

A regular meeting of the Botwood Town Council was held on Wednesday, July 14, 2021 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: B. Parsons
B. Gill
M. Roberts
T. White
R. Byrne

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator
Bruce Critch, Botwood Antique Car Club

Mr. Critch made a presentation to Council for the Antique Car Club's Across Canada Tour in 2022. The group would like to stop overnight in Botwood on July 4, 2022. They are asking permission to park at the Stadium parking lot and have use of the stadium, the washrooms and showers.

ANTIQUE CAR
CLUB ACROSS
CANADA TOUR
2022

Mr. Critch was told Council will consider their request and he will be advised as soon as possible. Mr. Critch left the meeting at 7:10 p.m.

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

Mayor Sceviour delivered a Certificate to Larry and Lorraine Renard in recognition of their 50th Wedding Anniversary.

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Parsons, seconded by Councillor White to
21-058 adopt the agenda as presented.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne
21-059 that Council adopt the minutes of regular council meeting held
June 9, 2021 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
MINUTES

COMMITTEE REPORTS

Mayor's Report

Mayor Sceviour attended the Royal Canadian Legion Memorial Day
Ceremony on July 1, 2021

MEMORIAL DAY
CEREMONY

- - -

Mayor Sceviour will send a letter of Congratulations to Mr. T. Hemeon on
the 15th Anniversary for the Shanawdithit Campground & RV Park.

SHANAWDITHIT
CAMPGROUND

A concern was expressed re Route 350 has a passing lane adjacent to the Park
entrance. Mayor Sceviour will pass this concern to MHA Pleaman Forsey.

PASSING LANE

- - -

Mayor Sceviour informed Council of a Health Accord Zoom meeting held
last week regarding regionalization of the province's hospitals. Mayor
Sceviour said the Exploits Valley Joint Council will be meeting to discuss
concerns over this process.

HEALTH ACCORD
ZOOM MEETING

Public Protection Committee

The Committee will look into the request for a speed bump to be placed on
King's Road. Councillor Roberts noted consideration will be given for
placement of a speed bump on Water Street near the library.

SPEED BUMPS

- - -

Councillor Roberts reported on the recent meeting with RCMP Staff Sgt.
Kelly Bryan to discuss some issues and concerns. Staff Sgt. Bryan said there
will be new enforcement for the area late August. He will work with Council
to help them address the concerns.

RCMP
re Issues and
Concerns

- - -

Repairs to the trestle bridge across Peter's River was discussed again. It was
noted this trestle bridge is listed in the Town's Emergency Plan. Councillor
Roberts will get information regarding repairs done to a trestle bridge near
Badger. This matter will be considered regarding any action by Council.

TRESTLE BRIDGE

- - -

JULY 14, 2021

Street lights will be installed on Pumphouse Road and Randell's Lane.

STREET LIGHTS

Special Events Committee

No events planned for 2021 due to COVID-19 restrictions.

NO EVENTS FOR
BOTWOOD DAY

Heritage, Seniors and Community Services Committee

Heritage Project - Working on siding for Multi Purpose Building, Stage and Washrooms. Work is also being done to the inside of the Multi Purpose Building. There will be a number of concrete blocks replaced on the Airbase.

HERITAGE
PROJECT

- - -

Complaints have been received concerning hens at 11 Vineham's Lane. A letter will be written to the property owner.

COMPLAINTS
re Hens

Recreation and Youth Committee

Request from Jubilee Pentecostal Temple for use of ballfields on August 20, 2021. Council will give approval for their use of the ballfields however, they must follow the COVID-19 regulations and restrictions.

BALLFIELD
USAGE

- - -

The Town Manager will submit an application to ACOA for funding towards installation of a Splash Pad Park. Agreed Council look at placing the splash pad near the Volley Ball Park.

SPLASH PAD

- - -

Antique Auto Club - Council is in favor.

MOTION - Moved by Councillor White, seconded by Councillor Roberts that Council write the Antique Auto Club informing them Council supports the Club in hosting the Across Canada Tour 2022 overnight stopover in Botwood on July 4th and will enter into discussion for further details regarding services at the arena.
- Motion carried. Votes in favor - 7 Councillors.

ANTIQUE AUTO
CLUB

JULY 14, 2021

Finance and Human Resources Committee

MOTION - Moved by Councillor Parsons, seconded by Councillor White
21-061 that Council ratify payment of routine expenditures in
accordance with the Town's Accounts Payable Policy and
Procedure. The amount of \$9,655.95 has been paid for June 9 -
24, 2021.
- Motion carried. Votes in favor - 7 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor
21-062 Woolridge that Council approve the Accounts Payable
Transaction Journal date June 24 - July 14, 2021 in the amount
of \$113,281.26.
- Motion carried. Votes in favor - 7 Councillors

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne
21-063 that Council ratify payment of miscellaneous cheques for April,
May and June 2021.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY
PAYMENT OF
MISC CHEQUES

The budget expense printout for totals to June 30, 2021 shows a total of 46%.

BUDGET
EXPENSE

The comparable revenue printout for totals to June 30, 2021 shows a decrease
for the same date 2020, however the Town had not received the last two
MOG payments up to that date. Government has now forwarded these funds.

