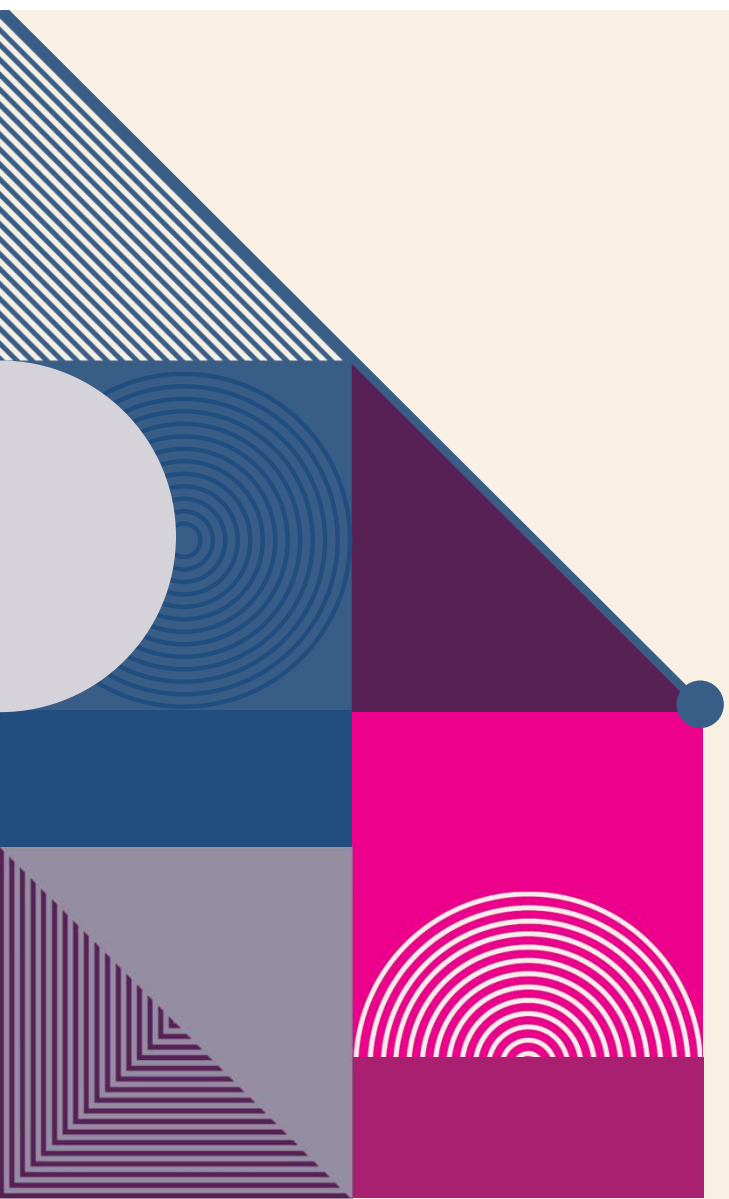


# EDGEZ DANCE ACCEPTANCE MEETING (SEASON 10)



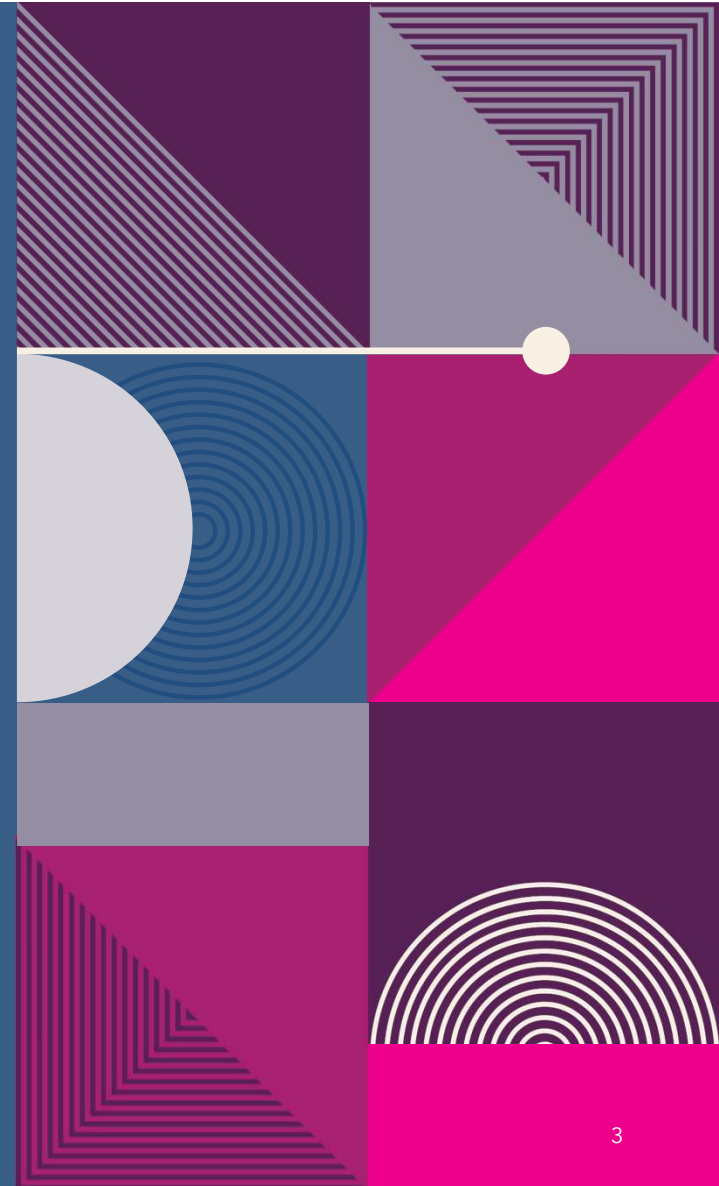


# ABOUT EDGEZ DANCE

is to provide a judgement-free, positive, and fun dance environment where both parents, students & children feel welcomed, appreciated, and valued. We encourage each student to express their individuality while developing their artistry as a dancer. Our students will be provided lessons that not only further them in dance techniques, but also allows them to grow as an individual. Our classes can be enjoyed by students for recreational purposes and pre-professional interests at reasonable prices. Our desire is break the stigma and illuminate the creativity, beauty, and joy one can experience through dance.

# RESOURCES

- Edgez Dance Website
- Recital Information Page
- Studio Calendar
- Social Media (Facebook, Facebook Group, Instagram YouTube, Tik-Tok)
- Parent/Student Handbook

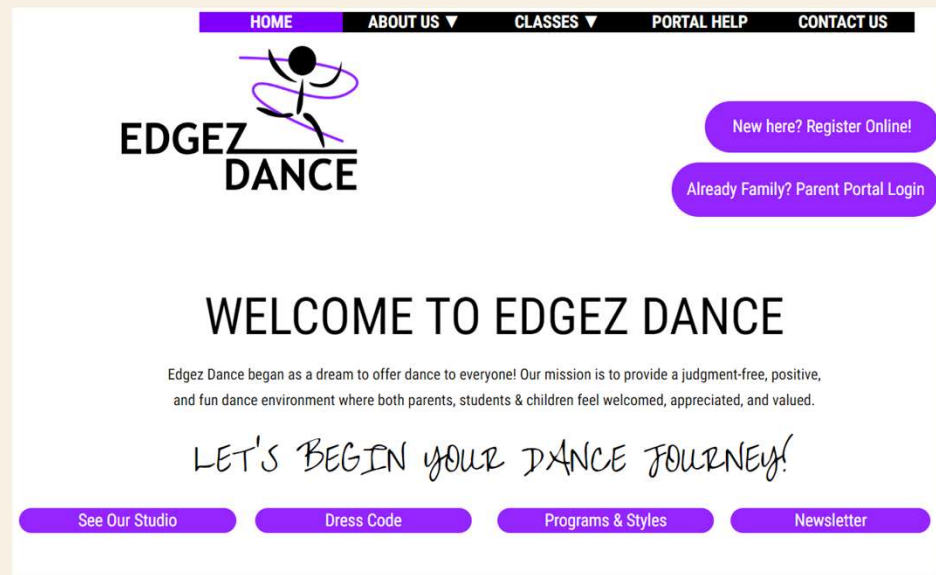


# EDGEZ DANCE WEBSITE

Use the header to navigate to the page you are looking for information about.

What can you find on our website?

- Jackrabbit portal log in
- About our staff
- Handbooks
- Dance Season schedule
- Recital Information
- Drop-in Classes
- And more!



# RECITAL INFORMATION PAGE

What can you find on this page?

- Cast List Check
- Recital Handbook
- Picture week scheduling
- Recital Tickets
- Costume book
- And all other information for our recital!

**WHAT IS A RECITAL?**  
Edgez Dance offers a spring recital each year that offers our students a professional environment for their performance. This allows them to present the results of a year's hard work, dedication, and progress to their families and friends.

