

Wharf Long Term Maintenance : Proposed 2021 Budget as of 2/22/21 - DRAFT V6						
Budget category	Beginning Balance (1/1/22)	2021 Appropriation	2021 Actual Expense	2021 Notes	2022 Proposed	2022 Notes
Piles		\$78,785.00	\$78,785.00	Prock Marine replaced 17 face piles in May, 2021. It took 1 1/2 long days rather than the 4 5 days as projected in the proposal. Information has been supplied to the Maine DOT for the purpose of exploring stet funding to defray the cost of the project. Other potential grant sources have been mentioned as sources of funding or match for the SHIP Grant: The Shore Up Grant from the Island Institute; Hazard Mitigation Funds from Lincoln County and Community Development Block Grants. In anticipation of this potential grant funding, \$36,000 was borrowed from the Farrelly Fund. Since these grants did not materialize, the \$36,000 must be repaid to the Farrelly Fund through taxation in 2022.	\$38,700.00	To complete the piling installation of the new pilings installed in May, 2021: To seal the top of the new piles, fiberglass and gelcoat the tops of 17 newly installed pilings at a cost of \$275/piling. Total estimated project cost: \$4675.00. Estimate provided by Monhegan Boat Line. Work would be completed by MBL. Install chafing gear on the new face piles at a cost of \$525/piling, including materials. Minimum of 6 installed (6 x \$525 = \$3150) to a max of 17 installed (17 x \$525 = \$8925). Work to be completed by MBL. RECOMMENDATION: Delay the sealing of the top of the new pilings until 2023. Instead, install oak chafing gear on 6 of the new pilings at an approximate cost of \$2700. REQUIREMENT: Repay \$36,000 to the Farrelly Fund for the installation of the new piles in 2021 since grant monies did not materialize as hoped.
Ramp/Lift		\$1,245.00		Somatex for ramp lift repair	\$9,735.00	Remove and replace 30' of aluminum traction plate. Estimate provided by Monhegan Boat Line. Work would be completed by MBL. BREAKDOWN PROVIDED BY MBL on 2/13/22: \$6650 for materials; \$1500 for labor; \$700 for transportation. I believe that we should add 10% to the materials part of the estimate to account for price changes in today's crazy market. That would increase the total by \$885 to \$9735.
Ladders						
Fabrication		\$10,000.00	0	Prock Marine did not charge the Plantation for the fabrication and installation of the 2 wharf ladders included in their 2021 Pile Replacement proposal. This deduction was made because the Plantation requested a credit due to the fact that the pile installation took 1/3 the time estimated in Prock's accepted proposal.		
Installation		\$2,000.00	\$1,000.00	See Note above regarding the new Ladder Installation credit issued to the Plantation. The 2021 expenditure includes the emergency replacement of the South ladder in January, 2021. This includes approximately 10 man hours at an estimated \$65/hour (combined 2 people, Chris Smith and Bill O'Brien). It does not include any equipment rental. Total estimated cost of the emergency replacement is \$1000.		
Hoists						
Stone Perimeter						
Miscellaneous						
Fenris, Inc			\$175.00	Charter		
Monhegan Boat Line			\$25.03	Unknown		
Hamilton Marine			\$38.36	Unknown		
				Actual Pile/ladder Replacement Project cost was		
TOTAL	*10887.28	\$92,030.00	\$80,023.39	\$78,785.00	\$48,435.00	
				Requested 2022 appropriation from taxation	\$38,597.72	After deducting the \$9,837.28 Balance in the Long-term Wharf Maintenance Account. As of 1/1/22 there was \$10,887.28 in the Long-term Wharf Maintenance Account, but in January, 2022 an invoice for \$1050 was paid to Monhegan Boat Line for maintaining the Town Mooring. Therefore, the available funds for the 2022 Budget was \$9,837.28.

