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**Date: November 4, 2022**

From: Sergeant T. Roe  
Braeburn Valley Contract Division Supervisor  
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To: Property Owners Association  
Board of Directors & Management Company

Subject: October Monthly Productivity Analysis Report  
Enclosure: **MPAR-October 2022**  
Distribution: Board of Directors & Management Company

The purpose of this "**Monthly Productivity Analysis Report**" (M.P.A.R.) is to provide the executive command staff with the appropriate data to analyze the productivity of assigned personnel and their shifts' activities to allow for the validation of individual and divisional performance evaluations. With regard to the specific contents of the report, there are 18 distinctive component parts of this report. These components are enumerated below:

- |  |   |
|--|---|
| 01. Patrol Activity Details                | 10. Traffic Enforcement Report                |
| 02. Patrol Activity Analytical Summary     | 11. Trends & Percentages of Traffic           |
| 03. Patrol Activity Percentages & Trends   | 12. Citation & Warning Issuance Review        |
| 04. Security Checks Report                 | 13. Call for Service Report ( <i>C.F.S.</i> ) |
| 05. Security Checks Percentages & Trends   | 14. Reserve Deputy Use/Milage                 |
| 06. Crisis Intervention Disposition Report | 15. M.P.A.R. Report                           |
| 07. Offense/Incident Generation Report     | 16. Summaries                                 |
| 08. Criminal Arrest Types Report           |   |
| 09. Warrant Execution Report               |   |

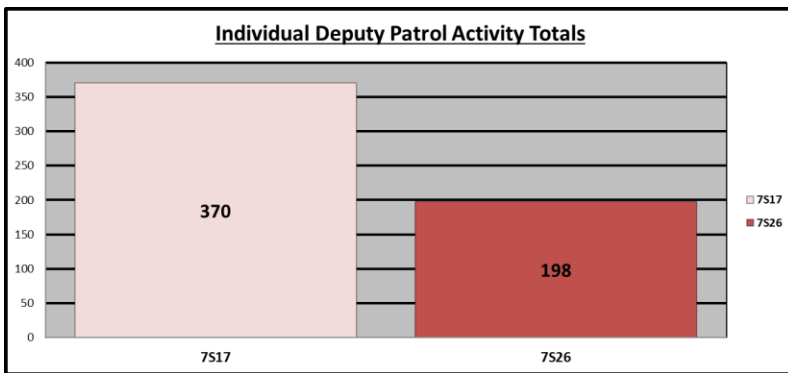
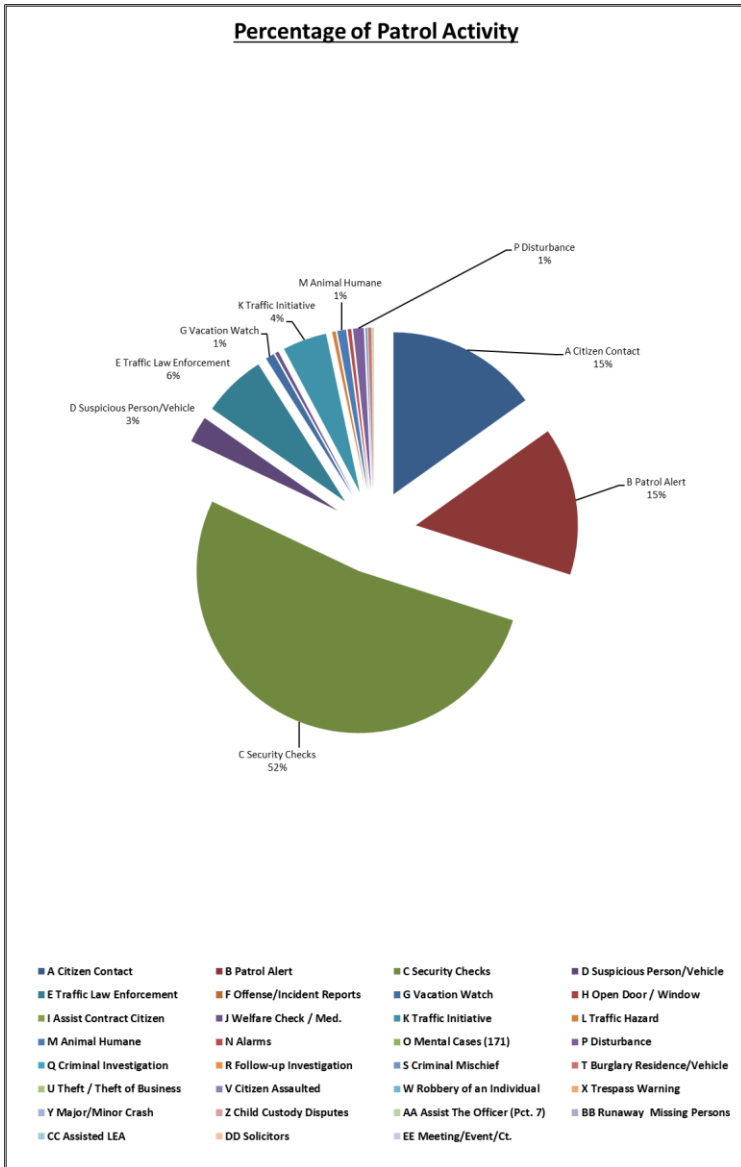
A cursory analysis of the statistical data from this report should be demonstrative of the quality of performance of this agency in realizing the contractual obligations and the overall achievement of the goals and objectives of this Agency and the Toll Road Division.