**ATTENDANCE IN CLASS**  
\*Please see exact dates and policy in the handbook or most recent newsletter.\*

**WHEN ARE RECITAL CLASSES OFFERED?**  
All recital classes begin in the fall (August) each year and end in the spring with our recital (Between April - June)


\*Please see exact dance season dates within our current Parent/Student Handbook\*

**WHY BE A PART OF A RECITAL?**  
A huge part of dance training is learning through performance. Performance opportunities can not only prepare students for a possible career in dance but contribute to success in other non-dance activities. The rehearsal process is a tremendous learning experience as well. Dedication to the recital is the responsibility of both students and their parents.

**EDGEZ DANCE**  
**All-Inclusive performance package**

- Costume selection of costume (dresses, leotards, jumpsuits, etc.) provided (shipping/alter fees & alterations extra) package number reflects how many costumes are included for your student
- Hanger for each costume, backstage basket and labeled garment bag per 2 costumes
- Digital download of pictures week photos, photographer fees, videographer fees, digital download link of the recital taping
- End of year awards and recital T-shirt for final bow

2024 "All Our 90z" Show B



# STUDIO CALENDAR



Our new interactive calendar shows you all events happening at the studio!

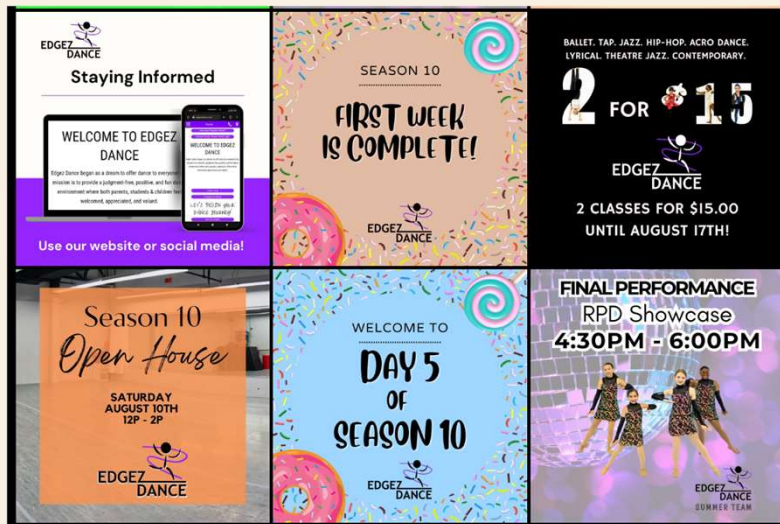
Locations, pricing, and times will be listed in the PDF



# FOLLOW US ON SOCIAL MEDIA

What's on our studio media?

Reminders for tuition and events → Drop-In classes →  
Videos/Pictures of classes → And everything Edgez Dance!



We love our dance family and we love to show it!

Be sure to "Like" Edgez Dance on Facebook ([www.facebook.com/edgezdance](http://www.facebook.com/edgezdance))

Join our closed Facebook group for Edgez Dance Parents :  
(<https://www.facebook.com/groups/Edgezdanceparents>)

"Heart" our pictures/videos on Instagram:  
(<https://www.instagram.com/edgezdance>)

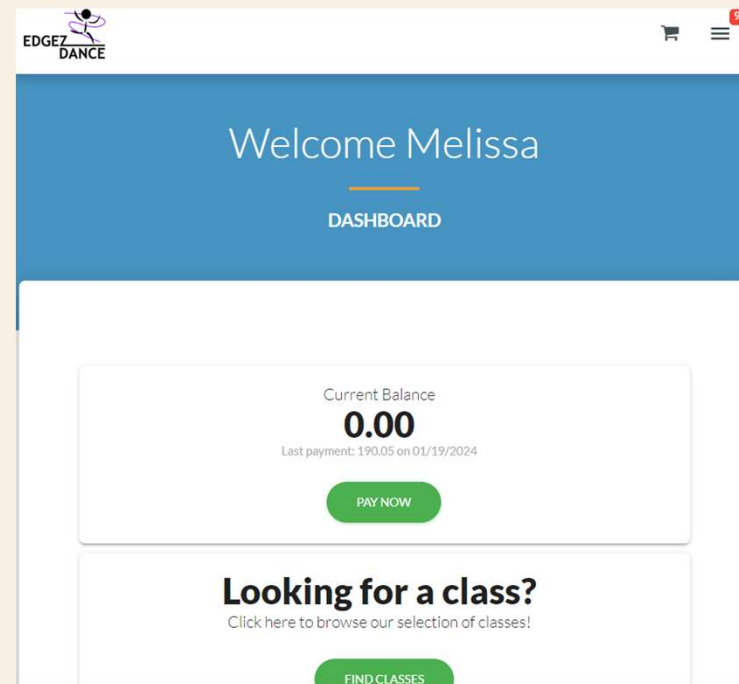
"Watch" us on Youtube & see our "How-To" videos:  
([https://www.youtube.com/channel/UCfNG-N8VWhffVWD-MMwb\\_hw](https://www.youtube.com/channel/UCfNG-N8VWhffVWD-MMwb_hw))

We have a feature on our website that shows our Facebook page's posts directly on the homepage. This means that you can see all the information that we post on Facebook without needing a Facebook account. You can visit our website at <http://www.edgezdance.com> to access this feature.

# JACKRABBIT PARENT PORTAL

What can you do on Jackrabbit?

- Change your payment method
- Add Classes
- Submit Absences
- Check Emails
- Watch via Zoom/Learn Via Zoom
- Link to Google Classroom for recital video







# LET'S REVIEW OUR HANDBOOK!

If you have any questions you can always reach Ms.  
Melissa

## ● Tuition Calendar

Edgez Dance has a set calendar of 38 weeks; dates are subject to change due to the finalization of the recital weekend.

Month/Event	Dates of Classes	Weeks of Classes
August (Due July 25th)	August 5th - August 31st	4 weeks of classes
September (Due Aug 25th)	September 2nd - September 28th	4 weeks of classes
October (Due Sept 25th)	September 30th - October 26th	4 weeks of classes
November (Due Oct 25th)	October 28th - November 23rd	4 weeks of classes
Thanksgiving Break	November 25th - November 30th	<i>CLOSED - NO TUITION, NO CLASS</i>
December (Due Nov 25th)	December 2nd - December 14th	½ tuition - 2 weeks of classes
Winter Break	December 16th - January 4th	<i>CLOSED - NO TUITION, NO CLASS</i>
January (Due Dec 25th)	January 6th - February 1st	4 weeks of classes
February (Due Jan 25th)	February 3rd - March 1st	4 weeks of classes
March (Due Feb 25th)	March 3rd - March 15th + March 24h - April 5th	4 weeks of classes
Spring Break	March 17th - March 22nd	<i>CLOSED - NO TUITION, NO CLASS</i>
April (Due Mar 25th)	April 7th - May 3rd	<b>4-week total:</b> 3 weeks of classes & Picture Week
May (Due Apr 25th)	May 5th - May 24th	<b>4-week total:</b> 3 weeks of classes & Recital Dress Rehearsal
2025 Recital	Pending Date	<b>May 30th, May 31st, June 1st, June 6th, June 7th, or June 8th</b> Recital 2024: Please leave open availability for students to attend their show time between 9:30am - 9:00pm *Students will be scheduled to perform in 1 showtime* **Students with more than 2 classes a week, TA's and/or are a part of EDPT may be scheduled for 2 or 3 showtimes**

# MONTHLY, SEMESTER, AND YEARLY TUITION POSTING

- Tuition will be posted on the 25th of each month for the month before and is late as of 9:00 pm on the 25th of each month. (Example: January Tuition will be posted on November 25th and will be considered LATE if paid after December 25th, 9:01 pm).

## RECENT ACTIVITY

DATE	TYPE	METHOD	AMOUNT	SALES TAX	PAID	BALANCE
04/25/2024	Tuition Fee		37.50	0.00		0.00

*Click on recent activity to expand for full details*

**EDGEZ DANCE**

COMPETITION FEE POSTED 12/06/2023

CLASS	SESSION	STUDENT
Infinity Company	2023 - 2024	Melissa Geltz

NOTE  
Full Out - Imposter Syndrome

Subtotal	85.00
Discount	-0.00
Sales Tax	0.00
<b>Total</b>	<b>85.00</b>
Unpaid Amount	<b>0.00</b>

OK

# TUITION RATES

## ● Tuition Rates

### Monthly Tuition

Class Per Week	Monthly
(ONE) 30-minutes	\$60.00
(ONE) 50-minutes	\$80.00
(TWO) 50-minutes	\$153.60
(THREE) 50-minutes	\$211.20
(FOUR) 50-minutes	\$256.00
(FIVE OR MORE) 50-minutes	\$275.00



# TUITION

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## Ways to Pay

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IN STUDIO: Card, Cash, and/or Checks (Any checks can be made to “Edgez Dance”)

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ONLINE PAY: Online via Jackrabbit parent portal with debit or credit card

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AUTO PAYMENT: Electing for auto-pay on the 10th, 15th or 25th with card debit or credit card

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## Unpaid Accounts

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Any student with an unpaid account cannot take classes until the account is paid for including the late fee attached to that month. An Unpaid Account is when the next month’s tuition (or billing cycle) has started and the previous month’s tuition and/or a late fee has not been paid for yet. Unpaid accounts will still be liable to pay for the entire month’s tuition (or billing cycle) even though the student may have not been permitted to take classes as they have their spot reserved in the class.