*\$1050 - Already spent from the Long-term Wharf Maintenance account in January, 2022 for maintaining the Town Mooring. Paid to MBL in January, 2022

Wharf Operating (Account# 7050) : Proposed 2022 Budget as of 2/22/22 - DRAFT - V2						
Budget category	Beginning Balance (1/1/22)	2021 Appropriation	2021 Actual Expense	2021 Notes	2022 Proposed	2021 Notes
Power - MPPD		\$4,220.00	\$2,212.04	All power for the piling replacement was provided by generators on the Prock Marine Barge, so there was no additional power used.	\$2,500.00	MPPD charged approx. \$2200 in 2021. We can assume that it would be at least this amount in 2022. I recommend that we appropriate \$2500 to cover current electricity consumption and any possible additional MPPD expenses due to anticipated small Wharf projects such as the repair of the ramp surface.
Wharf Resurfacing		\$1,780.00	\$100.00	The Road Commissioner reported that he only used a couple of shovelfuls of materials on the wharf in 2021. This does not include large rubble that was used to fill a sinkhole in the center of the wharf.	\$905.00	This is based on the use of 5 yards @ \$130/CY total cost + 5 Hours @ \$51/hour combined hourly and equipment cost. Given the severity of the winter weather this season, I anticipate the need for filling in damaged areas in the Spring, 2022.
Monhegan Boat Line			\$350.00			
Somatex*		\$1,245.00	\$1,245.00		\$1,250.00	Annual Hoist Inspection
MHMA (Maine Harbormasters Assoc.) - Annual Dues			\$135.00		\$135.00	Annual Dues
Payroll			\$165.00			
FICA			\$12.62			
Wharf monitoring and control					\$4,305.00	This new expense is designed to replace the EMA time spent monitoring and controlling passengers gathered to board departing ferries. This is intended to enforce any remaining COVID-related Federal mandates and manage the safety of visitors and workers on the wharf in anticipation of an increased visitor volume similar to 2021. It is budgeted at 10 hours per week at a \$20/hour rate plus FICA for 20 weeks. It's possible that this may again be a fully or partially reimbursable by FEMA or other Federal grants.
Miscellaneous			\$350.00		\$500.00	Stuff Happens buffer
TOTAL	\$2,398.62	\$7,245.00	\$4,569.66		\$9,595.00	RECOMMENDATION: \$6395 to be raised from taxation; \$2500 transferred from Undesignated Funds; \$700 from revenue

* Was appropriated under the Long-term 2021 budget under the Long-Term Wharf category, but reclassified to fall under the Operating Wharf Account

2022 MVFD Budget as <u>PROPOSED</u> 03/05/22	2021	Notes 2021 Actual	2022	Notes 2022
LINE ITEM	<u>ACTUAL</u>		<u>PROPOSED</u>	<u>PROPOSED</u>
Labor: Fire Chief	\$ -	0 hours @ \$31/hr.	\$ 2,462.25	keep at 75 hours; 5.9% COLA increase to \$32.83/hr.
Labor: Deputy EMA	7,060.25	227.75 hours @ \$31/hr.	8207.50	keep at 250 hours; ; 5.9% COLA increase to \$32.83/hr.; covers regular duties, emergency-related follow-up + special projects
Labor: Crew	264.00	10 hrs. @ \$26/hr. & \$30/hr.	1101.20	keep at 40 hours; 5.9% COLA increase to \$27.53/hr., 20 additional hours for hydrant/hose inventory and maintenance
FICA	560.37		900.48	7.65% in 2022
		Subtotal: Labor & FICA		Subtotal: Labor & FICA \$12,671.43
		\$7,884.62		
Communications: Training	0.00	due to pandemic, still difficult to host mainland-based trainers, and 2021 season VERY busy due to high visitation/low worker availability	1324.00	lodging/food/travel for instructors overnight; chief attending 1 training or LCFCA meeting off island, annual respiratory medical evals. 12 members @ \$10/person (\$120); mental health related training expenses from early 2022
Communications: Membership	100.00	LC Fire Chief's Assoc. membership fee \$100	100.00	LC Fire Chief's Assoc. membership fee \$100 (invoiced Feb., due mid-June)
Communications: 911 List & Maps	39.00	island maps for hosting dispatchers, paramedics, other guests	300.00	maps, postage for 911 addressing, unanticipated
		Subtotal: Communications		Subtotal: Communications
		\$139.00		\$1724.00
Equipment: Turnout Gear & PPE	0.00		942.70	gloves, ear/eye protection, drinking water, storage duffle bags
Medical PPE & Sanitation Supplies	0.00		0.00	sufficient inventory in stock for MVFD purposes: nitrile gloves, masks, hand sanitizer, isopropyl alcohol, paper towels, spray bottles
Equipment: Communications	1,205.18	cellular hotspot & 2 G plan for LCEMA Tablet \$315.18; also inc. \$890 payment mistake reimbursed (see revenues)	2819.00	1 headset (\$495), 16 portable batteries (\$2000), surge protectors (\$90), 2 G plan for LCEMA Tablet (\$234), unanticipated (\$0)
Equipment: Tools, Parts, Supplies, Disposable Items	21.63	misc. supplies at island store & freight	4127.00	includes suction hose, forestry hose (\$1850) & adaptors (\$450), hand tools (\$661), lights (\$240), water rescue supplies (\$370), fire extinguishers & detectors (\$446), shelving/unanticipated (\$110)
Equipment: Pumps	0.00		5331.00	1 new forestry pump (\$4331) ; existing pump maintenance (\$1000)
Equipment: Generators	0.00		30.00	fuel, oil
Equipment: Other	0.00		49.00	bookkeeping & signage supplies
Equipment: Freight	8.00		450.00	
		Subtotal: Equipment \$1,234.81		Subtotal: Equipment \$13,748.70
Apparatus: Tools, Parts, Fluids & Supplies	98.98	portable pump battery replaced on Engine #2	424.00	Engine #1 - \$212, Engine #2 - \$212
Apparatus: Fuel	0.00		266.00	Engine #1 - \$133, Engine #2 - \$133; NOTE: MAY BE UNDER FUNDED DUE TO RISING FUEL PRICES

