6515.91. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Stank, aye. Mayor Wallace declared the motion carried.**
- 3. Consider approval or amendment of minutes for the Special Meeting held October 24, with action as necessary. Trustee Snow made a motion to approve the minutes for special meeting held October 24, 2019 with the correction to item #2 to strike the last 5 words. Seconded by Trustee Stanke. Roll call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**
- 4. Consider approval of claims, checks, and warrants for the month of October 2019, with action as necessary. Trustee Stanke made a motion to approve the claims, checks and warrants for the month of October 2019. Seconded by Trustee Rowell. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Stanke, aye. Mayor Wallace declared the motion carried.**
- 5. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. No Action.**
- 6. Consider and discuss report submitted by the Police Chief, with action as necessary. Chief Huckabee was absent. Chief Huckabee stated that there were 2 accidents and 1 arrest for warrant, unit #2 had some mechanical issues this week and are now repaired and will be taking in for a tune up. Officer Morgan will be graduating from the academy in January, OneOk will be awarding the grant for the body cameras on Friday at 11am at the town hall if any of the Trustee's would like to attend and get their picture taken. No Action.**

7. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Stephen Havener was absent. Trustee Snow had questions concerning the marquee accident, Mayor Wallace advised that there was a police report taken and a claim filled with the guilty parties insurance and it will be repaired, after discussion it was determined that further monies was owed due to demolition work being done by the CPWA department, some electrical repairs and the cost of the soil and flowers. No Action.
8. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary. Kaci Snow advised that they held a meeting on October 21, 2019 and she believes that they are not ready for the 5-year plan at this time, also the November and December meetings have been canceled. No action.
9. Consider and discuss report submitted by the parks committee, with action as necessary. Park Committee was not present. No Action.
10. Consider and discuss approval of the policy and procedures for police department body camera use, with action as necessary. Trustee Stanke made a motion to approve the policy and procedures for the police department for the body camera use. Seconded by Trustee Rowell. Roll call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Stanke, aye; Trustee Rowell, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
11. Consider and discuss approval of Ordinance 2019-01 to change the maximum fine amount regarding marijuana possession, with action as necessary. Trustee Rowell made a motion to approve the Ordinance 2019-01 to change the maximum fine amount regarding marijuana possession. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried. Trustee Rowell made a motion to declare an emergency on the Ordinance 2019-01 to be effective immediately. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
12. Consider and discuss accepting the resolution 2019-02 for interlocal coop agreement for circuit engineering district (CED8), with action as necessary. Trustee Stanke made a motion to accept the resolution 2019-02 for interlocal coop agreement for circuit engineering district (CED9). Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
13. Consider and discuss with the treasurer about money transfers, with action as necessary. Treasurer Stratton stated that she needed to transfer money from the general account to the CPWA account to cover the expenses for the sewer project and would like to ask the amount the trustees would like transferred. After discussion, Trustee Stanke made a motion to have \$225,000.00 transferred from the General Fund account to the CPWA account. Seconded by Trustee Rowell. Roll call vote: Trustee

Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.

14. Consider and discuss the bidding packets on the garbage service, with action as necessary. Trustees were advised to look over the proposed bidding packet and make the changes that they would like to see done and bring to the December meeting for final discussion.
15. Consider and discuss the amendment to 7-107 from \$25,000.00 to amount allowed by law per changes in state statute, with action as necessary. After a discussion it was determined to leave the ordinance as it is with no changes. No Action.
16. Consider and discuss the approved amount for the Christmas bonus for Town employees, with action as necessary. Trustee Stanke made a motion to approve \$800.00 for the 2019 employee Christmas bonus. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, nay; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, nay. Mayor Wallace declared the motion carried.
17. Consider and discuss approving the payment for the annual stipend for the Volunteer Firefighters, with action as necessary. Trustee Snow made a motion to approve the annual stipend for the Volunteer Firefighters as presented to the board, exhibit A. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, nay; Trustee Stanke, aye; Trustee Snow, aye; Trustee Brungardt, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
18. Consider and discuss the approval of the 2020 Calendar year of Regular and CPWA meetings, with action as necessary. Trustee Stanke made a motion to approve the 2020 Calendar year of Regular and CPWA meetings. Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
19. Remarks and inquiries of the governing body members. None. No action.
20. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.
21. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Brungardt, aye. Mayor Wallace declared the motion carried.

Bruce Wallace, Mayor

ATTEST:

Jill Ray, Clerk