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As stated above, when a late fee is posted, it will be considered part of tuition. The account with paid tuition but has an unpaid late fee will still be considered an Unpaid Account.

# LATE FEES

- **Late Fee Pass**

- Edgez Dance will be offering a one-use "Late Fee Pass", this pass will be automatically applied to accounts to waive a late fee, one time. After that first waived fee, provided by Edgez Dance, there will not be any other waived late fees. The Late Fee Pass can only be applied once per family account per dance season (excluding summer).
- If tuition is not paid by the 25th of the month at 9:00 pm, a Late Fee will be added to the account. Edgez Dance will look for timestamps, tuition paid after 9:01 pm on the 25th will be counted as late. Once a late fee is posted, it will be considered part of the tuition. Students will be unable to take classes without BOTH tuition and late fee paid. Tuition is due regardless of studio hours or closures, as Edgez Dance provides auto payments & an online payment system that operates 24/7.
- Accounts will be charged a late fee of \$10.00, then an additional \$5.00 for every 5 days after.
- 1st Late Fee (Posted 25th of the month 9:01 pm) ; A total of \$10.00 added to the tuition
- 2nd Late Fee (Posted 30th of the month at 9:01 pm); A total of \$15.00 added to the tuition
- 3rd Late Fee (Posted 4th of the month 9:01 pm); Total of \$20.00 added to the tuition
- Students will be dropped from classes as of the 5th of the month without payment

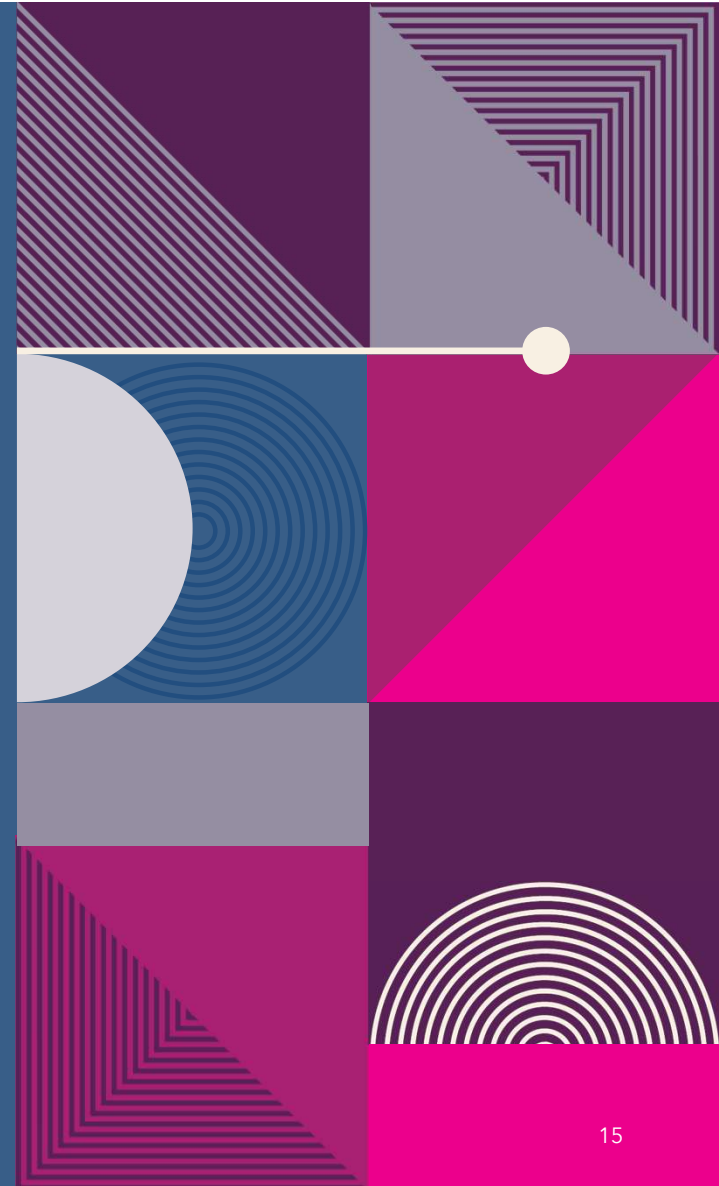
# COMMITMENT

## Studio Commitment & Recital

- Edgez Dance offers a spring recital each year that offers our students a professional environment for their performance. This allows them to present the results of a year's hard work, dedication, and progress to their families and friends. A huge part of dance training is learning through performance. Performance opportunities can not only prepare students for a possible career in dance but it contributes to success in other non-dance activities. The rehearsal process is a tremendous learning experience as well. Dedication to the recital is the responsibility of both students and their parents. All students enrolled in classes labeled: RECITAL are expected to participate in our annual recital unless they are withdrawn from the studio, please see withdrawing policies below. Students will be automatically withdrawn for the remainder of the dance season if they are not signed up for the recital as of January 1st.

## Withdrawing from the Studio

- For recital purposes, if you desire to no longer participate in classes, you should notify Edgez Dance in person or via email. This is a courtesy to our teachers and other students participating in those classes, as it affects choreography and placement for performances. All students at Edgez Dance are expected to participate in our spring recital. We believe it





# WITHDRAW

## Withdrawing from the Studio

- For recital purposes, if you desire to no longer participate in classes, you should notify Edgez Dance in person or via email. This is a courtesy to our teachers and other students participating in those classes, as it affects choreography and placement for performances. All students at Edgez Dance are expected to participate in our spring recital. We believe it can be discouraging to some students when they hear they are not going to be performing like everyone else, nor having pictures or getting a costume. If you choose to withdraw your student within January - June, any fees that have been already paid for such as recital costumes, recital tickets, and other items are non-refundable. Once a recital costume has been ordered for you, you are responsible to pay for that costume fully as they are ordered by size and are unable to be returned.

## Temporary Withdrawal from the studio

- If a dancer misses three consecutive classes, without notification to the office, they will be considered a dropout. The account will be deactivated and students will be withdrawn. If the dancer wants to return, there will be a \$5.00 reactivation fee and the dancer will be placed in an appropriate level class that is not full if their spot was filled in their previous enrolled class(es).

# PARENT/GUARDIAN RESPONSIBILITIES AND RESOURCES

## Responsibility to be Informed

- Edgez Dance provides online access via Jackrabbit software that operates 24/7 for you to view your student's account. Within the portal you can see announcements posted, emails sent to your account, make payments, see student progression within select classes and update any health or billing information. It is highly recommended that parents log in to their account 1 - 2 times a month to check messages and account balances. Parents/Guardians are held responsible to be informed about studio events and information that is posted in our newsletters, handbooks, emails, or portal. Edgez Dance may send out reminders on social media and papers in person as a courtesy but parents will still be held responsible to check the website, social media, and or emails.
- Edgez Dance staff are here to help. To filter repetitive questions we ask that prior to reaching out to Edgez Dance have you checked the following resources: current newsletter, Facebook/Instagram, and current Parent/Student handbook.

# PARENT/GUARDIAN RESPONSIBILITIES AND RESOURCES

- Studio Website: [www.edgezdance.com](http://www.edgezdance.com)
- Newsletters: <http://www.edgezdance.com/newsletter.html>
- Recital Information Page: <http://www.edgezdance.com/recital-information.html>
- Parent Portal:  
<https://app.jackrabbitclass.com/jr3.0/ParentPortal/Login?orgId=531176>
- PLEASE KEEP US POSTED OF CHANGES TO CONTACT/HEALTH INFO!
- Please update your account or contact the studio if you move, change your phone number, update billing information, want to change your emergency contact, or have any new medical or health concerns.

# ATTENDANCE

Studio Attendance & Makeup Classes

Absence Policy (Updated: 8/2/2023)

Students can only miss a maximum of 6 classes from August to December.

- After December, attendance counts will reset and after that students can only miss a maximum of 6 classes from January till the 9th class prior to the recital. (Season 10: 03/24/2025)

Students can only miss a maximum of 3 classes within the 9 weeks leading up to the recital. (Season 9: 03/24/2025 - 05/24/2025)

- Students that exceed the excused absence limit, will be withdrawn from that class for the remainder of the semester/season. There will be no excused absences for dress rehearsals. Students must attend dress rehearsal in order to participate in the recital.

# ATTENDANCE

## Make-up Policy

- Edgez Dance does not offer refunds or tuition adjustments for missed classes. Instead, we offer the option to make up the missed class time in another class that is the same age/same style of dance. Missed classes can be made up within 2 weeks of the date of absence. If a class is not made-up within 2 weeks, the money paid for the class is forfeited. By making up a missed class, it does not make-up the absence count from the originally missed class, this is only to make-up for the class payment received. (If you have 2 absences in your Ballet/Jazz class, and you make up in one class, you will still have 2 absences listed in your Ballet/Jazz class.)