2022 MVFD Budget as PROPOSED 03/05/22	2021	Notes 2021 Actual	2022	Notes 2022
LINE ITEM	ACTUAL		PROPOSED	PROPOSED
1964 International 1500, Engine #1 - Repairs & Transport	165.00	labor - troubleshooting (fuel filter)	530.00	annual maintenance on island (mechanics labor + mechanic reimbursement for travel, food, lodging)
1988 F350 Brush Truck, Engine #2 (Bowdoinham, Received 2018) - Repairs & Transport	230.79	truck & portable pump batteries replaced	655.00	annual maintenance on island (mechanics labor + mechanic reimbursement for travel, food, lodging) \$530, \$125 battery
Replacement Apparatus		raised/appropriated: \$1000 taxation, \$1000 undesignated fund, balance 12/31/21: \$13,000		saving for future vehicle is handled via dedicated "Fire Truck" account - Fire Chief made no recommendation, Assessors' Placeholder \$5000
		Subtotal: Engines \$494.77		Subtotal: Engines \$1875.00
Fire Station South: Heating	3,143.64	12 tanks @ \$151/tank to \$164/tank; approx. \$1267 for heater installation	2262.00	propane: 13 bottles X \$174/tank (\$164/tank + 5.9% increase)
Fire Station South: Electricity	164.82	64 KWHs + \$120 meter fees; propane heater upgrade appears to have reduced electric use enough to save \$150+ :)	225.00	approx. 150 kwh + \$120 meter fees
Fire Station South: Repairs	165.00	clean up around South Barn; did barn door get tightened up in 2021?	110.00	Note that Building & Maintenance Fund used for big issues (managed by Assessors); 5.9% increase to line for supplies
Fire Station South: Architect	0.00		0.00	no needs anticipated
Fire Station South: Permits	0.00	no application submitted, fee probably will be waived	0.00	Possible LUPC Permit increase on \$400, but likely will be waived
Fire Station South:		raised/appropriated: \$9000 taxation, \$6000 undesignated fund, balance 12/31/21: \$74,529.54		saving for future rebuild is handled via dedicated "Fire Barn" account - Fire Chief made no recommendation, Assessors' Placeholder \$15,000
		Subtotal: Fire Station South \$3,473.46		Subtotal: Fire Station South \$2597.00
Fire Station North: Heating	1,292.00	8 tanks at \$152/tank	1914.00	propane: 11 bottles X \$174/tank (\$164/tank + 5.9% increase)
Fire Station North: Electricity	0.00	FOMVFD covers	0.00	FOMVFD covers
Fire Station North: Repairs	0.00		300.00	unanticipated (\$100)
	1,292.00	Subtotal: Fire Station North \$1,292.00	2,214.00	Subtotal: Fire Station North \$2,214.00
Labor (COVID)	29,395.25		0.00	
FICA (COVID)	2,248.84		0.00	
Unemployment Insurance (COVID)	0.00	\$440.93 est.	0.00	SEE COVID BUDGET BREAKDOWN
Worker's Compensation (COVID)	0.00	\$202.83 est.	0.00	
		Subtotal: Labor & Fringe Benefits (COVID) \$31,644.09; not inc. fringe benefits paid from Plantation Expenses Acct.		Subtotal: Labor & Fringe Benefits (COVID) \$0.00
Contracted Services (COVID)	876.00	vaccination clinic EMS and transport	1,279.00	SEE COVID BUDGET BREAKDOWN
		Subtotal: Contracted Services (COVID) \$876.00		Subtotal: Contracted Services (COVID) \$1279.00
Equipment & Supplies (COVID)	11,083.29		4,612.50	SEE COVID BUDGET BREAKDOWN

