

**TOWN OF PREECEVILLE  
REGULAR MEETING OF COUNCIL – AGENDA  
WEDNESDAY, JULY 17<sup>TH</sup>, 2019 – 7:00 P.M.  
COUNCIL CHAMBERS - PREECEVILLE, SASKATCHEWAN**

1. Call to order
2. Agenda Additions/Deletions and/or Approval (copy to council)
3. -Approval of the minutes of the last regular meeting of Council held on June 19<sup>th</sup>, 2019.  
(copy to council)
4. Executive Session
5. Matters arising out of the minutes and old business:
  - Wastewater Treatment Facility Project and New Building Canada Fund
    - Colliers Project Status Report to June 28<sup>th</sup> (copy to council)
    - Final Design Drawings and Specs (To be brought to meeting)
    - Prequalification Tender Results (copy to council)
    - Colliers Project Plan (copy to Council)
    - Development Approvals Updates
    - Other Project Items Updates
  - Bylaw Enforcement Officer Reports – June 26<sup>th</sup> and July 12<sup>th</sup>, 2019 (copy to council)
  - Animal Control Bylaw Violations Update
  - Tax Enforcement
  - Cadet Lease Agreement Update
  - Preeceville Library Building Lease Agreement Amendment - Dental Office (copy to council)
  - Dr. Incentive Agreements Update
  - Administration Building Lease Agreement – Saskatchewan Health Authority (Public Health/Physio Therapy Space) Update
  - Bylaw No. 3-2019 – Traffic Control Bylaw Amendment – Handicapped Parking Stall (copy to council)
  - Town of Preeceville By-Election
  - TD Bank Building
6. Staff Reports:
  - Mayor's Report
  - Recreation Director (copy to council)
  - Administrator (copy to council)
  - Foreman (copy to council)
7. Accounts Approval:
  - Accounts approved as paid. (copy to council)
  - Approved and to be paid.
8. Statement of Financial Activities – Detailed and Bank Reconciliation for the period ending June 30<sup>th</sup>, 2019. (copy to council)
9. New Business:
  - Building Permits
  - Community Safety Net Donation Request
  - Cannabis Excise Tax - Minister of Finance/SUMA Letters (copy to council)
10. Committee Reports:
  - Parkland Regional Waste Management Authority (Sheldon)
  - Those necessary as a result of a meeting or activity since the last council meeting.
11. Correspondence:
  - SUMA Urban Updates (copy emailed to council)
  - Good Spirit School Division From the Board Report and In Focus Report (copy emailed to council)
  - North East Area Transportation Planning Committee Minutes and Next Meeting Notice
  - SAMA 2021 Revaluation
  - SUMAssure Information Bulletins (copy to council)
12. Adjournment.

July 17<sup>th</sup>, 2019

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Wednesday, July 17<sup>th</sup>, 2019 in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

In Attendance: Mayor - Garth Harris  
Councillors - Mark Bourassa  
- Sheldon Luciw  
- Darin Newton  
- Johnny Petryshyn  
- Stacey Strykowski  
Administrator - Lorelei Karcha

Regrets: Councillor - Welma Bartel

Mayor Garth Harris called the meeting to order at 7:00 pm.