You can schedule your make-up class in written form via email, text, or scheduled in-studio with the office staff. You can schedule the make-up class one time and you can reschedule the make-up class one time - a total of (2) times. If you miss the 2 times you have scheduled your make-up time, the money paid for the class is forfeited. Students can make-up classes online; however, if a student wants to make-up class in person there must be space for the student to do so.

# ATTENDANCE

## Absence Consequences

- There are no make-up classes starting 03/24/2024 (9 weeks leading up to the recital) students are expected to be in EVERY class. No make-up classes, discounts, or refunds will be provided for missed classes. Students can only miss up to 3 classes after March 24th, 2024. Once a student misses more than 3 classes in those 9 weeks they will be withdrawn from that class and will not be allowed to participate in the recital. Students that arrive 15 minutes or later will be marked late (2 late notes = 1 absence). Legitimate documented excuses - family death, sickness, vomiting, or contagious - will be reviewed for an excused absence on a case-by-case basis. The importance of being in class is not only to continue growing one's technique and education, but the weekly commitment to the teacher and the other students that rely on everyone's attendance.

# PARENT/GUARDIAN RESPONSIBILITIES AND RESOURCES

- Virtual Attendance
  - In the event a student is unable to attend in person, students can virtually attend class. Edgez Dance offers Virtual Attendance on a case-by-case basis as a complement to in-person attendance. Virtual Attendance is meant for students that are sick or unable to attend for that specific day. Virtual Attendance is not meant to replace In-Person Attendance, students can only attend 8 classes virtually per class per season.
  - In-person students that are sick and/or unwell can confirm via email, call, or text that the student will be attending virtually for their class. PARENTS MUST REQUEST VIRTUAL ATTENDANCE PRIOR TO 12:00 PM THE DAY OF CLASS FOR EVENING CLASSES OR THE DAY BEFORE FOR MORNING CLASSES so that the instructors/staff can prepare accordingly. Students that show up virtually WITHOUT proper notification of Virtual Attendance will be marked absent.



# PARENT/GUARDIAN RESPONSIBILITIES AND RESOURCES

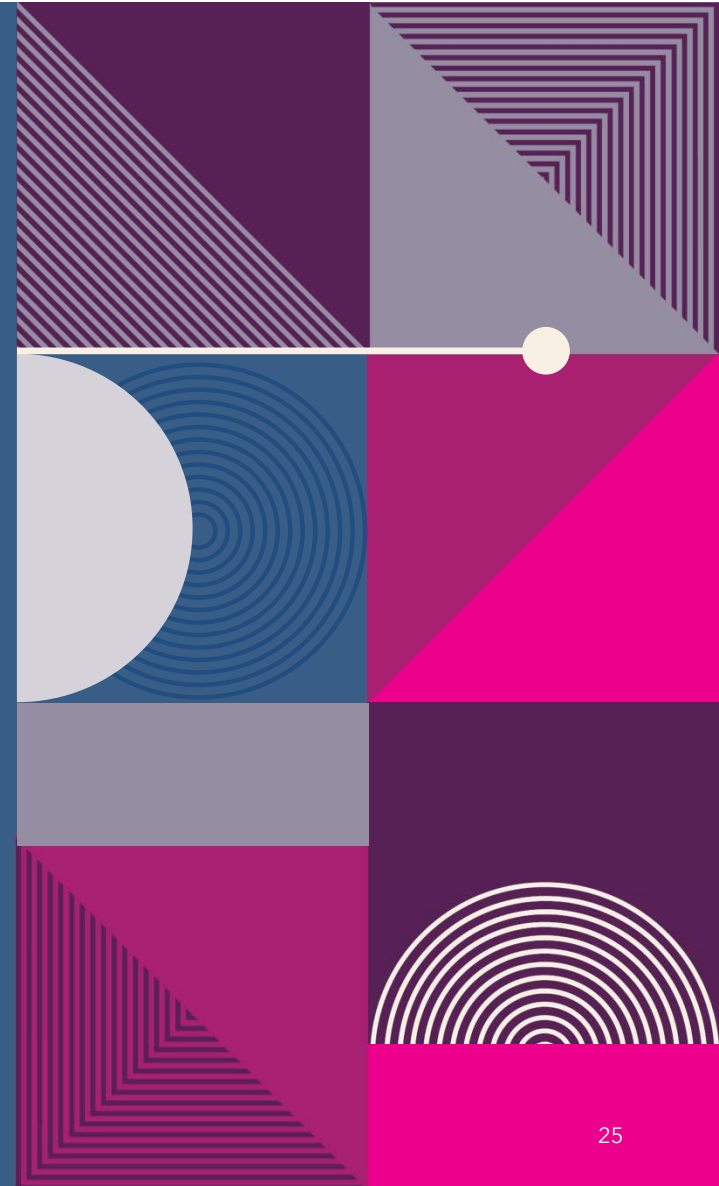
- Virtual Attendance Guidelines
  - Students will be able to join the class at home at the scheduled time of class
  - Students will be attending virtually but will take up a spot within the class roster
  - Students should have a clear 6'x6' space to dance, with their webcam on and microphone muted - students may be asked to unmute when asked a question or if they have a question pertaining to the class. Being on mute allows background noises to not be distracting to other students.
  - We encourage students to set up their webcam so it can see the student fully in order for the teacher to give corrections to the student effectively
  - Consider your student in class - no distractions, water bottle, dressed for dance class

# PARENT/GUARDIAN RESPONSIBILITIES AND RESOURCES

- Virtually attending students will be dismissed and marked absent if...
  - The student is in an environment unsuitable for learning such as a house party, bowling alley, doctor's office, car, etc. that is deemed unsafe for them to dance.
  - The student who turns off their camera multiple times when asked to stay on screen
  - The student continues to go off-camera and/or are unresponsive to the instructor
  - Students that are marked absent 3 times and dismissed from virtual attendance will be unable to attend class virtually for the current dance season.
- In the event the studio would need to shut down in-person classes for a short-term, whether that is mandatory or voluntarily, class would continue as normal but all students that are "in-person" would continue in our virtual learning format in which ALL students are online.
- If the situation arises in which instructors are unable to be in the studio, per government mandates, the instructor is allowed to run class from their home. If this situation occurs, all students would be attending online as virtual students. Once circumstances clear, virtual students should resume in-person attendance.

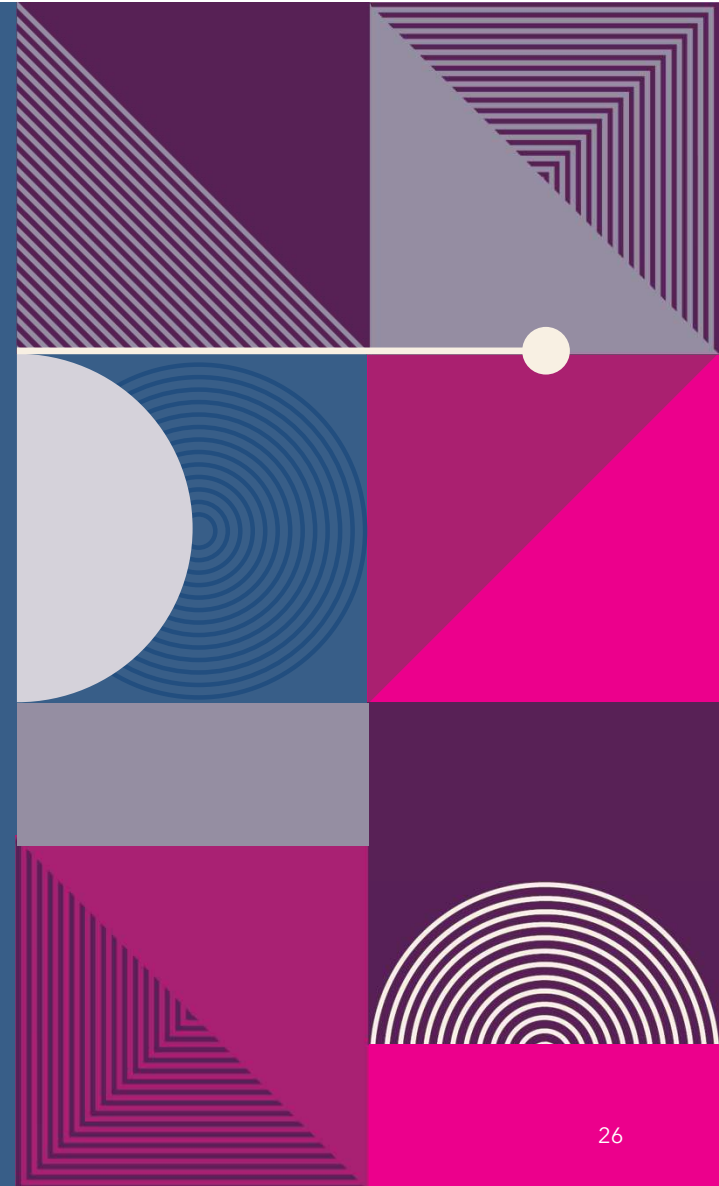
# DRESS CODE

Just like sports, you need the right equipment to succeed in dance! At Edgez Dance we require that students purchase the proper attire and footwear for all classes. Students may be allowed to dance barefoot for the first few classes until their shoes are purchased. Students will not be allowed to participate in a tap class without shoes for safety purposes. All attire and footwear can be purchased at Edgez Dance. Due to limited sizes on-site, attire/footwear may need to be ordered. Student(s) needing dancewear should come to get sized for dancewear outside of their normal dance class time and not during class time/check-in/arrival time.