A total of **320** man-hours was scheduled; **240** man-hours were actual dedicated to patrol functions. **90** hours were exhausted on vacation time, **workers compensatory**, and/or COVID sick leave. **1716** total miles were driven and the shift responded to **1130** total service calls. The shift issued **20** traffic warnings, **35** citations made arrests and handled **55** enforcement service-related calls. The average productivity ratio for this month for this shift is **4.9**

## Patrol Activity by Braeburn Valley Personnel:

*	<i>Patrol Activity Types</i>	7S17	7S26	TOT
A	Citizen Contact	20	66	86
B	Patrol Alert	30	54	84
C	Security Checks	258	38	296
D	Suspicious Person/Vehicle	13	2	15
E	Traffic Law Enforcement	20	16	36
F	Offense/Incident Reports	0	0	0
G	Vacation Watch	0	5	5
H	Open Door / Window	0	0	0
I	Assist Contract Citizen	0	0	0
J	Welfare Check / Med.	1	1	2
K	Traffic Initiative	13	12	25
L	Traffic Hazard	2	0	2
M	Animal Humane	4	1	5
N	Alarms	2	0	2
O	Mental Cases (171)	0	0	0
P	Disturbance	5	1	6
Q	Criminal Investigation	0	0	0
R	Follow-up Investigation	0	0	0
S	Criminal Mischief	0	1	1
T	Burglary Residence/Vehicle	2	0	2
U	Theft / Theft of Business	0	0	0
V	Citizen Assaulted	0	0	0
W	Robbery of an Individual	0	0	0
X	Trespass Warning	0	0	0
Y	Major/Minor Crash	0	0	0
Z	Child Custody Disputes	0	0	0
AA	Assist The Officer (Pct. 7)	0	1	1
BB	Runaway Missing Persons	0	0	0
CC	Assisted LEA	0	0	0
DD	Solicitors	0	0	0
EE	Meeting/Event/Ct.	0	0	0
*	<i>MONTH TOTALS</i>	370	198	568

