

COUNCIL MEETING MINUTES Tuesday March 24, 2020

14 ROYAL AVENUE EAST- BCS 1676

LOCATION:

via teleconference
14 Royal Avenue East
New Westminster, B.C.

**STRATA COUNCIL
2019/2020**

PRESIDENT

Sherry Baker - #106

TREASURER

Kirbee Parsons - #105

SECRETARY

Ken Young - #512

RECORDER

Christine Rowlands - #411

AT LARGE

Dave Brown - #104

John Verchomin - #414

Dustin Brisebois- #101

FOR

**CONTACT INFORMATION
AND MINUTES VISIT**

www.14victoriahill.com

IMPORTANT INFORMATION Please have this translated

重要資料 請找人為你翻譯

RENSEIGNEMENTS IMPORTANTS Prière de les faire traduire

これはたいせつなお知らせです。どなたかに日本語に訳してもらってください。

INFORMACIÓN IMPORTANTE Busque alguien que le traduzca

알려드립니다 이것을 번역해 주십시오

CHỈ DẪN QUAN TRỌNG Xin nhờ người dịch hộ

सुधी नसतयती विरथा वरवे विमे वेहे तिम दा छिसेवा वरवार

Attendance: Ken Young, Dustin Brisebois, Sherry Baker, Dave Brown, John Verchomin, Christine Rowlands, Kirbee Parsons

Regrets: none

1. The meeting was called to order at 7:15 p.m., after everyone was able to join the teleconference/online meeting with a quorum established.
2. It was moved by Sherry, seconded by John and approved to adopt the revised agenda prepared by Kirbee with contributions by all.
3. It was moved by Sherry, seconded by John and approved to adopt the minutes of the February 3, 2020, meeting.

4. AGM

Due to the COVID-19 outbreak and ban on gatherings/need for social distancing, we had to cancel the AGM originally scheduled for March 18, 2020. Some options for holding the meeting safely were discussed, such as teleconferencing along with using a restricted proxy vote to vote on resolutions, as outlined in recommendations from CHOA.

It was decided that since we have a two-month window in which to hold the AGM, up to about May 31, we will reassess the situation at the end of April and make a decision about when and how to hold an AGM.

5. **COVID-19 actions**

The purpose of this meeting was to discuss what we are doing and what we should be doing to prevent COVID-19 from spreading in our building and to inform residents about measures they can take.

Federal, provincial and municipal governments and public health officials have already mandated practising social distancing of at least 6 ft/2 m from others at all times, staying home and self-isolating for 14 days if you have symptoms or suspect you or a household member have come into contact with the coronavirus.

Current actions: We have closed the amenity rooms (lounge, pool room and fitness rooms) and posted signs.

We are also sanitizing common surfaces throughout the building two to three times per day (elevator pads on floors P2 to 5, both elevators, intercoms on P1 and front entry, lobby front door, mail room door, both entry doors on P1, garbage room door handle, P2 door).

New actions: we need signage to remind people about social distancing in the elevators and mail room, and about general precautions to take to wash hands, stay home and avoid touching surfaces. Dave shared a poster from CHOA about general precautions, which will be printed and posted around the building.

We will also create some newsletters and a webpage for more detailed information about what we are doing and asking people to notify us if they are sick and need assistance. Christine will draft these for approval. It was noted that a paper newsletter should not be distributed at this time, and we should encourage people to sign up for email updates. Opening social media accounts for updates residents can follow was another idea.

Limiting delivery people and other visitors from coming into the building was also discussed. If possible, residents should have deliveries made to the front door and pick them up there.

6. **Finances/budget**

The budget and strata fees shall remain the same for now. Any anticipated increase in strata fees cannot be implemented until we have a vote of registered owners at the AGM.

7. **Other business**

The New Westminster recycling depot has now closed, and volunteers will no longer be available to take glass, styrofoam or plastics to the depot. Residents are asked to either recycle these items themselves or dispose of them in the garbage bin.

8. **Adjournment**

With no other new business, the meeting was called for adjournment at 8:15 p.m.

Submitted by Christine Rowlands