# DRESS CODE

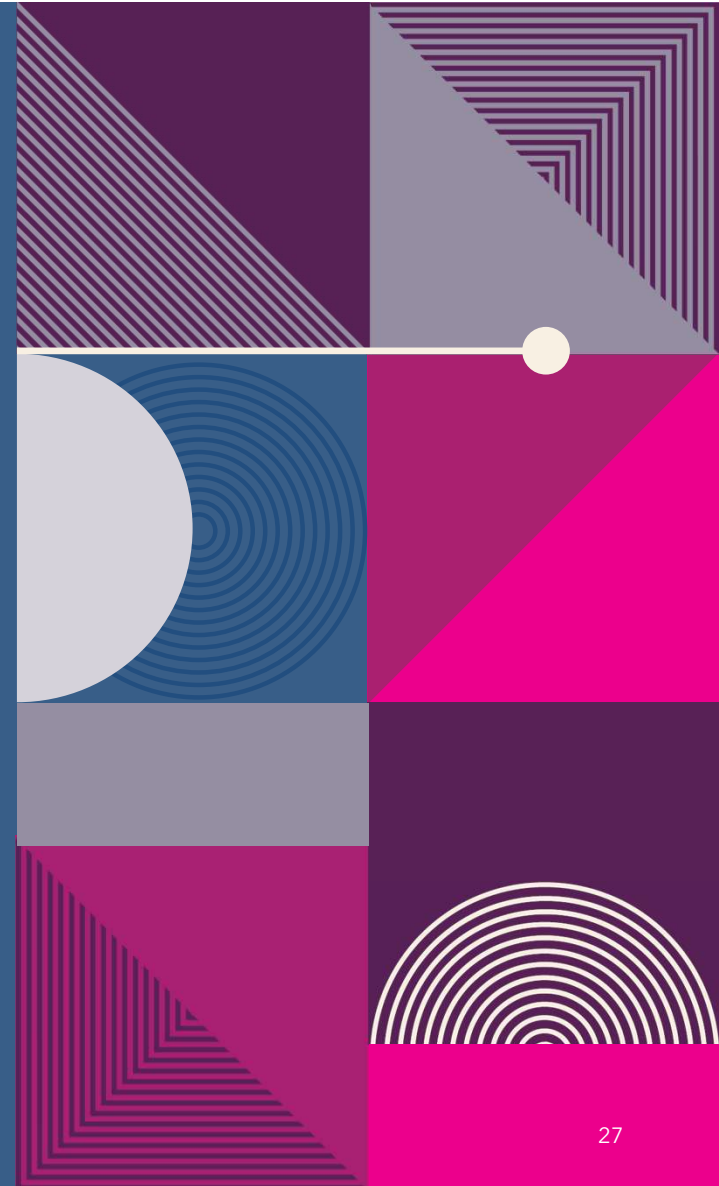
Virtual Learners are expected to dress as if they are in class. They should be dressed properly in their attire & dance shoes, as listed below. Students that are attending a tap class should wear Ballet or Jazz shoes during the tap portion at home, to protect the floors at home. Our dress code allows the student to get into the mindset of being in class, even though they're at home.



# DRESS CODE

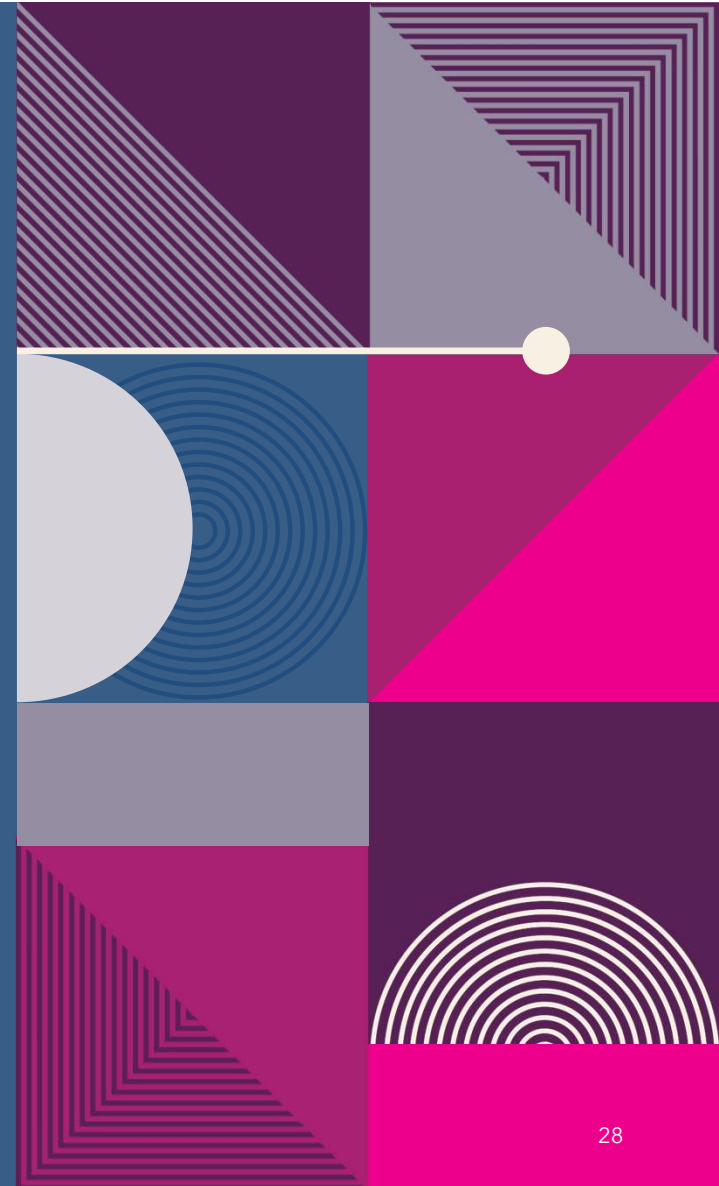
## Ladies/Non-Binary (All program programs/styles of dance)

- Hair: Must be gathered and pulled away from the face but in a style of your choice of braids, bun, or ponytail.
- Attire: Leotard & tights (No specific colors are required)
- \*skin-toned leotards will not be allowed to be worn to class as a leotard, as it is meant to create a nude illusion for dancers \*



# DRESS CODE

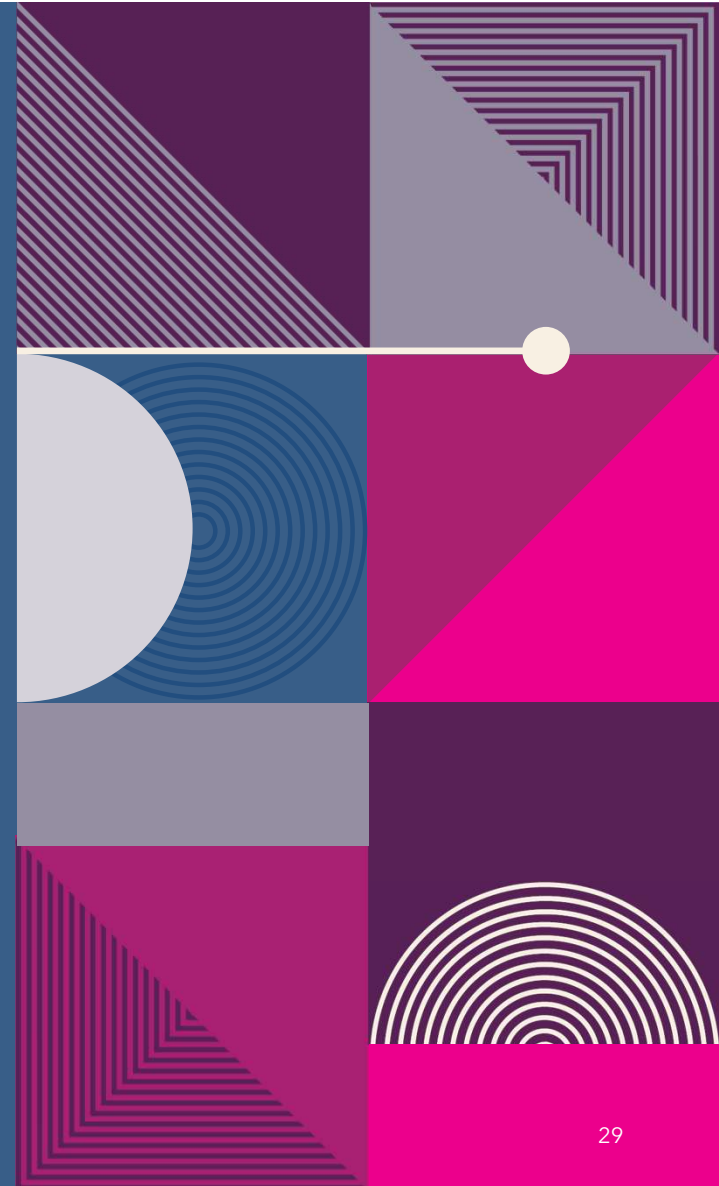
Leotards allow students to focus on skills within classes without their clothes moving around/body parts being exposed. Leotards may be complemented with tank tops, crop tops, leggings, ballet skirts, and/or dance shorts to be worn on top of the leotard so long as it is form-fitting. Tights **MUST** be worn if a leotard, shorts, or unitard is above the knees.



