

# Crestbrook Homes Association

## Architectural Review Request Form

Per the Crestbrook Homes Association Covenants, certain additions, and modifications to Lots must be granted approval in writing from the Architectural Review Committee. Prior to granting approval, the Committee may request additional information and a site survey of the premises. Owners are responsible to ensure that all improvements and additions conform to Fairfax County Code and necessary permits are obtained.

<b>Name:</b>	<b>Date:</b>
<b>Address:</b>	
<b>Phone:</b>	<b>Email:</b>

**Improvement or Addition** *Please describe in detail your proposed project:*

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**Details** *Please provide all necessary supporting documentation:*

For all improvements and additions applicants must **include a copy of plans, drawings and/or samples, before and after colors, dimensions, styles** as appropriate, with sufficient detail for the Committee to understand your request.

Plans or drawings should include the impact of the improvements or additions to your neighbor's house(s) and the street. Include materials and sufficient construction detail so the Committee can ascertain structural integrity (county code compliance will suffice).

A copy of the plat depicting the location of the addition or improvement is required for the following types of projects:

- Fences**
- Sheds**
- Additions**
- Swimming Pools**
- Decks & Patios**
- Driveways & Walkways**

Approval or disapproval by the Architectural Control Committee shall also be in writing. The Committee has sixty (60) days to approve or disapprove a request **once a complete application is received.**

**Submit Application & Supporting Documentation to:**

(Email is the preferred method of receipt)  
Lisa@SpectrumPropertyMGT.com

**OR:** Crestbrook HOA  
PO Box 1562  
Great Falls, VA 22066

**Approval** *Board Use Only*

Reviewed in Board meeting on \_\_\_\_\_ (date).

**Status:**

Approved       Denied       Revision Needed       Other:

**Notes:**