

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE EMERGENCY MEETING – November 28, 2022**

The Williamson County Emergency Services District #2 held a regular meeting on November 28, 2022 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://global.gotomeeting.com/join/645098693> and by phone at 1-571-317-3129 or 1-877-309-2073.

Commissioners in Attendance:

Commissioners present in person: Thom Nanninga & Tim Hunsberger.

Commissioners present on-line: Russell Strahan & Jordan Baltazor.

Commissioner not present: Darryl Pool

Others in Attendance:

Sam Bass Fire Dept.: Assistant Chief Keith Farris; Battalion Chiefs Justin Whitaker, Amber Jordan, James Shofner, Micah Mensch, Jerad Rogers, Will Prescott, Justin Redkey, Dylan Milstead (all in person); and Lt. Corby Bryan (on-line).

Public:

Commissioner Nanninga introduced board members. Members of the public introduced themselves.

Meeting called to order at 7:02pm by Commissioner Nanninga. A quorum was present.

Pledge of Allegiance led by Battalion Chief Jordan.

Public Comment: No member of the public in person or on-line requested to speak at this time.

Action items

ITEM 4: *Discussion and take action relative Maintenance and Repairs of Station 1.*

Commissioner Strahan began a conversation between President Nanninga and Commissioner Baltazor which did not meet the Open Meetings requirements. The conversation was cut off with no deliberation taking place and resulted in this emergency meeting.

Commissioner Strahan discussed his concerns with the optics around lack of insurance, contract, and ESD protections in regards to Matt Quade & Quade Construction, LLC. Commissioner Strahan agreed the work needed completed, but wants to make sure all insurance and protections are accounted for. He inquired on the impression of ESD counsel.

The Board discussed the lack of contract. Dylan Milstead (Captain at Station 1) spoke up to provide answers on the status of anything regarding the construction at Station 1. He stated insurance and a contract should be able to be produced upon request.

Commissioners deliberated on next steps

Motion – Move forward with the contract as is and get work completed on Station 1 pending receipt of insurance for general liability and workman’s comp.

Captain Milstead spoke in support of Quade Construction

Motion: Hunsberger Second: Nanninga [Unanimous]

ITEM 5: *Discuss potential agenda items time and date(s) for future business meeting. (12/15).*

President Nanninga requested a status report should be placed on the 12/15/2022 agenda.

Adjournment:

Motion to adjourn made at 7:27pm.

Motion: Strahan Second: Nanninga [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Jordan Baltazor, Assistant Secretary/Treasurer, Williamson County ESD #2