

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
JUNE 15, 2021

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:12 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Chaffee, Trustee Long, & Treasurer Fleming. Absent: none. Also in attendance: Transfer Station Attendant Jeffrey Craigmyle
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda with the addition of “E. Meeting with Township Attorney on Friday, and F. Gypsy Moths- both under New Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of 5/18/21** –Trustee Chaffee with support by Trustee Long moved to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** none.
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report** - \$474,461.13 total in the general checking account and \$181.45 in the tax account for a total in Bank Accounts of \$474,003.58 as of 5/31/21.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$25,254.32 (cks #11825 – 11845 & E526 – E532). Trustee Long made the motion to pay the Township’s bills as presented and was supported by Trustee Chaffee. Ayes all, motion passed
 - C. **Budget Review:** Reports distributed and reviewed. June is 25% of our fiscal year.
9. **Unfinished Business:**
 - A. **Very Old and Unverifiable Personal Property Tax** – Resolution to Accept 2012 & Prior Delinquent Personal Property Tax List & Authorize Signature of Waiver & Consent to Strike Petition (Resolution 2021-014). The Resolution was presented by the Treasurer as advised by the Township Attorney’s office. Treasurer Fleming moved to accept the Resolution as presented and the motion was supported by Clerk Chaffee. Roll Call vote, Ayes all. The Resolution was declared adopted.
 - B. **Reseal Parking Lot** – The Clerk is still requesting bids.
10. **New Business:**
 - A. **MTA Dues (contribution & training)** – The MTA invoice is dues on July 1st but we have the option of first contributing to the MTA legal fund and second to choose a training package. After a short discussion Trustee Long moved to contribute to the MTA Legal Fund in the suggested amount of \$30.09 and to purchase the MTA Online Learning Subscription “Plus” edition for \$1,000. The motion was supported by Clerk Chaffee. Roll Call vote – ayes all. So moved.
 - B. **Adoption of the Newaygo County Hazard Management Plan** – Tabled to allow for review.
 - C. **Bloom Letter** – Tabled.
 - D. **MTA Principles of Governance** - Approved and signed.
 - E. **Meeting with Township Attorney on Friday** - The Township Attorney will be available on Friday with suggestions regarding the ongoing Beechwood Lane zoning problems. There

will be enough Board Members available at 9 a.m. to meet. The Clerk will post the meeting on the door.

F. Gypsy Moths – The Gypsy Moths are devastating the tree canopy in the entire County. The Township is receiving numerous calls about what can be done to save our trees and the area’s reputation as a popular camping/hiking/outdoors get-a-way. Neither Newaygo County nor MSU have plans to address the problem. Trustee Chaffee has volunteered to contact our State Reps to see if they can offer any suggestions or if there are any grants available to help us with funding to address the gypsy moth scourge that promises to ruin the area’s tourism industry.

11. Officer’s Reports

- a. Zoning Official/Planning Co/ZBA** – Update by Planning Commission/ZBA Secretary Chaffee. The Planning Commission continues to work on the Zoning Ordinance and are currently addressing the size of mobile homes to be allowed among other topics. They are planning a joint meeting with other townships that adjoin M-20 as they consider that corridor.
- b. County Commissioner** – absent.
- c. Transfer Station** – Attendant Jeffrey Craigmyle reported that the business is good. An error in cash amount on the most recent report was discussed and solutions to avoid another error. The Transfer Attendant will drop off Wednesday’s report/receipts separately if the receipts are over \$200. The Board also discussed hiring a second Attendant to assist Jeffrey. Supervisor Maike will order signage to help keep customers from overwhelming the attendant. (ie: “For Small Loads Please Have Correct Change”, “Please Wait For Attendant”, and/or “No Bills over \$50”).
- d. Supervisor** – Supervisor Maike said that she is investigating whether or not our BOR will need to be certified further or if their current training is sufficient. SBA has offered \$117,000 to purchase the cell tower – the Board declined but asked the Clerk to check on the current lease end date. Bob Tolan has offered to help with updating the Master Plan. Supervisor Maike will contact the printer to see if there is time to correct a couple mistakes noted in the newsletter to be sent out with the July tax bills.
- e. Clerk** – The Clerk asked if a deadbolt lock could be added to her office door as it has been brought to her attention that the current lock is not sufficient. Jim Maike will pick it up and get it installed. She also let the Board know that the Audit will begin next month with much preparation will be needed. The sign on Ramsey Lane has been installed. The Clerk asked for permission to order a sign for 16th Street east of Oak as there has never been one there. Trustee Long moved to order the sign for 16th Street. The motion was supported by Trustee Chaffee. Ayes all, so moved. The Clerk will order the sign.
- f. Treasurer** – The Treasurer discussed current cd rates – all low. She will check on the rates at the Gerber Credit Union.
- g. Trustees** – Trustee Chaffee spoke about the progress being made on road repairs and asked that options for repairing 22nd be Street be investigated. Derek Wawsczyk, Newaygo County Road Commission, has been approached on the subject so the Clerk will check to see if he has any suggestions yet.

12. Public Comment: none

13. Adjournment: Meeting declared adjourned at 3:48 pm.

Respectfully submitted by Clerk Pam Chaffee