Agenda	256-19	Newton/Petryshyn: That the agenda be approved.	CARRIED.
Minutes	257-19	Petryshyn/Luciw: That the minutes of the last regular meeting of Council held Wednesday, June 19 <sup>th</sup> , 2019 be approved.	CARRIED.
Councillor Return	258-19	Newton/Luciw: That it be acknowledged that Councillor Mark Bourassa has returned from his granted leave of absence.	CARRIED.
		7:05 pm – Councillor Stacey Strykowski joined the meeting.	
Waste Water Project	259-19	Luciw/Strykowski: That the Wastewater Treatment Facility Project Final Design Drawings and Specifications as prepared by MPE Engineering Ltd. be approved.	CARRIED.
	260-19	Petryshyn/Newton: That the recommendations of MPE Engineering Ltd. to select seven general contractors from the Pre-Qualification Tender conducted for the Wastewater Treatment Facility Project be approved; and, further that Tender Documents be released to these qualified contractors with bids to be accepted until August 13 <sup>th</sup> , 2019.	CARRIED.
	261-19	Luciw/Newton: That approval be given to all available Council members, the Town Foreman and the Chief Administrative Officer to attend the Wastewater Treatment Facility Project Tender Opening at MPE Engineering Ltd. in Saskatoon, Saskatchewan on August 13 <sup>th</sup> , 2019.	CARRIED.
	262-19	Strykowski/Newton: That the Project Plan for the Town's Wastewater Treatment Facility Project developed by Colliers Project Leaders be approved and further that this document be followed to carry out the remainder of the project.	CARRIED.
	263-19	Strykowski/Newton: That the Town post an Advanced Contract Award Notification on Sask Tenders to award the remainder of the project management services for the Wastewater Treatment Facility Project to Colliers Project Leaders.	CARRIED.
Bylaw Enforcement	264-19	Luciw/Strykowski: That the Bylaw Enforcement Officer's Reports from June 26 <sup>th</sup> and July 12 <sup>th</sup> , 2019 be acknowledged and filed.	CARRIED.

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Tax Enforcement 265-19 Luciw/Strykowski: That the owners of those properties which have tax arrears that exceed 50% of the 2018 tax levy and on which a tax lien has not been registered, be written a letter informing them that unless tax arrears are paid up to an amount equivalent to at least one half of the previous year's levy by the August 2019 Council meeting, their property will be subject to tax enforcement proceedings; and further that the Administrator present to the August 2019 regular Council meeting a Tax Enforcement List as set out above.

CARRIED.

266-19 Luciw/Bourassa: That the Agreement For Payment of Tax Arrears between the Town of Preeceville and the property owner of 29 Railway Avenue SE and 629 1<sup>st</sup> Avenue SE be approved; and further the agreement be signed by the Mayor and Administrator on behalf of the Town and it be attached to and form a part of these minutes.

CARRIED.

8:20 pm – Town Foreman Ashley Ward joined the meeting.

Permit To Operate Water 267-19 Newton/Bourassa: That it be acknowledged that the Town's Permit to Operate Waterworks for the Water Treatment Facility and Water Distribution System has been renewed by the Water Security Agency to June 30<sup>th</sup>, 2024.

CARRIED.

Water Compliance 268-19 Strykowski/Luciw: That the 'Drinking Water Quality and Compliance - Annual Notice to Consumers' Report for 2018 be acknowledged as being completed and available to the public for review.

CARRIED.

Lift Station Pump 269-19 Petryshyn/Newton: That approval be given to purchase parts to repair one of the pumps at the Town's Lift Station at an estimated cost of \$2,300.00.

CARRIED.

Foreman's Report 270-19 Newton/Strykowski: That the Foreman's Report be acknowledged and filed.

CARRIED.

Accounts 271-19 Newton/Bourassa: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated July 17<sup>th</sup>, 2019 be approved and paid.

CARRIED.

8:40 pm - Councillor Darin Newton declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.

272-19 Luciw/Petryshyn: That the account of Preeceville Shop Easy in the amount of \$12.97, be approved and paid.

CARRIED.

8:41 pm - Councillor Darin Newton was invited back into the Council Chambers as the matter he had declared a pecuniary interest in had been dealt with.

273-19 Strykowski/Petryshyn: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated July 17<sup>th</sup>, 2019 be approved and paid.

CARRIED.

8:43 pm – Town Foreman Ashley Ward left the meeting.

Dentist 274-19 Newton/Petryshyn: That the Amendment to the Lease Agreement between the Town of Preeceville and Dr. Charanjit Shokar for the Preeceville Library Building located at 27 Main Street N, be approved as presented and further that the Mayor and Administrator be authorized to sign the amendment on behalf of the Town and it be attached to and form a part of these minutes.

CARRIED.