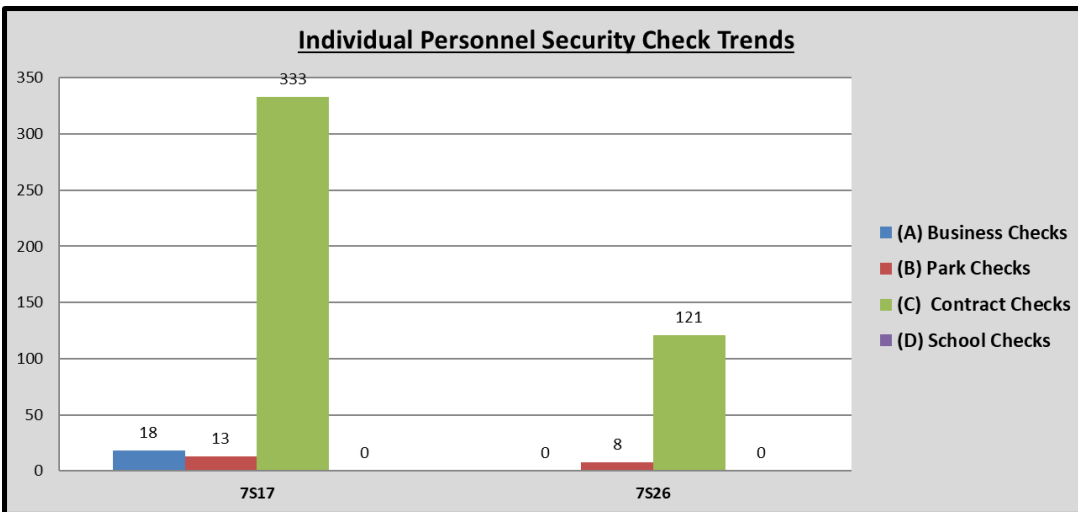
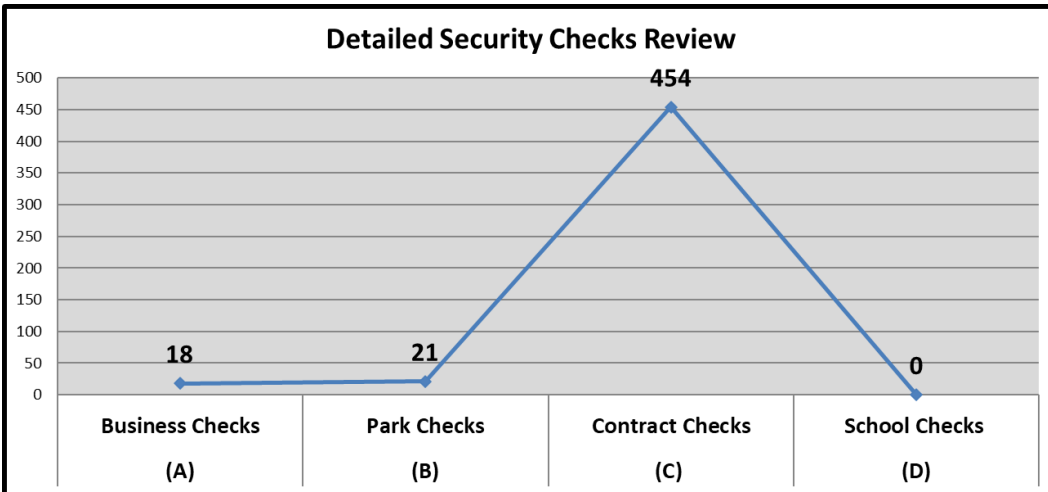
# Patrol Activity Percentages & Trends:



## Security Checks Report:

*	Security Checks	7S17	7S26	TOT
(A)	Business Checks	18	0	18
(B)	Park Checks	13	8	21
(C)	Contract Checks	333	121	454
(D)	School Checks	0	0	0
(E)	Totals	364	129	493