2022 MVFD Budget as <u>PROPOSED</u> 03/05/22	2021	Notes 2021 Actual	2022	Notes 2022
LINE ITEM	<u>ACTUAL</u>		<u>PROPOSED</u>	<u>PROPOSED</u>
		Subtotal: Equipment & Supplies (COVID) \$11,073.74		Subtotal: Equipment & Supplies (COVID) \$4,612.50
Total:	\$ 58,122.04		\$ 40,721.63	Round to \$40,725
Total Fire-related:	\$ 14,518.66		\$ 34,830.13	
Total COVID-related:	\$ 43,603.38		\$ 5,891.50	Seek alternative sources for any additional needs
REVENUES:				
Taxation:	\$ (4,500.00)			
Undesignated Funds Account:	\$ (18,200.00)			
	\$ (1,868.37)	Portapotty Donations		
Grants:	\$ (16,018.32)	FEMA Public Assistance Project 2020001 Reimbursement		
	\$ (1,884.03)	MMA Safety Enhancement Grant		
Donations:	\$ (270.00)			
Reimbursements:	\$ (1,525.60)			
TOTAL REVENUES:	\$ (44,266.32)			
BALANCE:	\$ 13,855.72			
Fund Transfers:	\$ (7,500.15)	expenses shifted to Building & Maint. Account hopefully awaiting award of FEMA Public Assistance Project 2022001 Reimbursement		
	\$ (6,712.63)	expenses shifted to Plantation Expenses Account hopefully awaiting award of FEMA Public Assistance Project 2022001 Reimbursement		
12/31/21 BALANCE:	\$ (357.06)			

Plantation Expenses

Expense	2021 Actual (rounded)	2021 Budgeted	Balance	Notes	Proposed 2022 Budget
GoDaddy	\$ 977.00	\$ 1,000.00	\$ 23.00		\$ 1,700.00
Maine Municipal Association		\$ 13,000.00	\$ 3,920.00		
Workers Comp	\$ 3,211.00				\$ 3,500.00
Prop and Casual Insurance	\$ 4,327.00				\$ 5,000.00
Membership	\$ 1,542.00				\$ 1,800.00
Training	\$ 230.00	\$ 1,000.00	\$ 770.00		\$ 500.00
MPPD	\$ 293.00	\$ 700.00	\$ 407.00		\$ 500.00
Lincoln Co. Publishing	\$ 682.00	\$ 700.00	\$ 18.00		\$ 750.00
SDS Inc	\$ -	\$ 600.00	\$ 600.00		\$ 600.00
Consolidated Communications	\$ 611.00	\$ 600.00	\$ (11.00)		\$ 700.00
William H Brewer	\$ 7,000.00	\$ 8,000.00	\$ 1,000.00	<i>*Anticipate paying for 2 audits in 2022</i>	\$ 16,000.00
Office Supplies	\$ 764.00	\$ 600.00	\$ (164.00)		\$ 800.00
Computer and other equipment	\$ 1,203.00	\$ 2,850.00	\$ 1,647.00		\$ 1,000.00
USPS		\$ 110.00	\$ 110.00		\$ 58.00
Payroll Expenses	\$ 2,150.00	\$ 5,000.00	\$ 2,850.00		\$ 3,000.00
Bureau of Unemployment Compensation	\$ 4,297.00	\$ 3,000.00	\$ (1,297.00)	<i>*Overage from 2021 was from back payments</i>	\$ 3,000.00
Lawyers	\$ -	\$ 500.00	\$ 500.00		\$ 500.00
Newburgh and Associates	\$ 1,320.00	\$ 1,500.00	\$ 180.00		\$ 1,500.00
Reimbursements	\$ 34.00	\$ 1,500.00	\$ 1,466.00		\$ 500.00
Other unanticipated costs	\$ 100.00	\$ 2,300.00	\$ 1,015.00	<i>*Includes MBL, Remote Deposit Fee, and Maine Assessment</i>	\$ 300.00
MBL	\$ 170.00				
Remote Deposit Fee	\$ 215.00				\$ 450.00
Maine Assessment and Appraisal	\$ 800.00				\$ 1,000.00

