

Liberty Township, Licking, County, Ohio  
Zoning Appeals Board  
Meeting & Public Hearing Agenda  
May 2, 2022, 6:30 pm

## Opening:

- Call the meeting to order
- Pledge of Allegiance
- Announcement of meeting being recorded
- Roll Call

## Business:

- Elect a chairperson
- Explain Purpose of Meeting
- Distribute sign-in sheet if necessary
- Explain Public Hearing Procedures
  - Must be sworn in to testify
  - Testimony is given in front of board and close to recording device
  - Must state name each time you speak
  - Giving testimony does not mean arguing with others in the meeting or making comments about their testimony
  - If you want to have a conversation with others, please leave the building
  - After testimony is heard, visitors may only speak when asked a question by the board

## Public Hearing:

- Open Public Hearing
- Swear in all who wish to testify
- Read application
- Identify buffer properties
- State date of newspaper advertisement
- Allow applicant or representative to speak
- Seek input from buffer property owners
- Seek input from other visitors
- Close Public Hearing

## Closing:

- Appeals board will make a decision or set time and place to make a decision
- Adjourn Meeting