COMPARABLE
REVENUE

The Town's Auditor will begin the process for the 2020 financial statement
next week.

TOWN'S AUDITOR

Municipal Works Committee

Councillor Byrne left the meeting at 8:07 p.m. due to a possible conflict of
interest.

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor
21-064 Roberts that Council accept the 2021 Street Paving tender bid
received from Baker's Paving in the amount of \$246,352.50
plus HST for a total of \$283,305.38.
- Motion carried. Votes in favor - 6 Councillors.

2021 STREET
PAVING TENDER

JULY 14, 2021

- MOTION - 21-065 Moved by Deputy Mayor Woolridge, seconded by Councillor Parsons that Council accept the 2021 Winter Sand Quote received from D. Byrne & Sons Ltd. in the amount of \$13,500.00 plus HST for a total of \$15,525.00 to supply a quantity of 800 tonnes of sand.
- Motion carried. Votes in favor - 6 Councillors.

2021 WINTER
SAND

- MOTION - 21-066 Moved by Deputy Mayor Woolridge, seconded by Councillor Roberts that the Town of Botwood accept the tender recommendations from Progressive Engineering & Consulting Inc. dated July 13, 2021 to award the Contract for the project TI-MI#17-GI-21-00060 Water Main Replacement and Associated Works to Stellar Storm Industries Inc. for the amount of \$968,610.79 (HST Incl.).
- Motion carried. Votes in favor - 6 Councillors.

SACREY'S ROAD
WATER MAIN
REPLACEMENT
AND ASSOCIATED
WORKS

Councillor Byrne returned to the meeting at 8:18 p.m.

- MOTION - 21-067 Moved by Deputy Mayor Woolridge, seconded by Councillor Byrne that Council purchase a 2018 Asphalt Roller from United Rentals for \$19,000.00 plus HST. This amount will include any rentals paid.
- Motion carried. Votes in favor - 7 Councillors.

ASPHALT ROLLER

The Town Manager updated Council re the Water System Upgrades Project. The work should be completed next week. The contract men installing the equipment will assist the Town employees with pigging the system.

WATER SYSTEM
UPGRADES

Request from residents of Valley Road to have their portion of the road renamed to Hancock Road.

RENAME ROAD

- MOTION - 21-068 Moved by Deputy Mayor Woolridge, seconded by Councillor White that Council start the process to change the name to Hancock's Lane for this portion of the road.
- Motion carried. Votes in favor - 7 Councillors.

ADMINISTRATIVE

Council discussed the existing procedure in holding a separate election for Mayor. This matter will be brought back to the next Council Meeting.

ELECTION FOR
MAYOR

MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts
21-070 that in accordance with Section 13(1) & (2) of the Municipal
Elections Act the Town Clerk Audrey Rowsell shall be the
Returning Officer for the September 28, 2021 Municipal
Election and Carolyn Yates, Office Administrator shall be
appointed as an Alternate Returning Officer.
- Motion carried.. Votes in favor - 7 Councillors.

RETURNING AND
ALTERNATE
RETURNING
OFFICERS FOR
ELECTION

MOTION - Moved by Councillor Roberts, seconded by Deputy Mayor
21-071 Woolridge that TUESDAY, AUGUST 31, 2021 from 8:00 a.m.
to 8:00 p.m. will be NOMINATION DAY for the September 28,
2021 Municipal Election.
- Motion carried. Votes in favor - 7 Councillors.

NOMINATION
DAY

MOTION - Moved by Councillor Gill, seconded by Councillor White that
21-072 TUESDAY, SEPTEMBER 21, 2021 from 8:00 a.m. to 8:00
p.m. an ADVANCE POLL will be held for the September 28,
2021 Municipal Election.
- Motion carried. Votes in favor - 7 Councillors.

ADVANCE POLL

JULY 14, 2021

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor
21-073 Roberts that Council will not proceed with the Vote by Mail
Option as authorized in accordance with Section 54 (1) of the
Municipal Elections Act due to resource limitation, cost
limitation and limited time frame.
- Motion carried. Votes in favor - 7 Councillors.

NOT PROCEED
WITH VOTE BY
MAIL

PERMITS/DEVELOPMENT APPLICATIONS

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor
21-074 Byrne that Council ratify permits issued to July 14, 2021.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

- - -

Crown Land Referral for - Swanee Pool Road. Agreed
Council will not give approval for this Crown Land Application.

CROWN LAND

- - -

Application from requesting a permit to install an 8 ft rear
fence.

Fence

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne
21-075 that Council approve a permit for to install
an 8 ft rear fence on his property at Commonwealth Drive.
- Motion carried. Votes in favor - 7 Councillors.

CORRESPONDENCE

1. - re property at King's Ridge Road.
- Agreed this property will be listed as owner unknown on the Town's
Assessment Roll.
2. Municipal Assessment Agency - re retirement announcement - Sean
Martin.
3. Municipal Assessment Agency - re Updates.
4. Department of Municipal and Provincial Affairs.
- Capital Investment Plan Approval for Road Upgrades 2021 - Gas Tax
Funds.

JULY 14, 2021

MOTION - Moved by Councillor Roberts, seconded by Deputy Mayor
21-076 Woolridge the meeting adjourn at 9:20 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

 MAYOR  SECRETARY