

**DIXIE DEER SPECIAL SERVICE DISTRICT
ADMINISTRATIVE CONTROL BOARD MEETING OF
WEDNESDAY FEBRUARY 22, 2023, at 7:00 P.M.**

- 1. CALLED TO ORDER:** At 7:00 P.M. (Chairman) Jim Rowles called the meeting to order at 7:00 p.m. He then led all present in the Pledge of Allegiance to the Flag. We have four Board members in attendance at tonight's meeting. (Chairman) Jim Rowles; (Clerk) Jan Hamilton; (Treasurer) Lauri Marsh; (Director) Wes Peterson.
- 2. OPENED REGULAR MEETING:** (Chairman) Jim Rowles, opened the regular meeting of the Administrative Control Board. He noted we have four Board members present at tonight's meeting. Water Master and Scribe excused due to weather.
- 3. CLERK'S REPORT:** Jan had talked to Travis from "SKS Business Solutions and he had gone over the financials with her, and they are in good shape. Jim moved to accept the Clerk's report and Wes seconded it. All in favor Unanimous.
- 4. TREASURER'S REPORT:** (Treasurer) Lauri Marsh, began her report by stating that the General account has \$66,273.81, the Rural Development account has \$7,747.00, the Cap. Imp Reserves account \$44,995.52, the Utah Division of DW Reserves has \$12,000.20, the 10yr Pmt. Reserves P.T.I. F. accounts have \$51,619.31, P.T. I. F. total Accounts are \$108,615.03. For a grand total of \$182,635.84. Jim moved they accept the Treasurer's report. Jan seconded it. All in favor. Unanimous.
- 5. PREVIOUS MONTH'S MINUTES:** Board members reviewed the minutes of the January 18, 2023, Board meeting. Wes moved to accept minutes; Lauri Marsh seconded it. (Chairman) Jim Rowles then signed the minutes. All in favor. Unanimous.
- 6. CHAIRMAN'S REPORT:** Jim gave a review of the legislative bills that are in the House and Senate. Jim also stated the EPA keeps pushing new water contamination levels lower. Sometimes below lab capabilities to detect.
- 7. VICE CHAIRMAN REPORT:** Jason is excused from our meeting tonight.

8. DIRECTOR'S REPORT: Wes stated he helped Wayne with getting water samples.

9. PUBLIC DISCUSSION ITEMS, INCLUDING GUESTS: the Board approved the re-piping of the Chlorine system to remove the old plastic pipes with new piping so we can continue putting Chlorine solution into our water system. Jan stated after talking to Travis he strongly suggested that we get an upgrade for our Quick Books program. This will cost approximately \$500-800 dollars a year. Approved. Deena Ellis was honored by the Board for her years as Administrative Assistant for Dixie Deer SSD. A get-together will be planned in the near future to show our appreciation.

10. WATER MASTER'S REPORT: Wayne began his report by stating that last month we pumped 1,488,353 gallons this averages out to be 48,011 gallons a day. A pipe in the Chlorine building has been repaired. Meters will be read on Sunday the 26th and stuff envelopes on March the 1st.

11. ADJOURN REGULAR MEETING: Meeting was adjourned at 7:25 p.m.

Signed James A Rowles Date 3/15/2023