

**PALOS FIRE PROTECTION DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES - REGULAR MEETING  
NOVEMBER 5, 2018**

**CALL TO ORDER:** The November 5, 2018 Regular Meeting of the Board of Trustees was called to order at 7:00 P.M. by President Kevin McCurrie at Station #1, 8815 W. 123<sup>rd</sup> Street, Palos Park, Illinois.

**PLEDGE OF ALLEGIANCE:** President Kevin McCurrie led in the Pledge of Allegiance.

**ROLL CALL:** On call of the roll, Trustees Gene Adams, Kevin McCurrie, Richard Nogal and Russell Miller responded as present. Trustee Thielmann was not present at the time of the roll call. Trustee Thielmann arrived at the meeting at 7:07 p.m.

**OTHERS PRESENT:** Chief Mike McDonald, Attorney Thomas Courtney, James Howard of Governmental Accounting, Inc., recording secretary Maxine Bell, Dana Fischl, administrative assistant to the Chief, Mr. Ray Kay and personnel of the Fire Department.

**APPROVAL OF MINUTES:** A Motion was made by Trustee Miler and seconded by Trustee Adams to approve the minutes of the October 1, 2018 meeting of the Board of Trustees, as written. On a roll call vote, the Motion passed.

**TREASURER'S REPORT:** James Howard presented the Treasurer's Report and did an excellent job in explaining the District's Financial Analysis and the Summary of Revenue and Expenditures and stated that everything was within budget. Trustee McCurrie stated that the District had \$142,587.36 in payroll and \$296,659.32 in account payables. Trustee McCurrie asked for a Motion to Approve Treasurer's report, as presented. Motion was made by Trustee Adams and seconded by Trustee Miller. The motion carried by a roll call vote.

**PUBLIC COMMENTARY:** None

**CHIEF'S REPORT:**

- A) Chief McDonald addressed the issue of having two employees off work on worker's comp injuries. Nick Agostinelli is closer to his disability pension meeting. This may happen in December. Lieutenant Stukel is still off but hopes to return to work in December.
- B) Chief McDonald advised Trustees that Ben Stubblefield has resigned his position with the Palos Park Fire Protection District as of October 28<sup>th</sup>. Chief alerted Trustees that this will lead to later discussion regarding the part time program and potential board action.

PALOS FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING – November 5, 2018

- C) Chief McDonald then advised the Trustees that the new Ford Explorer Shift Commander vehicle has been placed in service. The Chief mentioned that the Trustees need to discuss the potential sale of the old 6310 Deputy Chief's car and the 6327 vehicle that pulls the boat. Chief inquired if there was a possible internal interest in purchasing or if the District needs to advertise on line. Discussion ensued.
- D) Chief mentioned that the station updating project is going very well. The station is in the process of being painted by some of our members at no cost to the District. The carpeting is scheduled to be installed on November 5<sup>th</sup>. The Chief then commended the members who contributed to this project.
- E) Chief McDonald stated that the District is continuing to work very closely with the neighboring Districts such as North Palos, Lemont and Orland. At this time North Palos has our boat and is conducting training with all of their employees.
- F) Chief noted that the full time testing process has been completed. The list of ten candidates will be formally posted after the Commissioners Meeting on Thursday, November 8<sup>th</sup> at 7:00 p.m.
- G) Chief McDonald took a moment to thank Kevyn Holdefer and all the members that made our Open House on October 13<sup>th</sup> at Station 1 a big success. This Open House was very well represented.
- H) Chief McDonald also thanked Captain Rath and the other members who made Awards Night at Palos West School a success on October 30<sup>th</sup>. This event went very well.
- I) Chief advised that the Foreign Fire Tax Board has approved and is paying for all employees who enroll in a vision care program with VSP Vision Care.
- J) Chief then mentioned that he received a grievance from the Union regarding a pay issue and would like to discuss with Trustees in Closed Session.
- K) Chief next indicated that the District responded to 270 requests for service this month, including fire alarms (38), general alarms (3), vehicle fire (2), box alarms (1), assistance to other agencies (15), rescue and EMS (174), auto accidents (14), service call (3) and miscellaneous (20).

**OLD BUSINESS:** A discussion regarding a VEBA plan for employees with possible Board action may need to be had at today's meeting.

PALOS FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING – November 5, 2018

**NEW BUSINESS:** The Purchase Agreement with Pierce (New Engine) is complete. The contract provides for prepayment and the District might be credited for early payment. Mr. Courtney made some changes and he reduced fees. There were 15 pages of specs on this truck. Trustee McCurrie stated that a great job was done and Trustee Miller made a Motion to Prepay the cost of the Truck. Trustee Adams seconded and by a roll call vote, the Motion passed.

Chief brought up the fact that he would like a special meeting to honor employees getting promotions. Trustee McCurrie agreed and Chief McDonald will ask the guys for dates and will advise the Board of Trustees.

James Howard gave a presentation regarding the 2018 Tax Levy Determination. Trustee Miller made a Motion to Approve 2018 Tax Levy Determination. Trustee Nogal seconded. By a roll call vote, the Motion passed. The filing of this ordinance must be done at December's meeting and Mr. Courtney explained that the Board will adopt actual ordinance at December meeting.