## Security Checks Percentages & Trends



### CIT/MHO Dispositions Monthly Total:

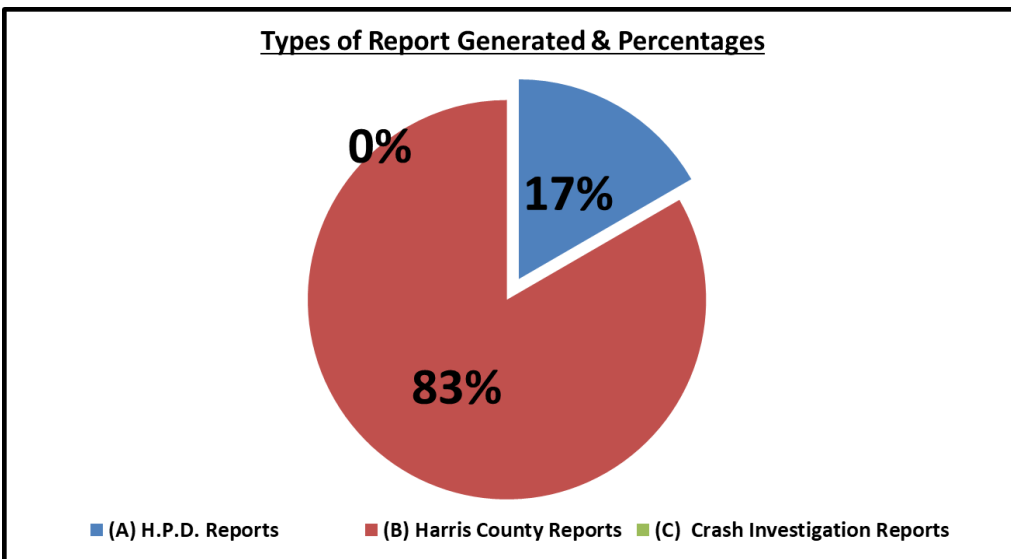
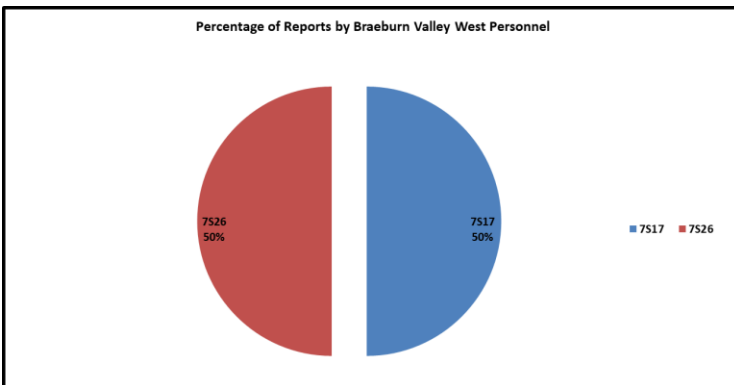
*	<i>C.I.T. Dispositions</i>	7S17	7S26		TOT
(A)	CIT/MHO Outside Referral	0	0		0
(B)	CIT/MHO Transport	0	0		0
(C)	CIT/MHO CIT Contact	0	0		0
(D)	CIT/MHO Arrest	0	0		0
(E)	<i>Totals</i>	0	0		0

These calls involve Mentally Ill Consumers that are arrested, transported, referred or that we do a welfare checks on. These numbers are significantly low due to the call volume reported to the department regarding these individuals.

## Offense/ Incident Generation Report

*	Offense/Incident Reports	7S17	7S26	TOT
(A)	H.P.D. Reports	1	0	1
(B)	Harris County Reports	2	3	5
(C)	Crash Investigation Reports	0	0	0
(D)	<i>Totals</i>	3	3	6

