

**TodayCare Children's Centers @  
Social Security Administration  
Birmingham, Alabama**

Dear Parent:

This is your Parent Admission/Commitment Agreement for childcare services.

Your signature on this form indicates that you have read and agree to abide by the Parent Admission Agreement. We look forward to having your child registered and using the services at TodayCare at the Social Security Child Development Center.

Tuitions for all programs are listed below and will be in effect until a new Parent Admission Agreement is signed. You will be given 30 days written notice of a rate change. You must cancel any reservation agreement two weeks prior to the last day of care or you will be billed the full rate of tuition. There will be no refunds. You may not schedule your child for care if your fees are not paid.

**SSA/Federal Employees/Regions Employees**

	<i>Full Time</i> Four or Five Days Per Week	<i>Part Time</i> Three Days Per Week	<i>Part Time</i> Two Days Per Week	Back-Up Care* (Per Day)	
<b>Infants 6am-12</b>					
Infants	\$220	\$165	\$125	\$45	
<b>One Year Olds</b>					
Young Toddlers	\$220	\$165	\$125	\$45	
<b>Two Year Olds</b>					
Older Toddlers	\$210	\$160	\$110	\$45	
<b>Three &amp; Four Year Olds</b>					
Preschool	\$200	\$150	\$100	\$45	

**Community Child Care**

	<i>Full-Time</i> Four or Five Days Per Week	<i>Part-Time</i> Three Days Per Week	<i>Part-Time</i> Two Days Per Week	Back-Up Care* (Per Day)	
<b>Infants</b>					
Infants	\$240	\$180	\$140	\$50	
<b>One Year Olds</b>					
Young Toddlers	\$240	\$180	\$140	\$50	
<b>Two Year Olds</b>					
Older Toddlers	\$230	\$170	\$130	\$50	
<b>Three &amp; Four Year Olds</b>					
Preschool	\$220	\$165	\$125	\$50	

\*\*School Age Care for all age groups is \$150 per week and includes 2 snacks and lunch.

\*Back-Up Care – when available

Tuition is due in advance on Friday before the next week. Tuition that is not paid before 9am on Monday is considered late and will be assessed a late fee.

My child's tuition is \$ \_\_\_\_\_ for \_\_\_\_\_ days a week.

My child will begin care on \_\_\_\_\_.

**My child's schedule will be:**

Full time 4/5 days per week \_\_\_\_\_  
(Indicate days of the week)

3 days per week \_\_\_\_\_  
(Indicate days of the week)

2 days per week \_\_\_\_\_  
(Indicate days of the week)

The Alabama Dept of Human Resources (CCL) Department shall have the authority to interview children, or staff, and to inspect and audit child or facility records without prior consent. The licensee shall make provision for private interviews with any children or staff member, and for the examination of all records relating to the operation of the child care center. The CCL department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect, and inappropriate placement.

**Please return your completed form and check to Johnetta Nicholson, Center Director.**

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date