

HOLLEYBROOKE HOMEOWNERS ASSOCIATION, INC.

November 19, 2019

Meeting was called to order at 7:01 pm by Judy Lamberth at Snow Library. The members present: Judy Lamberth, Vice President; Lenora Brothers, Secretary; Eric Lowe; Irene Davidson, Contract Employee. (Michelle Gordon arrived later due to work).

Prior to the meeting, Lenora emailed the Board members the minutes for October 2019 for review. Judy motioned to accept the minutes for October 2019; Eric seconded the motion. The minutes were accepted with no objections.

Irene read the Treasury Report. As of October 31 , 2019, the checking balance was \$81,790.43 and the money market fund was \$144,228.32. As of November 19, 2019 the check book balance was \$75,584.48. However, Irene noted that \$15,000.00 has been transferred to reserve account, and the corrected check book balance is now \$60,584.48. Irene indicated there had been one request from a homeowner for a carport attached to the house. Irene also provided an ACC update for October 16, 2019 through November 19, 2019 listing the following violations: illegal/inoperable vehicle, trash cans, driveway, waste container, overflowing trash, remove scaffolding and rope or finish project, portable tent, parking on grass area of driveway, clogged gutters, blue tarp on vehicle. Lenora motioned to accept the Treasury Report; Eric seconded the motion. The Treasury Report was accepted with no objections.

OLD BUSINESS:

Election Results ~ Irene was asked to give an update on the election. Irene indicated that the ballots were counted on November 6 with a total of 248 ballots that were received by mail. According to Irene, the vote totals are as follows:

**Lee Brothers 137
Thomas Gordon 173
Samantha Gemma 114
Jennifer Snyder 128**

Judy congratulated the new board members Lee Brothers, Thomas Gordon and Jennifer Snyder.

Update on Audit ~ According to Irene, there is nothing currently available to report as Mr. Grossnickle is working on finalizing his report.

Update on Reserve Study ~ According to Irene, the engineer hopes to have his recommendations submitted to the Board by the end of November or the first week of December.

Pool ~ Irene stated that the replacement of the coping stones and the caulking is complete, and the pool cover has been installed as of today (Tuesday).

NEW BUSINESS:

Holiday in the Park ~ Judy mentioned that due to a scheduling conflict for Santa, the date for “Holiday in the Park” is now scheduled for December 21. Irene indicated that the website calendar does reflect the new date. Ms. Habel asked when the firetruck will drive through the neighborhood? Irene mentioned that according to the volunteer fire department, Holleybrooke is scheduled of December 16.

Open Forum for Residents ~

Lee Brothers asked for an update regarding the violation letters that were mailed out last month. Irene stated that the court dates for the two residents who were turned over to the HOA attorney are now pending due to a request from each of the homeowners, three residents will receive a final letter, and many of the the violations had been addressed by the residents in question.

Heather Walker inquired about the cost to the association when we go to court. Irene indicated that the cost can vary.

7:19 pm ~ Judy motioned that the Board go into Executive Session to discuss ACC violations, and review various contracts and the budget for 2020.

8:45 pm ~ Judy motioned to adjourn; Michelle seconded the motion. All agreed.

Holleybrooke Homeowners' Association, Inc.
Board of Directors Meeting
October 15, 2019
Monthly report submitted by
Irene Davidson
Administrative Assistant

Financial Report:

Balance as October 31, 2019 statement
Checking: 81,790.43
Reserve Account: \$144,228.32 (includes interest
\$24.89)

Balance checking as of 11/19/19: \$75,584.48

ACC UPDATE: 10/16/19 through 11/19/19

1 new addition (carport attached to house)

Violations:

Illegal/inoperable vehicle, trash cans, driveway, waste container,
overflowing trash, remove scaffolding & rope or finish project,
portable tent, parking on grass area of driveway, clogged gutters,
blue tarp on vehicle.