# DRESS CODE

## Male/Non-Binary (All program programs/styles of dance)

- Hair: Long hair must be gathered and pulled away from the face but in a style of your choice of braids, bun, or ponytail.
- Attire: Form-fitting t-shirts and/or bottoms
- \*T-shirts should be fitted or long enough to be able to be tucked in\*
- \*\*Dance belts/athletic compression will be recommended for male dancers over the age of 10\*\*





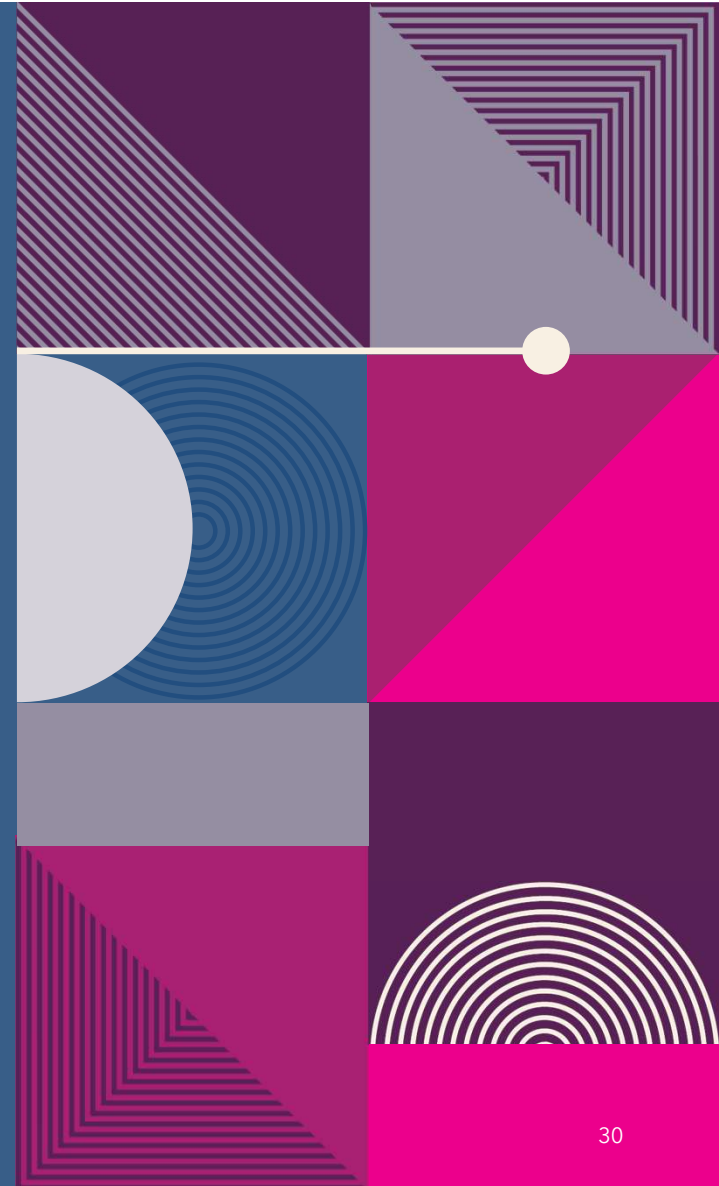
# DRESS CODE

## Warm-ups

- It is recommended dancers have warm-ups on in transit to the studio such as sweatpants, t-shirts, jackets, or other street clothes over their leotards to warm-up muscles before class begins. All baggy/oversized/non-fitted clothes should be removed after warm-up.

## Nude Leotards

- A nude leotard is a must-have piece for every dancer's wardrobe. Nude leotards are for layering as the base for show and costume pieces. Nude leotards are not meant for wearing alone as it is meant to create the illusion of the dancer being bare. Students wearing a nude leotard alone will be asked to change.



# DRESS CODE

## Unacceptable Attire

- Edgez Dance doesn't permit students to wear oversized t-shirts, loose tops/bottoms, sweatpants, jeans/jean shorts, skorts, skirts, or dresses even with shorts underneath. When students wear loose-fitting clothes or shorts it may show undergarments or private parts. Students not in proper attire will have to change prior to class.
- Parents will be notified that their student is not dressed properly and they have the following options:
  - 1) Purchase dancewear from Edgez Dance
  - 2) Take their student home and schedule a makeup class (if makeup classes are offered)
- This includes but is not limited to wearing jeans, skirts, wearing shorts that are above your knees without tights, crop tops, etc.
- Students can still dance barefoot if they forget their shoes; after 2 marks we will request the parent to purchase new shoes; after 4 marks they will have the 2 options listed above.

# TIGHTS & SHOES

## Tights

- Students that choose to wear shorts that are above the knee must wear tights - no exception. No specific color is required, but it is recommended for dancers to have transition/stirrup tights in skin color or black.

## Shoes

- Ballet: Skin-toned ballet shoes OR Black ballet shoes for non-binary/male dancer
- Jazz/Theatre Jazz/Acro Dance: Skin-toned jazz shoe OR Black jazz shoes for non-binary/male dancer
- Theatre Heels: Black character heels (1 - 2 inches)
- Tap: Black tap shoes
- Contemporary: Skin toned half-soles
- Hip-Hop: WIPED CLEAN white/tan soles sneakers/tennis shoes with laces or velcro straps (NO SLIP ON SOLES OR BLACK SOLE SHOES)
- Petite class students please see our Season Highlights for shoe listing!

# STREET SHOES

To help preserve our Marley floors we ask that students use a wet wipe to clean the bottom of their shoes before entering the dance room if they are using their street shoes for class. Students are recommended to have a pair of “studio-only” sneakers that they bring and change into and ONLY wear in the studio. Shoes worn outside must be wiped! Edgez Dance will be providing wipes at the entrance of each dance room for dancers to use.

Dancers should never wear any dance shoes (ballet, jazz, tap, etc) outside as it damages the bottoms of the dance shoes!! Parents/students will be responsible to purchase a new pair of dance shoes if they are ruined by walking outside repeatedly.

All shoes worn inside the studio should not have black soles (except black jazz shoes) as they leave scuff marks on the floor.

# CLASS/PROGRAM SPECIFIC ATTIRE/HAIR

## Hair

The student's hair should be pulled up and out of their face so that it doesn't distract them or get in the way of their activities. It is recommended that students store extra hair ties, bobby pins, clips, and hairspray within their dance bag.

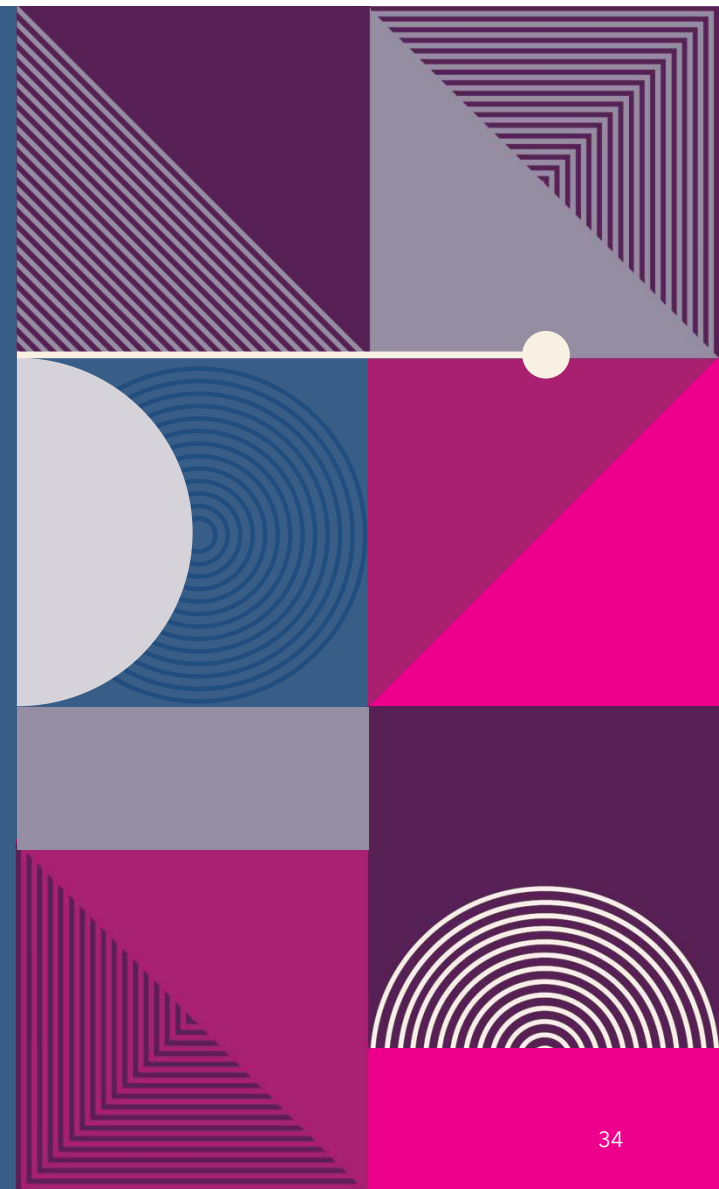
For picture week & recital purposes ONLY, each class will be assigned a hairstyle.