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Traffic Control Bylaw	275-19	Petryshyn/Luciw: That a bylaw to provide for a Handicapped Parking Area on the north side of 1 <sup>st</sup> Avenue NW be introduced and read a first time. CARRIED.
	276-19	Newton/Strykowski: That Bylaw No. 3-2019 being a Bylaw of the Town of Preeceville to Amend Bylaw No. 7-2016, Being a Bylaw of the Town of Preeceville to Regulate the Operation of Vehicles be read a second time. CARRIED.
	277-19	Petryshyn/Bourassa: That Bylaw No. 3-2019 being a Bylaw of the Town of Preeceville to Amend Bylaw No. 7-2016, Being a Bylaw of the Town of Preeceville to Regulate the Operation of Vehicles be given three readings at this meeting. CARRIED UNANIMOUSLY.
	278-19	Bourassa/Luciw: That Bylaw No. 3-2019 being a Bylaw of the Town of Preeceville to Amend Bylaw No. 7-2016, Being a Bylaw of the Town of Preeceville to Regulate the Operation of Vehicles be read a third time. CARRIED.
By-Election	279-19	Luciw/Bourassa: That it be acknowledged that the Returning Officer for the Town's 2019 By-Election is Chief Administrative Officer, Lorelei Karcha, and that Tammy Descalchuk has been appointed as the Deputy Returning Officer and Elaine Simpson has been appointed as Poll Clerk. CARRIED.
	280-19	Strykowski/Newton: That for the 2019 By-Election, to be held on September 18 <sup>th</sup> , 2019, the Polling Place, if needed, be the Preeceville Community Legion Hall, Preeceville, Saskatchewan and further, that if ballots are required, they be printed in rotational order, divided equally by the number on nominees. CARRIED.
	281-19	Luciw/Strykowski: That it be acknowledged that if an Advance Poll is required for the 2019 By-Election the Returning Officer has set the date to be September 14 <sup>th</sup> , 2019 at the Preeceville Community Legion Hall, Preeceville, Saskatchewan from 2:00 p.m. to 4:00 p.m. CARRIED.
	282-19	Petryshyn/Strykowski: That the remuneration for the election officials be set as follows: Returning Officer \$400.00, Deputy Returning Officer \$350.00 and Poll Clerk \$300.00. CARRIED.
Mayor's Report	283-19	Bourassa/Newton: That the Mayor's Report be acknowledged as presented. CARRIED.
Rec Director Report	284-19	Strykowski/Petryshyn: That the Recreation Director's Report be acknowledged and filed. CARRIED.
Leave of Absence	285-19	Newton/Petryshyn: That it be acknowledged that Shop Labourer Ron Boyle will be on a medical leave of absence from his position with the Town for 6 to 8 weeks starting August 12 <sup>th</sup> , 2019. CARRIED.
WCB	286-19	Luciw/Bourassa: That the Town of Preeceville Mayor and Council Members be enrolled in Workers Compensation Board coverage and the Town pay for the premiums for this coverage. CARRIED.
Administrator Report	287-19	Newton/Strykowski: That the Administrator's Report be acknowledged and filed. CARRIED.
Financial Activities	288-19	Luciw/Newton: That the Statement of Financial Activities - Detailed and Bank Reconciliation for the period ending June 30 <sup>th</sup> , 2019, be accepted as presented. CARRIED.

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|-------------------|--------|--|----------|
| Building Permits  | 289-19 | Strykowski/Newton: That the following Building Permits be approved as per the conditions stated on the permits: 1) 247 1 <sup>st</sup> Avenue NE, Permit #9-2019 to construct a tarp shed; 2) 615 1 <sup>st</sup> Avenue NE, Permit #10-2019 to construct fence; and 3) 213 2 <sup>nd</sup> Avenue NW, Permit #11-2019 to construct a fence.   | CARRIED. |
| Committee Reports | 290-19 | Luciw/Strykowski: That the following committee reports be acknowledged: Parkland Regional Waste Management Authority and Preeceville Recreation Board – Bike and Skate Park.   | CARRIED. |
| Correspondence    | 291-19 | Bourassa/Strykowski: That the correspondence listed below be acknowledged and filed:<br>- SUMA Urban Updates<br>- Good Spirit School Division From the Board Report and In Focus Report<br>- North East Area Transportation Planning Committee Minutes and Next Meeting Notice<br>- SAMA 2021 Revaluation<br>- SUMAssure Information Bulletins | CARRIED. |
| Adjourn           | 292-19 | Strykowski: That the meeting be adjourned. Time: 10:29 pm.   | CARRIED. |

MAYOR



ADMINISTRATOR

