

**LIBERTY TOWNSHIP**  
**Licking County, Ohio**  
**ORGANIZATIONAL MEETING**  
**JANUARY 03, 2022**

**AGENDA:**

**FISCAL OFFICER:**

CALL THE MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF MEETING BEING RECORDED

- Fiscal Officer calls for Chairperson Nominations for 2022
- Fiscal Officer calls for Vice Chairperson Nominations for 2022

**New Chairperson** calls for the following motions to allow the Township to conduct business for 2022

- Meeting Times
- Legal Notices
- Agenda Form
- Minutes for Meeting
- Special Meeting Notices
- Roberts Rule of Order
- Transfer of monies within funds
- Trustees Spending Allowances/Credit Card Spending Limit
- Mileage/Mileage Monthly Record Template
- Cemetery Fees/Guidelines/Hours
- Road Superintendent Pay/Job Descriptions
- Weekend/Holiday Pay
- New township personnel/ Part-time/Unskilled Labor Pay/Job Descriptions/Hours (Start/Ending Times)
- Snow Removal Emergency/Hire additional CDL drivers or non CDL drivers in an emergency
- Fire Prevention Officer for 2022
- Road/Sign Checklist
- Pre-Inspection Checklist
- Roads Training
- Driving/Snow Policy
- Use of township Vehicles
- Safety Policy
- Harassment Policy
- Retention Plan
- Public Records Policy
- Records Requests/Copies
- Culvert Inventory
- Public Building Inspection
- Video Taping of Meetings
- Salaries of FO & Trustees
  
- **Zoning Fees**
  - Rezoning Application
  - Compensation of Boards/Appointment of Board Members
  - Compensation of Zoning Inspector/Zoning Secretary and Job Description
  - Outdoor commercial Advertising Sign
  - Residence Permit
  - Relocation of Structure
  - Garages and Accessory Buildings
  - Additions to Existing Structure
  - Commercial and Industrial Permit
  
- **ADJOURN ORGANIZATIONAL MEETING**