

**Parkglen West Community Improvement Association
Board of Directors Meeting
September 1, 2020
MASC Austin Properties, Inc.
945 Eldridge Road, Sugar Land, TX 77478
Agenda**

- I. Call Meeting to Order**
- II. Call Open Forum to Order**
 - a. Guests**
 - b. Resident Input**
- III. Call Business Meeting to Order**
- IV. Actions between Meetings**
 - a. Summarize Unannounced Meetings, if any**
 - b. Ratify Actions Approved between Meetings, if any**
- V. Approve Minutes of Previous Meeting**
 - a. August 4, 2020**
- VI. Committee Reports**
 - a. Beautification Committee – Marie Garza**
 - i. Yard of the month**
 - b. Landscaping Committee – Cynthia Young**
 - c. Garage Sales – Marie Garza**
 - d. Communications Committee – Cynthia Young**
 - i. Website – www.parkglenwest.com**

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- e. Park Committee – Marie Garza/ Don Robertson**
 - i. Solar Lights**
 - ii. Trash Can Install**
 - iii. Gate**
 - iv. Cameras adjusted**

- f. Pool Committee – Don Robertson**
 - i. Pool Restroom Cleaning**

- g. Security Committee – Fran Curish/Cynthia Young**

- h. Signs Committee – Maria Lopez**

- i. Social Committee – Cynthia Young/ Marie Garza**

- j. Alief Super Neighborhood Council #25 – Cynthia Young**

VII. Treasurer’s Report

- a. Cash Balances**
- b. Delinquencies**
- c. Review Financial Reports**

VIII. Management Report

- a. Correspondence received by Association, Directors, Management**
- b. Association Business and Operation**
- c. Common Area Maintenance Report**
 - i. Park Gate**
 - ii. Replacement parts for Playground**

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IX. Executive Session

The Board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications or other confidential information as allowed under Texas Property Code section 209.0051

- a. Collections**
 - 1. Enforcement Action**
 - 2. Owner Requests**

- b. Deed Restrictions**
 - 1. Architectural Control**
 - 2. DRV Enforcement Action**
 - 3. Owner Requests**

X. Reconvene in Open Session and Report on Actions Approved During Executive Session

XI. Set Date, Time and Agenda of Next Meeting/Adjournment
October 6, 2020 @ 6:00 P.M., by Teleconference