Total 2021 Expenses: \$ 29,926.00

Revenue (dividends): \$ 1,423.00

Total: \$ 28,503.00

2021 Budget: \$ 43,000.00

Balance: \$ 13,034.00

Proposed 2022 Budget: \$ 43,158.00

Round-up to \$43,200.00

2022 Roads Dept Proposed Budget					
	2020	2020	2021	2021	2022
Line Item	ROADS	ROADS	ROADS	ROADS	ROADS
	Budget	Actual	Proposed	Actual	Proposed
Labor: Road Comm	\$14,850.00	\$16,497.00	\$16,000.00	\$16,038.00	\$17,500.00
Labor: Road Crew	\$1,800.00	\$574.00	\$1,500.00	\$223.00	\$1,500.00
FICA	\$1,274.00	\$1,319.51	\$1,338.75	\$1,243.97	\$1,500.00
Subtotal Labor	\$17,924.00	\$18,690.51	\$18,838.75	\$17,504.97	\$20,500.00
Material & Drivers	\$3,354.00	\$4,180.00	\$6,000.00	\$3,564.00	\$6,000.00
Barge	\$4,800.00	\$6,823.75	\$7,500.00	\$6,224.80	\$8,000.00
Subtotal Material and Transport	\$8,154.00	\$11,003.75	\$13,500.00	\$9,788.80	\$14,000.00
Town Truck parts and supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$2,000.00
Fuel	\$800.00	\$133.20	\$800.00	\$528.81	\$800.00
Plow	\$500.00	\$325.35	\$500.00	\$0.00	\$1,000.00
Subtotal Truck	\$1,800.00	\$458.55	\$1,800.00	\$528.81	\$3,800.00
Small Equipment	\$200.00	\$0.00	\$200.00	\$0.00	\$1,000.00
Tools & Supplies	\$100.00	\$124.48	\$100.00	\$238.30	\$100.00
Subtotal Equip, tools, supplies	\$300.00	\$124.48	\$300.00	\$238.30	\$1,100.00
Contract Skid Steer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contract Dump Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contract Operator	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contract Other	\$822.00	\$0.00	\$1,000.00	\$0.00	\$2,500.00
Subtotal Contracted	\$822.00	\$0.00	\$1,000.00	\$0.00	\$2,500.00
Subtotal Culvert	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00
Subtotal Boardwalk	\$500.00	\$0.00	\$15,243.25	\$15,994.33	\$12,000.00
Total	\$41,000.00	\$32,627.79	\$59,000.00	\$51,753.00	\$59,400.00
		(-\$8,372.21)		(-\$7,247.00)	

Solid Waste 2022 Budget (proposed)

SW Manager Salary	\$ 1,200.00
Off-Season Labor – 31 collections at Lupine - 93 hours @ \$27	\$ 2,511.00
Summer Labor – 41 Collections at Ball Field - 82 hours @\$27	\$ 2,214.00
Barge escort labor – 14 trips/56 hours @\$27	\$ 1,512.00
Estimate payroll taxes	\$ 565.00
Total	\$ 8,002.00

Red Bags & Recycle bags	\$ 1,400.00
Container Rental - \$375/month	\$ 4,500.00
Each Barge Run (approx.)	
Barge - \$375/hr x 4.5 hours	\$ 1,700.00
Landing fees	\$ 150.00
Pine Tree Waste Drivers	\$ 1,900.00
Disposal	\$ 500.00
Total per trip	\$ 4,250.00
14 Barge trips	\$59,500.00

Total projected/proposed budget:
\$73,402.00/\$74,000.00

2019 Revenue

Trash Bags - \$25,031.00
 Barge use - \$3,775.00

2020 Revenue

Trash Bags - \$21,720.00
 Barge use - \$ 1,950.00

2021 Revenue

Trash Bags - \$35,973.00
 Barge use - \$2,075.00