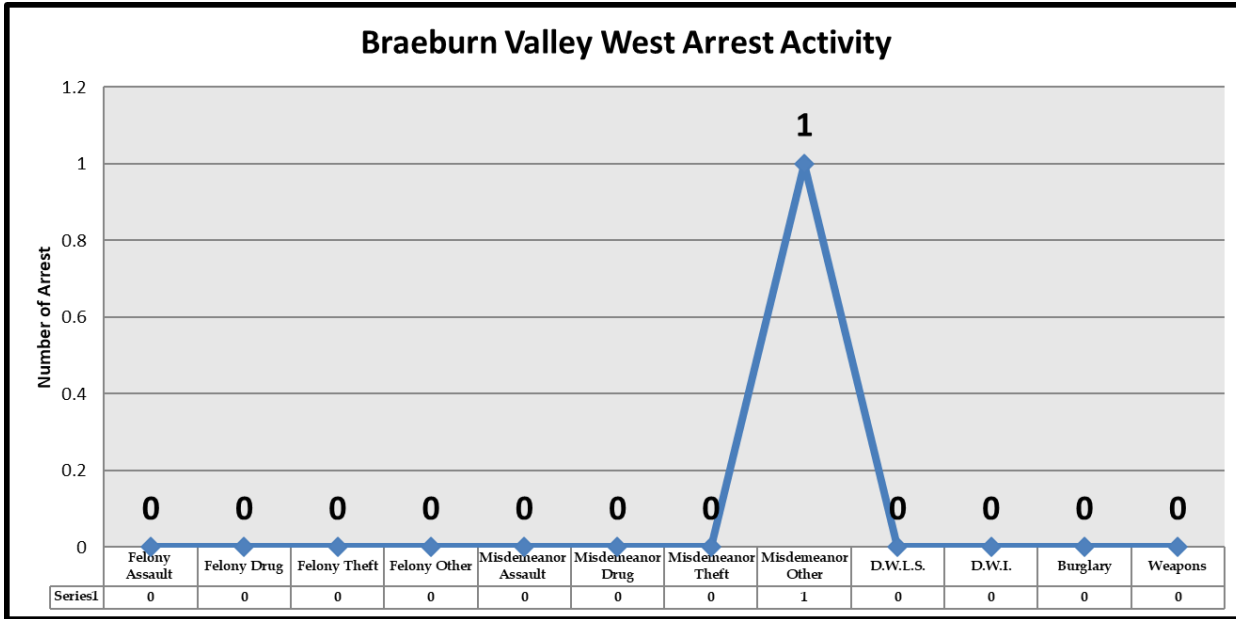
## Report Generation Percentage:



## Types of Criminal arrest:

*	<i>Types of Criminal Arrests</i>	7S17	7S26		TOT
A	Felony Assault	0	0		0
B	Felony Drug	0	0		0
C	Felony Theft	0	0		0
D	Felony Other	0	0		0
E	Misdemeanor Assault	0	0		0
F	Misdemeanor Drug	0	0		0
G	Misdemeanor Theft	0	0		0
H	Misdemeanor Other	0	1		1
I	D.W.L.S.	0	0		0
J	D.W.L	0	0		0
K	Burglary	0	0		0
L	Weapons	0	0		0
M	<i>Totals</i>	0	1		1

