

TOWN OF GREENWOOD  
MINUTES OF THE WORK SESSION  
OF THE MAYOR AND BOARD OF ALDERMEN  
Thursday, September 17, 2020 -6:00 PM

Present: Mayor Frank, Alderman Robinson, Davis, Doughty, Edwardes, Larsen, Town Attorney Charles Grubb, Town Clerk Veronica Brown, Police Chief Shayne Gibson and members of the public.

Absent: None

There was a quorum

Mayor Frank called the meeting to order at 6:00 p m, Alderman Robinson then led the invocation and Pledge of Allegiance.

Staff Reports:  
Town Clerk, no report

Superintendent Ken Bardett- not present

Chief Shayne Gibson reported that 1) there were two use of force incident in the Month of August 2) The police department is now fully staffed 3) Ofc. J. Hammersla was hired and his date of employment commences on August 1<sup>st</sup> 4) August 26<sup>th</sup> the police department had another sizable drug seizure during the Highway Safety Commission Grant hours 5) Caddo 911 will provide new radios to the town of Greenwood at the end of October 6) Discussion of additional training that the Officers have received 7) Advised that on October 31<sup>st</sup>, the Police dept and Caddo Fire District #3 will have a Charity Basketball game during the NSRA Car Show 8) New radar program is still in review by the Town Attorney

Mayor Frank advised the Board 1) Copies from the Lawrason Act was given to the Board which defines the Mayor Pro Tempore position and he explained the duties 2) Provided the Board with a schedule for each Alderman to give the invocation prior to the Work Session and Regular Session 3) Information pertaining to the park upgrades which were courtesy of Caddo Parish 4) Information advising that Caddo Parish reallocated the balance of the grant which was previously given to construct a Sports Complex to construct a venue at the property located out by Boothill 5) He had visited with 5 doctor groups in pursuit of a quick care or family practice 6) NSRA Car show to be held on October 31<sup>st</sup> in the town park starting at 9:30 am until 2:30 pm and then at 5:00 pm the Town will co host Trunk r Treat with Boothill Speedway 7) Liftstation on Hwy 80 had a sewer main break, it is now repaired and awaiting on DEQ approval of clean up 8) Town Hall will open back to the Public on Monday, September 28<sup>th</sup> and masks will be required to enter the building

Town Attorney Charles Grubb gave information in regards to a law suit which involving a Planning & Zoning case

Approval of Minutes:

Work Session Meeting –August 13, 2020  
There were no questions or discussion from the Board

Public Hearing & Regular Session Meeting- August 17, 2020  
There were no questions or discussion from the Board

Approval of Financial Statements- August 2020 Financials  
There were no questions or discussion from the Board

1. Ordinance No. 8 of 2020  
TITLE: AN ORDINANCE TO ADOPT THE MILLAGE RATE FOR THE TAX YEAR 2020 FOR AD VALOREM TAX TO BE USED FOR GENERAL OPERATING PURPOSES ( Public Hearing on Monday, September 21<sup>st</sup>)

Town Clerk, Veronica Brown, read the Ordinance by title and explained that due to 2020 being a reassessment year, the Mayor had to decide to either leave the Millage rate at the current 9.95 mills or accept the recommended 10.03 millage rate. A rate study was done and it was determined that the town would lose approximately \$1,900 revenue dollars by keeping the current millage rate, however Mayor Frank made the decision to not increase the millage rate due to the increase in sales tax that the town is receiving. There were no questions or concerns from the Board.

2. Resolution No. 8 of 2020

TITLE: A RESOLUTION ADOPTING AND APPROVING THE LOUISIANA COMPLIANCE QUESTIONNAIRE AS REQUIRED BY THE LOUISIANA LEGISLATIVE AUDITOR FOR THE PERIOD BEGINNING JULY 1, 2019 THROUGH JUNE 30, 2020.

Town Clerk, Veronica Brown read the Resolution by title and explained that this questionnaire is required by the Louisiana Legislative Auditor office for our annual audit. There were no questions or discussion from the Board

3. Resolution No. 9 of 2020

TITLE: A RESOLUTION TO SELECT MAYOR PRO TEMPORE OF THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA FOR THE FISCAL YEAR 2020/2021

Town Clerk, Veronica Brown read the Resolution by title, Alderman Justin Davis recommended Alderman Edwardes for the position and Alderman Robinson expressed her interest in the position as well

**Public Comments:** Alderman Edwardes expressed interest in initiating a program for all the residents to back the police department. He had recently purchased blue light bulbs and placed on his porch and would like to check into the town purchasing some to giveaway or sell to the residents to support the police department

### Adjourn

There being no further business, a motion was made by Alderman Robinson and seconded by Alderman Edwardes the meeting was adjourned at 7:45 pm. Next meeting to be held on Thursday, October 15, 2020 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Monday, October 19, 2020 at 6:00 pm Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

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s/s Veronica Brown, Town Clerk

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s/s Frank Stawasz, Mayor

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Work Session of the Mayor and Board of Aldermen of the Town of Greenwood for September 17, 2020.

This the 27th day of September, 2020

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s/s Veronica Brown, Town Clerk