## Tap Students

For safety, tap students cannot take class or tap portions of combo classes without tap shoes.

## Acro Dance Students

No buns, high ponytails, or other hairstyles that would bother or hinder the student from doing headstands or tumbling. Students will be required to remove any loose clothing such as sweatpants, t-shirts, or other warmups. Since students will be upside down we do not want to create hazards during tumbling or inversions. Likewise, during spotted/partnered activities loose clothes can be grabbed instead of the correct limb or spotted area, this helps avoid slips, falls, and injuries.



# CLASS/PROGRAM SPECIFIC ATTIRE/HAIR

## **Hip-Hop Students**

Should wear long shorts, pants, or leggings that cover their knees for floor work. ALONG WITH THEIR LEOTARDS.

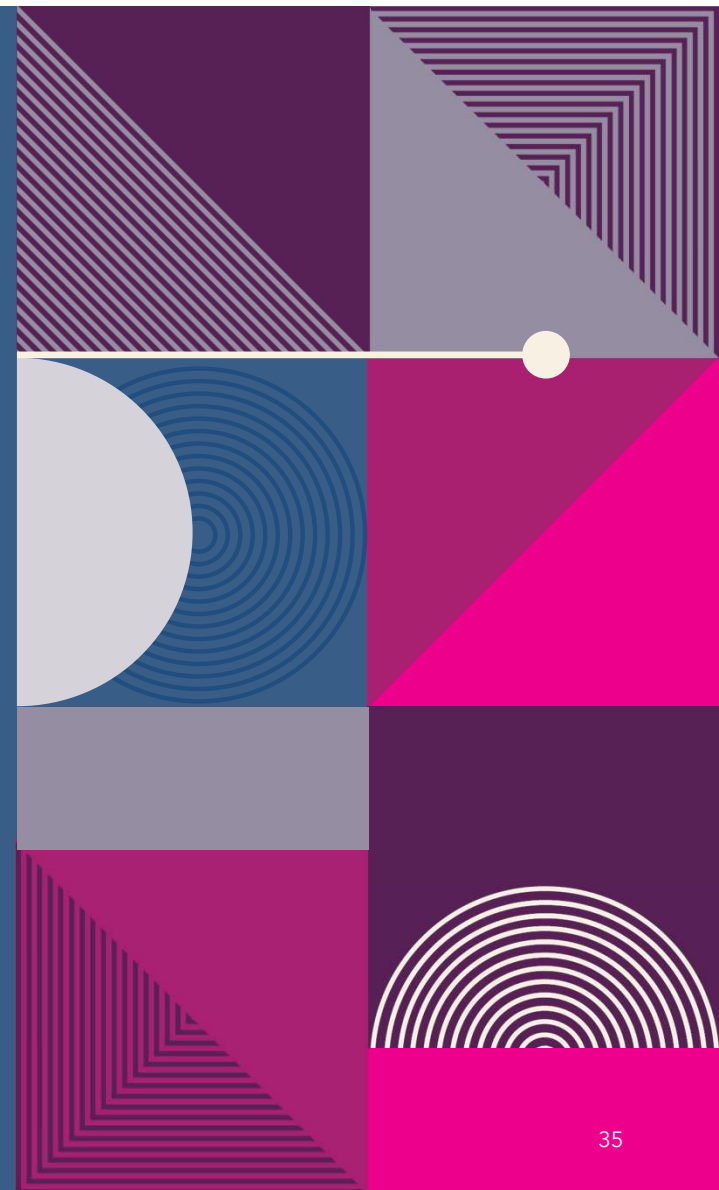
Students will be required to remove any loose clothing such as sweatpants, t-shirts, or other warmups. Since students will be upside down we do not want to create hazards during tumbling or inversions. Likewise, during spotted/partnered activities loose clothes can be grabbed instead of the correct limb or spotted area, this helps avoid slips, falls, and injuries.

## **Hip-Hop students**

Will be required to purchase specific shoes from Edgez Dance for recital and it will be added to the cost of the recital performance package. No buns, high ponytails, or other hairstyles that would bother or hinder the student from doing headstands or tumbling.

## **Ballet/Pre-Pointe Students**

It is recommended that a centered bun is worn during Ballet and/or Pre-pointe for center of balance. It is that extra orientation you need for pirouettes, tour jetes, and partnering. This is why it's important for your bun to be centered, rather than off to one side.



# PARENT/STUDENT CONDUCT

Edgez Dance holds individuals responsible and liable for their actions. We will not tolerate the use of drugs or alcohol, or any disrespect to the staff or classmates. Any misconduct in these areas is grounds for immediate dismissal from class and the possibility of removal from the studio. It's important for Edgez Dance families, students and staff to promote a healthy lifestyle, encouraging environment and positive attitudes.

Students should never be running in the studio/lobby, not listening to instructors/staff, tumbling without permission/supervision, touching the mirrors, touching props without permission, touching each other inappropriately, horseplaying, endangering themselves, endangering others, or any other disruptive behaviors within classes or the studio.

## **Disciplinary Consequences**

Students that break these behavioral conduct guidelines face these disciplinary actions: **1.** The instructor/staff will pull the student aside giving the student the opportunity to fix their behavior **2.** The student will be asked to stand or sit on the side of the classroom/lobby to regroup their thoughts and/or take a breather. **3.** The student will be sent out of the class/studio and will be asked to leave for the day. **4.** If a student is sent home for bad behavior within class/studio, they will only be allowed to make up for the class they were dismissed from if there is more than 20 minutes remaining.

## **Consequences for Not Following Policies in Handbook**

Students/Parents that do not follow handbook policies face these disciplinary actions: **1.** Acknowledgment of the situation followed up with an email, **2.** Final notice - dismissal from the studio for the day, followed up with an email **3.** Removal from that class and/or removal from the studio

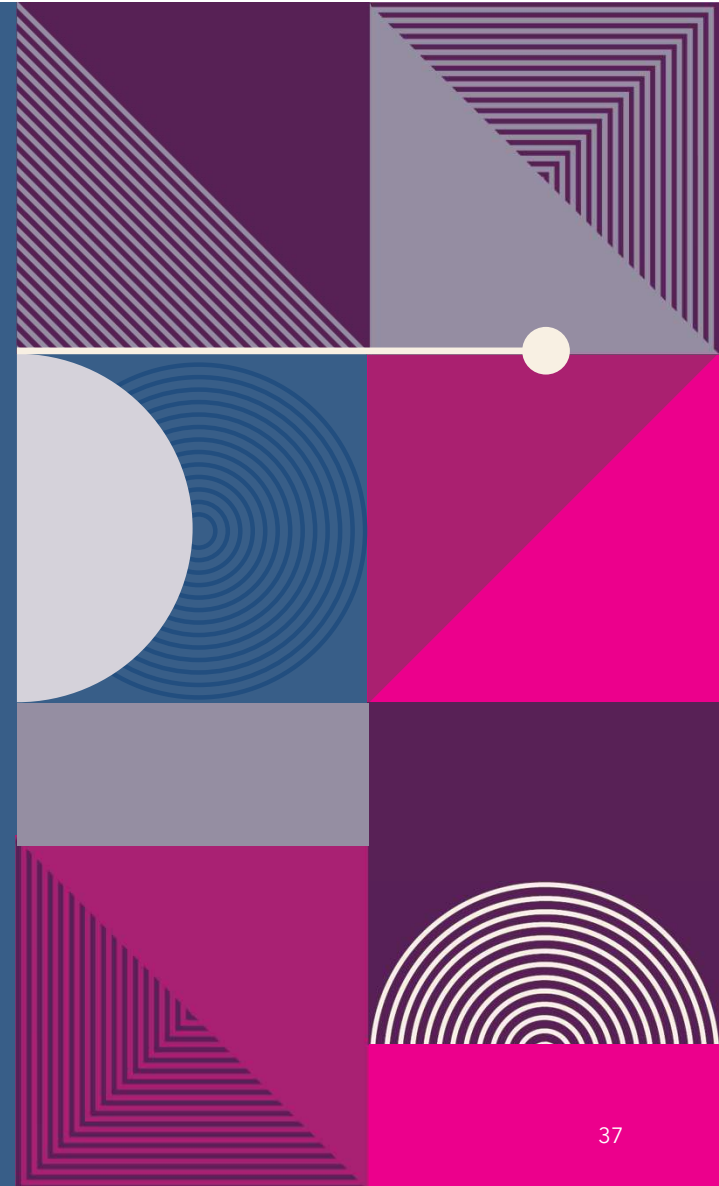
# NEGATIVE BEHAVIOR/BULLYING/DRAMA

## PARENTS OR STUDENTS

Edgez Dance reserves the right to remove any participant who may cause injury to themselves or others physically, mentally or emotionally. That behavior includes but is not limited to not listening to staff, running/cartwheels in the studio without permission of instructors, hanging on the ballet barres and similar behaviors that would hurt the student or others around them.