## Executed Warrant Monthly Total:

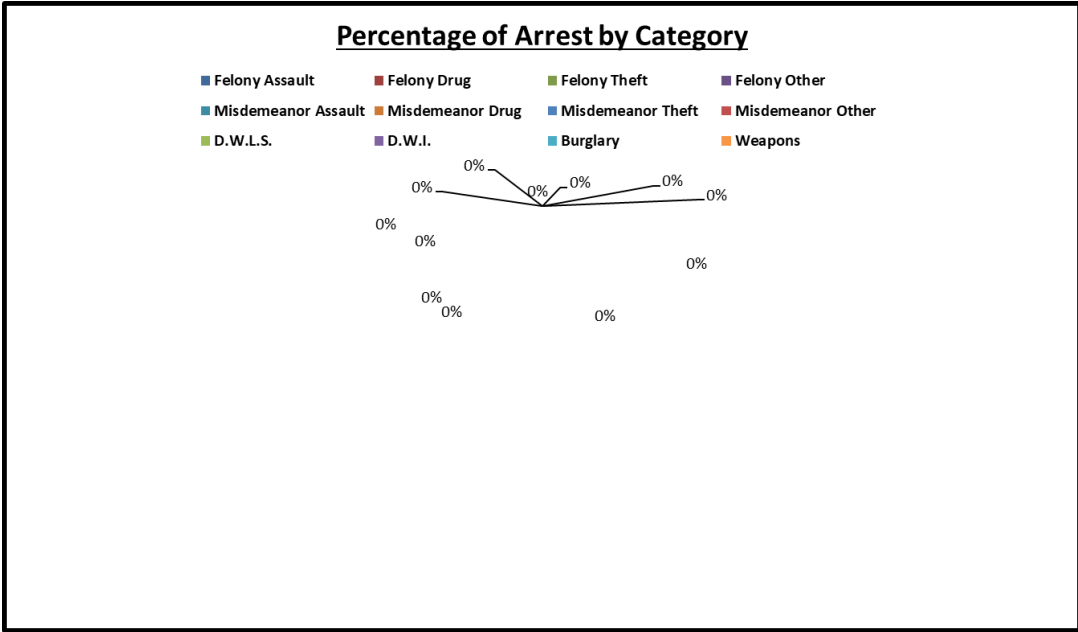




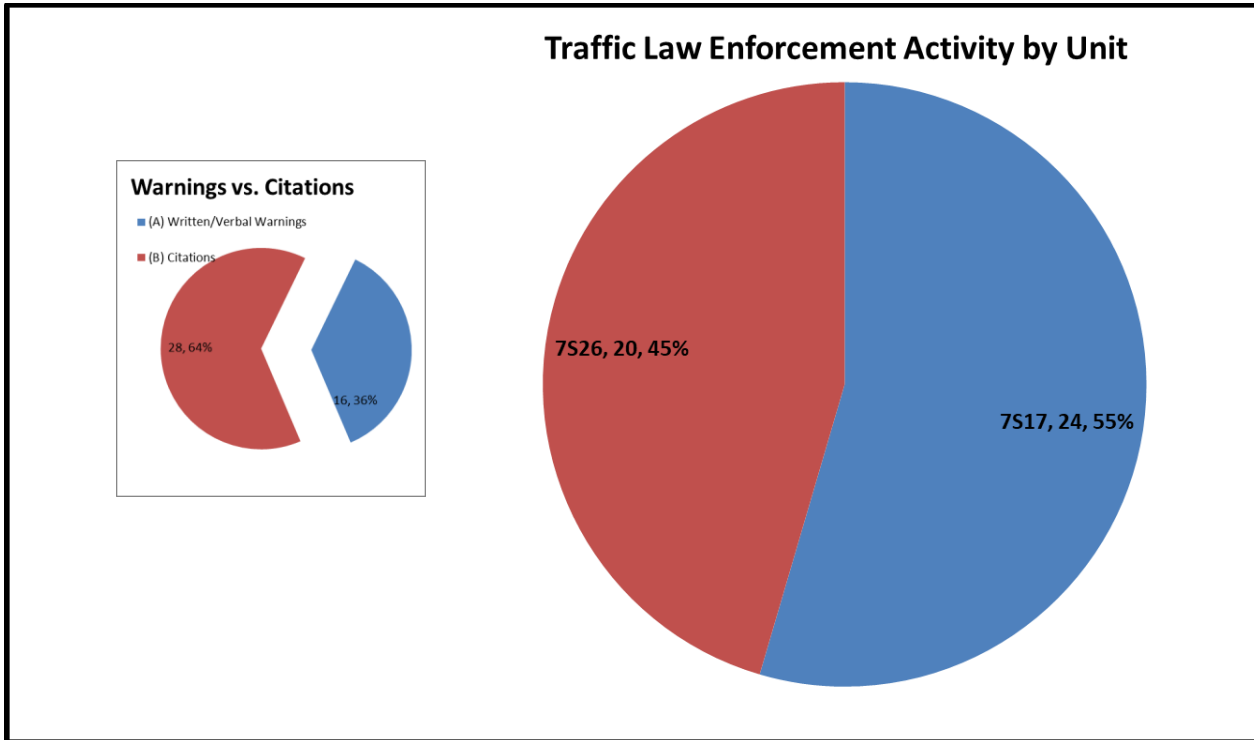
## Traffic Law Enforcement Total:

