

**Kingstream Community Council
Minutes of the December 13, 2018 Meeting**

Attendance	
Board Members	Present
Frank Shaffer, President	Yes
Tyrone Yee, Vice President	Yes
Steven Fast, Secretary	Yes
Scott Graff, Co-Treasurer	Yes
Elanna Weinstein Co-Treasurer	No
Mike Wei, Architecture Committee	Yes
Ken Neuman, Landscape	Yes
Sharon Llewlynn, Activities Committee	Yes
John Rush, Communications Committee	Yes
Other Attendees	
Lisa Cornaire, Management	Yes

A. Call to Order

The meeting was called to order at 7:12 P.M.

B. Homeowners Open Forum

Two homeowners were in attendance. The homeowners discussed recent criminal activity in the neighborhood (attempted break-ins, vandalism). The Board agreed to notify the community to be vigilant and report suspicious behavior to the police. Homeowner advised that her son was looking to do an Eagle Scout project for the community.

C. Old Business

1. Asphalt Repair – Two quotes were reviewed for additional asphalt repair work on trail #11. The board approved the work to be done by Tibbs Paving.
2. Officer’s Duties Document – A draft version of the Officer’s Duties document was reviewed and discussed. Changes were made to reflect the responsibilities of all board members not just the officer’s roles. Updated version is attached.
3. Preview new website – The revised website was demonstrated. It was approved for use.

D. Adjourn

Meeting was adjourned at 8:50 P.M.

Submitted by Steven Fast