The next issue coming before the Board was the approval of benefits when an employee is hired as a temporary full time member. This temporary full time position allows full time pay to the employee but not the benefits that are afforded to regular full time positions. There needs to be coverage exactly as regular full time employees receive. If the Board approves these benefits, the contract must make mention of same. Trustee Miller made a Motion to Approve Benefits when an Employee is hired as a Temporary Full Time Member Subject to Verification of the Union. Trustee Nogal seconded. By a roll call vote with four Trustees voting "Aye" and Trustee Thielmann voting "Nay", the Motion passed.

The next issue discussed was the need for a Motion to Approve Cook County Sheriff's Office Intergovernmental Agreement with the District receiving 3 new radios. Chief McDonald explained to Trustees the reasons the District needed only three. This Motion was made by Trustee Adams and seconded by Trustee Nogal. By a roll call vote, the Motion passed.

A discussion was next had regarding a change from paper to electronic media for messages. It was determined that this issue would be left "as is" (paper).

Another issue brought up by Chief McDonald at this time was the fact that resident Barbara Teason has donated everything she has to the Fire Department. Chief found the Last Will and Testament of Barbara Teason and Ms. Teason still owns all her property and all taxes have been paid. Mr. Courtney stated that upon her death, the Will will be admitted to Probate and then her property will be assessed.

PALOS FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING – November 5, 2018

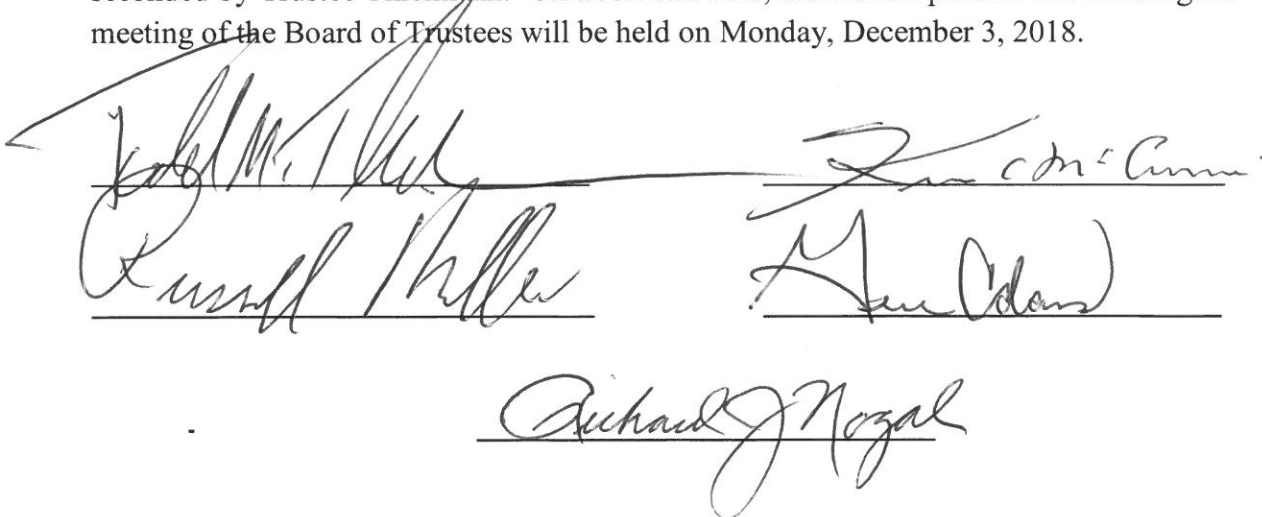
**CLOSED SESSION:** A Motion was made by Trustee Miller and seconded by Trustee Thielmann to adjourn to closed session to discuss personnel issues, contracts, full and part-time negotiations, hiring of additional full time employees and Deputy Chief with potential Board action and/or matters of possible litigation. On a roll call vote, the motion carried. The meeting was adjourned to closed session at 7:42 P.M.

**RETURN TO OPEN SESSION:** The Board of Trustees meeting returned to open session at 9:08 p.m. A Motion to Authorize Commissioners to Hire One Firefighter to fill the vacancy left by Firefighter Stubblefield was made by Trustee Miller and seconded by Trustee Thielmann. By a roll call vote, the Motion passed.

Another Motion was made by Trustee Miller to Open Up the Job for the position of Deputy Chief and to Hire the Best Candidate. Trustee Thielmann seconded. By a roll call vote, the Motion passed.

Another Motion was made by Trustee Nogal to Direct Chief McDonald to prepare and post effective notices for the position of Deputy Chief for the Palos Fire Protection District. Trustee Thielmann seconded. By a roll call vote, the Motion passed.

**ADJOURNMENT:** There being no further business to be brought before the Board, the meeting adjourned at 9:10 P.M. on a Motion to Adjourn made by Trustee Miller and seconded by Trustee Thielmann. On a roll call vote, the motion passed. The next regular meeting of the Board of Trustees will be held on Monday, December 3, 2018.

The block contains three handwritten signatures, each written over a horizontal line. On the left, there are two signatures: the top one is 'Russell Miller' and the one below it is 'Thielmann'. On the right, there are two signatures: the top one is 'Richard J. Nogal' and the one below it is 'James McDonald'. A single signature, 'Richard J. Nogal', is centered below the other two pairs of signatures.