*	Traffic Enforcement	7S17	7S26	TOT
A	Speeding	0	0	0
B	School Zone.	0	0	0
C	Ran Red Light.	3	1	4
D	Stop Sign.	4	4	8
E	Invalid Vehicle Registration	2	0	2
F	Invalid M.V. Inspect	0	0	0
G	No Seat Belt	0	0	0
H	No Insurance.	1	2	3
I	No Driver's License	5	4	9
J	Defective Equipment	0	0	0
K	Other Violation	2	0	2
L	Written Warnings	0	0	0
M	Verbal Warning	7	9	16
N	Citation	17	11	28
O	Total Violations	24	20	44

# Trends and Percentages of Traffic:



## Types of Traffic Activity Types:



**Citations vs. Warnings Monthly Total:**

*	<i>Warnings vs. Citations</i>	7S17	7S26		TOT
(A)	Written/Verbal Warnings	7	9		16
(B)	Citations	17	11		28
(C)	<i>Totals</i>	24	20		44

**Sources of Calls for Service Percentages:**

*	<i>Sources of Calls for Service</i>	7S17	7S26		TOT
(A)	<b>On View</b>	<b>41</b>	<b>148</b>		<b>189</b>
(B)	<b>Dispatched</b>	<b>16</b>	<b>6</b>		<b>22</b>
(C)	<b>Self-Initiated</b>	<b>313</b>	<b>44</b>		<b>357</b>
(D)	<i>Totals</i>	<b>370</b>	<b>198</b>		<b>568</b>

**Free Reserve Personnel Time Utilized in Contract Monthly Total:**

*	<i>Free Reserve Personnel Time</i>	7S17	7S26		TOT
(A)	<i>Totals</i>	0	0		0

**Mileage Total:**

*	<i>Mileage</i>	7S17	7S26		TOT
(A)	<i>Totals</i>	1092	558		1650

**LOST HOURS:**

1	Sick Time Used	24	0		24
2	Vacation Time Used	0	80		80
3	Training Time Used	0	0		0
4	Compensatory Time Used	0	0		0
*	<i>Hours Actually Worked</i>	136	80		216

## Monthly Productivity Analysis Report (M.P.A.R.)- Executive Summary:

*	<i>Unit</i>	<b>7S17</b>	<b>7S26</b>		<b>TOT</b>
<b>1</b>	<b>Patrol Activity</b>	<b>370</b>	<b>198</b>		<b>568</b>
<b>2</b>	<b>Security Checks</b>	<b>364</b>	<b>129</b>		<b>493</b>
<b>3</b>	<b>C.I.T. Interactions</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>4</b>	<b>Offense/Incident Reports</b>	<b>3</b>	<b>3</b>		<b>6</b>
*	<i>Total Service Calls</i>	<b>737</b>	<b>330</b>		<b>1067</b>
<b>1</b>	<b>Criminal Arrests</b>	<b>0</b>	<b>1</b>		<b>1</b>
<b>2</b>	<b>Citations Issued</b>	<b>17</b>	<b>11</b>		<b>28</b>
<b>3</b>	<b>Written &amp; Verbal Warnings</b>	<b>7</b>	<b>9</b>		<b>16</b>
*	<i>Enforcement Service Calls</i>	<b>24</b>	<b>21</b>		<b>45</b>
*	<b>Total Hours</b>	<b>160</b>	<b>160</b>		<b>320</b>
<b>1</b>	<b>Sick Time Used</b>	<b>24</b>	<b>0</b>		<b>24</b>
<b>2</b>	<b>Vacation Time Used</b>	<b>0</b>	<b>80</b>		<b>80</b>
<b>3</b>	<b>Training Time Used</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>4</b>	<b>Compensatory Time Used</b>	<b>0</b>	<b>0</b>		<b>0</b>
*	<i>Hours Actually Worked</i>	<b>136</b>	<b>80</b>		<b>216</b>
*	<i>Unit Productivity Ratio</i>	<b>5.6</b>	<b>4.4</b>		<b>5.1</b>

