

## Instructions for Submitting Abstracts/Papers to the Harry Potter Academic Conference

### Step 1: Register with Easy Chair

Go to [www.easychair.org](http://www.easychair.org) to be taken to the Easy Chair website, then click "sign up" at the top right-hand side of the page. (If you are new to the Easy Chair system, you will need to "sign up" to create a user name and password.) Complete the sign up process.

Step 2: To Login to HPC@CHC 2019, the 2019 Harry Potter Conference submission platform, go to:

<https://easychair.org/conferences/?conf=hpac2019>

Step 3: Sign in with your user name and password created during Step 1

Step 4: Click on "New Submission" to upload your information, including the section codes(s) at the beginning of your title (see below). Press "Submit" at the bottom of the page to send us your submission (\*\*High School Students: Please type "HS" before your title; this alerts us to consider you for the essay competition. For example, "HS An Analysis of Magic in the Harry Potter Series." You do not need to write an abstract. Simply type "none" in the abstract box. Upload your paper as a Word document or pdf document at the bottom of the page.)

### Harry Potter Academic Conference 2019 Section Codes

\*Choose the most appropriate section describing your paper. Type the section code at the beginning of your title. For example:

Title: ES "The Pleasant Neurochemistry of Reading Harry Potter"

**TS** Textual Studies

**CS** Character Studies

**FA** Film Analyses

**FS** Feminist Studies

**CC** Cursed Child Studies

**LT** Harry Potter and Literature

**PT** Pottermore, Twitter and Issues of Canon

**ES** Education and Science

**PP** Panel Proposal or Unique Presentation

**PS** Political Science and History

**PY** Psychology

**RP** Religion and Philosophy

**MA** Music and the Arts

**SJ** Social Justice and Social Work

**RS** Rowling Studies (Non-HP Literature)

**FF** Fan Fiction Studies\*

**MS** Miscellaneous

**HS** High School Section\*\*

\*Fan fiction stories are not accepted by the conference. This section is intended for analyses of fan fiction within the context of the larger canon of Harry Potter literature.

\*\* For High School presenters only

### **Common Questions about Easy Chair for New Conference Presenters**

1. What is my organization?

Your organization should be the name of your high school, college, or graduate school (if you are a student or Professor). If you are a community member not affiliated with an academic institution, type "Independent Scholar" into this field.

2. What is "corresponding author?"

The corresponding author is the author who will receive emails about the status of the submission. If you are the only author of your paper, please make sure the box for author 1 (yourself) is checked. If you have multiple authors, pick which author should be the one we communicate with directly.

3. What should I type for "key words?"

Key words are target search terms for your paper. We suggest typing "Harry Potter; Rowling; conference" (one term per line) if you do not have more specific key words.