We have a zero tolerance for BULLYING from students and parents. This includes talking to or about the students/parents/staff to hurt them; in person, on video, social media or any other forms. Disrespect to parents, instructors, students, teachers assistants will not be tolerated. Students and/or parents found participating in bullying of any form may be talked ONCE and or removed from classes and/or returning to Edgez Dance.

The use of vulgar language, racial slurs, or other negative phrases to instructors, staff or other Edgez Dance parents/students is grounds for immediate dismissal.



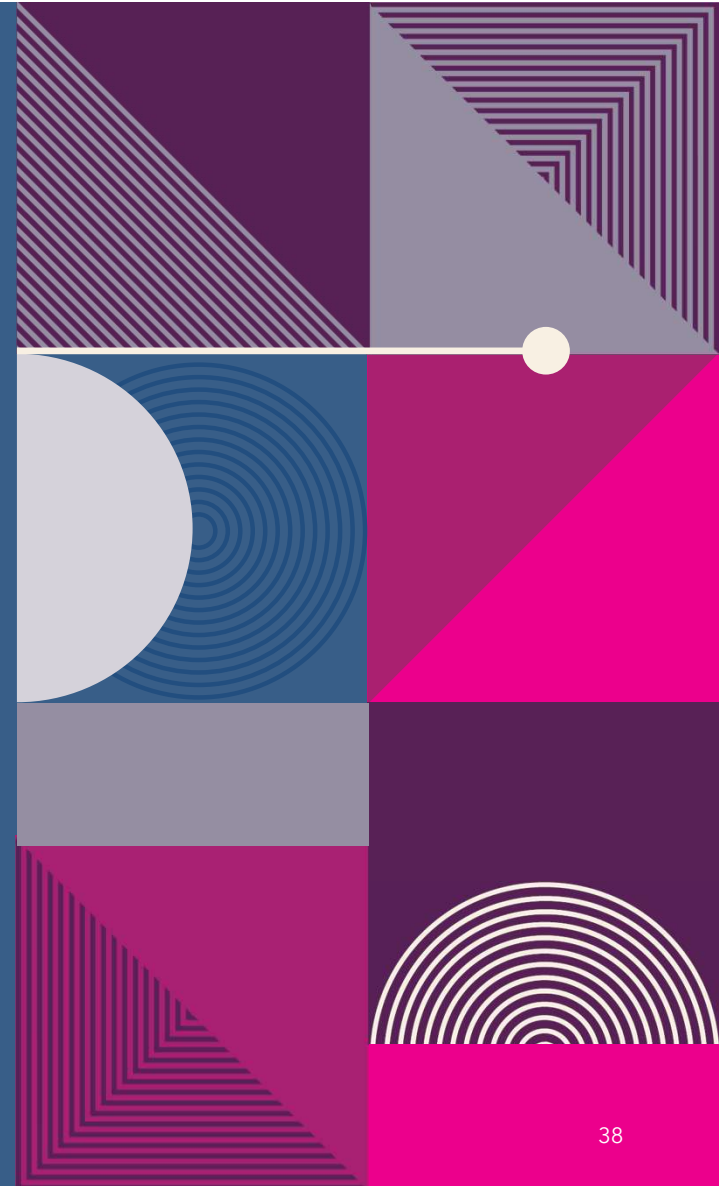


### **Parents contacting instructors**

Students/Parents should not directly contact instructors to verify, correct or change absences, performance/class times, or payments. Correct information will only be given from an official Edgez Dance source of communication such as studio email (Melissa@EdgezDance.com) or (EdgezDance@gmail.com), cellphone (321-209-3415), front desk number (321), official Facebook, or official Instagram.

### **Unsatisfied Parents/Guest**

Edgez Dance reserves the right to remove a student or parent from attending Edgez Dance if a parent/guest continuously brings up any of the following: complaining about being in classes, the material of the class, or choreography placements; mentioning of money being spent in rebuttal of policies; spreading false or negative information about Edgez Dance staff or students. This includes in-person and online communications to the studio/staff or publicly.



# COMING TO EDGEZ DANCE

## Arrival Time

- Dancers in the Petite, Tiny, Mini programs: Edgez Dance asks that parents/guardians walk dancers at least to the front door of Edgez Dance.
- Dancers in the Junior or Youth programs: Edgez Dance recommends curbside drop-off/pick up to avoid dancers crossing the road unattended.

Students are to be dropped off/picked-up, up no more than 15 minutes before/after their scheduled class time begins. To be respectful of other students' class time, if your class time is at 7:00p you shouldn't bring your student EARLIER THAN 6:45p. If you notice that all the chairs and space in the lobby is full please do not step in or block the doorway, simply wait outside/in your car until the students/parents leave.

Dancers are EXPECTED to arrive at the arrival time, as listed on their class schedule. Arrival time gives 10 minutes for students to wash hands, change shoes and take a moment to relax before class. All Edgez Dance classes will start 10 minutes after arrival time.

Parents/Guardians should arrive at Edgez Dance to pick up their dancer at least 5 minutes prior to class end time. We do not have the seating capacity to have additional kids nor the staff to watch them outside of their scheduled class time frame.

# COMING TO EDGEZ DANCE

## **Arriving Late**

- Students that arrive at or after their class start time will be dismissed and asked to schedule a makeup. This is for the safety of the dancer as the class has already started and conducts warm up within the first 5 - 10 minutes of class. If your class arrival time is 5:20pm your class will begin at 5:30pm and no students will be allowed to check-in past 5:30pm, as the students have already entered and started class.

## **Recital preparations and tardiness**

- The 8 weeks leading up to the recital, students that show up 5 minutes past their class start time will be allowed to come into the class but it is the teacher's discretion if they can participate. They still will have late notes per studio policy.

## **Care Fee**

We do not permit students in Edgez Dance without a parent or guardian for more than 15 minutes before/after class. Edgez Dance will provide the family with one notice of student early drop-off/late pick up. After the first notice, Edgez Dance will place a posting to your account of a "care fee" of \$10 per additional 10 minutes before or after class that a student is at Edgez Dance. 30 minutes after the scheduled class has occurred, and if parents/guardians cannot be reached, the proper authorities will be contacted. Edgez Dance reserves the right to call the proper authorities if parents or guardians cannot be contacted or are not willing to pick up participant(s).

# PARENT OBSERVATION & LOBBY

**Current Policy as of August 1st, 2023:** Parents/guardians/guests can enter the facility of Edgez Dance at this time but it will be limited to TWO guests per dancer. Due to the fire code, if there is no seating available we ask that you sit in your vehicle to wait. There are no strollers or pets allowed in our lobby and guests in the lobby should be seated while viewing/watching classes. Edgez Dance will continue to provide viewing through our webcams via Zoom. We ask that parents viewing via Zoom have their webcam off and the microphone muted. Edgez Dance will allow unmuted mics only when we have someone who is virtually learning in class. Parents/guardians will not be allowed in the dance room for the benefit of all the students in the class, their class time, and dance education. Do not, for any reason, stand by the desk in a way that blocks the doorway. Be mindful of the volume of your voice in the lobby while dance classes are in progress as sound can be heard through the doors/walls. Parents & observers understand that it is the teacher's responsibility first to refocus all students in the classroom. If a student cannot be redirected to focus in class, then the student will be sent out of the classroom to the parent or observer.

IF EDGEZ DANCE HAS AN UPDATE TO PARENT OBSERVATION POLICIES, SUCH AS CLOSING THE LOBBY, YOU WILL BE NOTIFIED.

PLEASE REVIEW THE FULL HANDBOOK  
HERE: [HTTP://WWW.EDGEZDANCE.COM](http://www.edgezdance.com)

IF YOU HAVE ANY QUESTIONS, PLEASE  
EMAIL: [MELISSA@EDGEZDANCE.COM](mailto:melissa@edgezdance.com) OR  
TEXT US AT 321-209-3415

WE ARE LOOKING FORWARD TO A GREAT  
SEASON!