**Summaries :**

<b>01.</b>	<b>OCT 27, 2022</b>	<b>21:00 HOURS</b>	<b>CRIMINAL MISCHIEF</b>	<b>DEPUTY C. JOLIVETTE</b>
	<b>EVENING SHIFT:</b>	<b>9303 KRISTIN DR</b>	<b>BBVW</b>	<b>“M”</b>
			<b>HC:</b>	<b>2210-00241</b>
<p>On October 27, 2022, a <b>Thursday</b>, at approximately 2101 hours, while on patrol in the “Braeburn Valley West Contract”, Deputy C. Jolivet was performing routine patrol and law enforcement services when I (Deputy C. Jolivet) got dispatched to an <b>in-progress possible DWI</b> call for service. Deputy was informed that a vehicle drove across reportee’s lawn, caused damage, and was speeding away from the scene at a high-rate of speed. Upon making contact with the complainant deputy discovered that no injuries had occurred. Suspect’s vehicle only caused damage to one individual’s front lawn making it Criminal Mischief. <u>Deputy was able to search for and track down suspect’s vehicle.</u> The suspect’s vehicle was unoccupied and the suspect was gone on arrival. Deputy have the abandoned vehicle towed and held at storage lot for investigation. Deputy was able to pull latent prints off of vehicle and submit it into evidence. <b>Deputy gathered all pertinent information needed to make a report.</b> HC Report Generated. The patrol activity type is <b>“PAT=S”</b>.</p>				

<b>01.</b>	<b>OCTOBER 03, 2022</b>	<b>1200</b>	<b>ABANDONED VEHICLE TOW</b>	<b>DEPUTY R. HERNANDEZ</b>
	<b>DAY SHIFT:</b>	<b>11000 GATLINBURG DR</b>	<b>BB</b>	<b>“N/A”</b>
			<b>HC:</b>	<b>2210-00019</b>
<p>On October 03, 2022, a <b>Monday</b>, at approximately 1232 hours, while on patrol in the “Brae Burn Valley West Contract” I Deputy R. Hernandez was performing routine patrol and law enforcement services when I observed a vehicle I issued an <b>abandoned vehicle</b> tow notice still on location and not moved from the area. <b>I was able to tow the vehicle without further incident due to abandonment.</b> Case number was generated and report was made. The patrol activity type is <b>“PAT=E”</b>.</p>				

<b>02.</b>	<b>OCTOBER 25, 2022</b>	<b>0900</b>	<b>ROBBERY</b>	<b>DEPUTY R. HERNANDEZ</b>
	<b>DAY SHIFT:</b>	<b>9300 TOOLEY DR</b>	<b>BB</b>	<b>“N/A”</b>
			<b>HC:</b>	<b>2210-00211</b>
<p>On October 25, 2022, a <b>Tuesday</b>, at approximately 0903 hours, while on patrol in the “Brae Burn Valley West Contract” I Deputy R. Hernandez was performing routine patrol and law enforcement services, I was dispatched to the above location regarding a <b>Robbery that occurred the day prior to</b> my arrival. After further investigation, the incident was found to be involving two family members. The son, adult male, stole the complainant’s vehicle keys and quickly left location. <b>Charges have been filed against son for Robbery.</b> Case number was generated and report was made. The patrol activity type is <b>“PAT=W”</b>.</p>				

*Sergeant T. Roe 87S02*

Sgt. T.Roe , 87S02  
 Neighborhood Contract Division, Division Supervisor  
 Harris County Constable’s Office of Precinct “7”