

## MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of September 21, 2016

**CALL TO ORDER:** The meeting was called to order by Secretary Maureen Elliott at 7 PM in the Murphys Historical School. Present were Trustees Maureen Elliott, Jeff St. Louis, Patti Cripes Caretaker Robert Yeadon. Absent were trustees Jo Brooksher, Guy Puccio

**QUORUM:** A quorum of three board members were present.

**PUBLIC COMMENTS:** None

**MINUTES:** St. Louis moved to accept the Minutes of August 17, 2016. The motion was seconded and passed 3/0.

**CORRESPONDENCE:** A letter from SDRMA congratulating the district on having no claims in the past year.

### **OLD BUSINESS:**

1. Discussion was held on the agreement concerning the Wooten plots, as approved by County Council. Cripe moved to accept the agreement and deliver it to John Harding. Motion seconded and passed 3/0
2. Discussion held on the removal of the approx. 30 dead trees from the cemetery by A-1 Tree Service. Consensus of the board members was that they did a good job.
3. No report on cost of markers for the memorial area available so was postponed until the next meeting

### **NEW BUSINESS:**

1. The recent theft of the utility trailer was discussed. SDRMA insurance issued a check to cover their portion of the loss. The best price for a dump trailer was from Trailers Plus in Fresno. Cripe moved that the bid by approved and that Yeadon's cost to pick up the trailer be reimbursed. Motion seconded and passed 3/0
2. Elliott told the board that a person who had an auto accident in the cemetery last April has filed a claim with our insurance company. State Farm rejected the claim and so far nothing more has been heard. The insurance company suggested placing signs stating "No Access to Public" on any roads that the public does not need to drive on. St. Louis moved that 4 such signs be purchased and installed. The motion was seconded and passed 3/0.
3. Elliott told the board that the server where the cemetery website is, will no longer support the platform currently in place. They will "migrate" the website to the updated platform for a fee of about \$200. Cripe moved to have this done. The motion was seconded and passed 3/0
4. The monthly safety brochure "Workplace Violence-Awareness, Prevention, Response" was discussed.
5. Elliott reported that the sheriff's log had an item that someone was cursing and yelling in the cemetery on Sept. None of the board nor the caretaker know anything on this.
6. County financial reports YTD July 30, 2016 were presented
7. Budget vs Actuals YTD July 30, 2016 were presented
8. The final draft of the 2016-17 budget was discussed. No changes were suggested. St. Louis moved to accept the budget as presented. The motion was seconded and passed 3/0
9. The county auditor will complete the State Controller Financial Transaction Report for us if requested.
10. Invoices to AT&T in the amount of \$4.70 for the phone book listing and \$53.24 for wireless phone service; SDRMA \$380.27 for worker comp insurance; A-1 Tree Service \$16,200 to remove dead trees and Bob Yeadon \$55.44 to reimburse him for mileage and oil were presented. Cripe moved that all invoices be approved and paid. Motion seconded and passed 3/0

**CARETAKERS REPORT:** Yeadon told the board that he needed to have someone hired to level off the debris pile and remove dirt that will plug some large culverts. Elliott moved to hire Rod Tindell to do this work. Motion seconded and passed 3/0. Yeadon also reported that his only community service worker had satisfied all his work hours so he does not have any community service helpers at the time.

**TRUSTEE REPORTS/ITEMS OF INTEREST:** Elliott reported that she would be attending the SDRMA Fiscal Policy seminar on Sept 30 and would report at the next board meeting. She also requested that the district board policy manual be on the next agenda for review and possible revisions. The trustees agreed with this.

**DATE OF NEXT MEETING:** The next meeting will be held on Wednesday October 19, 2016, 7PM in the Murphys Schoolhouse.

**ADJOURNMENT:** Elliott moved that the meeting be adjourned. St. Louis seconded the motion. The motion passed 3/0 and the meeting was adjourned at 9:01PM