

Office Use Only

Interview Date _____
Court Cost _____
Retainer Quoted _____
Conflict Check Completed _____
Contract Signed Date _____

Law Office of A. Green General Law Intake Sheet

The Law Office of A. Green is a service-based business. All services will be charged to the client and prompt payment is expected. We accept cash, credit cards, and checks.

2646 South Loop West, Suite 130A

Houston Texas 77054

Phone: (832)-844-1677

Fax: (832) 787-1167

Email: agreenteam@lawofficegreen.com

INFORMATION ABOUT CLIENT

Name: _____
First Name Middle Last Name Maiden Name

DOB: _____ Sex: Male Female US Citizen Y N

Place of Birth: _____
City State Country

Social Security Number: _____ Driver License Number: _____
State

Address: _____
Street Number Street Name Apt #

City State Zip Code

How long have you lived at the above address? _____

How long have you lived in Texas? _____

How long have you lived in your County? _____

Phone Number: Mobile Home _____

Email Address: _____

How do you prefer to be contacted? Phone Email Mail

Place of Employment: _____ Work Number: _____

Job Title: _____ Gross Monthly Pay: _____

Paid: Weekly Bi-Weekly Semi-Monthly Monthly

Address of Employment:

Street Number	Street Name	
City	State	Zip Code

PERSON FINANCIALLY RESPONSIBLE

Client Other If you select other please fill out the information below with the person's information.

Name: _____
First Name Middle Last Name

DOB: _____ Sex: Sex: Male Female

Social Security Number: _____ Driver License Number: _____
State

Address: _____
Street Number Street Name Apt #
City State Zip Code

Phone Number: Mobile Home _____

EMERGENCY CONTACT

Name: _____
First Name Middle Last Name Maiden Name

Address: _____
Street Number Street Name Apt #

City State Zip Code

Phone Number: Mobile Home _____

OTHER PARTY'S INFORMATION

Name: _____
First Name Middle Last Name Maiden Name

Address: _____
Street Number Street Name Apt #

City State Zip Code

Phone Number: Mobile Home _____

Name: _____
First Name Middle Last Name Maiden Name

Address: _____
Street Number Street Name Apt #

City State Zip Code

Phone Number: Mobile Home _____

OTHER INFORMATION

- Reason for legal services: _____

HOW DID YOU HEAR ABOUT US?

Avvo Google Craigslist Facebook

Event: Let us know which one so we can honor any discounts. _____

Word of Mouth: Let us know who so we can send a thank you. _____

Other: Let us know _____