

# **St. Gerald Manna Program**

## **What is the Manna Program?**

Manna is a program that has been a part of St. Gerald for over 20 years and benefits the school community in two ways. First, it **directly reduces tuition costs for participants**. Secondly it supports the technology program by maintaining, repairing and replacing existing equipment and programs. Each year, if funds allow, a project is chosen by Fr. Malcolm and Mr. Theis for Manna funds to enhance the technology of the school.

## **How does it work?**

Because we purchase gift certificates in large quantities from local vendors, we are able to offer you a rebate in the form of a tuition credit when you purchase certificates from us. A monthly tuition earnings statement will be posted on your Smart Tuition account. Your tuition credit will automatically be deducted each month and the balance noted on Smart Tuition. Since you will be paying your normal tuition amount each month, you can build your tuition credit until you want to use it.

## **How do I get started?**

Fill out the Registration /Disclaimer Form you were given on Curriculum Day . Then fill out the Order Form and send it (along with the Registration Form and your payment to school by Monday August 29<sup>th</sup> and most other Mondays through the school year. All orders must be prepaid.

Your order will come home with your child on Thursday, unless you have indicated you would like it held for pick up at the Thursday evening or Friday morning Cash & Carry Sales. You will receive a new order form in your family folder each week. Every order placed by Monday will be sent home on Thursday, unless you receive a call from us to tell you of a delay.

Cash & Carry Sales are on Thursday nights from 6-7:30 pm and Friday mornings 8 am to 9:30 am. in the foyer of door # 10. We are also in room Arnold Hall every third Sunday from 9am to noon.

Items on the front of the form are usually in stock and available for immediate purchase. Items on the BACK of the form will be special ordered for you and will not be available until the following Thursday.

We will send out a notice when necessary to inform you of any changes in scheduling, certificate availability, or any other important program news.

## **What if I do not have a student attending St. Gerald School?**

Your tuition credits can be applied to your child's REY, high school or college tuition. You can apply your credits to another family, or an unspecified needy family, St. Gerald Parish or the Technology program. Just indicate appropriate choice on your registration form. Your friends and relatives can purchase and request their credits go towards YOUR tuition account.

If you have any questions, please email the Development Office at [manna@stgerald.com](mailto:manna@stgerald.com).



This form must be re-submitted EVERY year  
2016-2017

**St. Gerald Manna Program  
Registration and Disclaimer Form**

Please complete all sections and return this form. We must have a current form on file to accept your order.

Please note: **THERE WILL BE A \$25 FEE CHARGED FOR ANY RETURNED CHECKS!**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

Please check all that apply:

\_\_\_\_\_ I am a school parent and would like my manna credits applied to our family tuition account

\_\_\_\_\_ I am a parent of a REY student and would like my manna credits applied to our REY tuition.

\_\_\_\_\_ I am a parent of a St. Gerald Alumni and would like my manna credits returned to me so I can  
Apply them to high school or college tuition.

\_\_\_\_\_ I am a parishioner and would like my manna credits applied to:

\_\_\_\_\_ St. Gerald Technology Program

\_\_\_\_\_ St. Gerald School to be used for the tuition of a needy family

\_\_\_\_\_ to the tuition account of \_\_\_\_\_ currently enrolled in

\_\_\_\_\_ St. Gerald School \_\_\_\_\_ St. Gerald REY

\_\_\_\_\_ I would like my manna credits held until they can be used for the future tuition account of  
\_\_\_\_\_ for the year \_\_\_\_\_

**Please read and sign both sections below:**

**St. Gerald Manna Policy:**

I understand that these certificates are just like cash and that the Archdiocese of Chicago, St. Gerald Parish and the St. Gerald Manna Committee WILL NOT accept responsibility for lost, misplaced, expired or stolen certificates. Backordered certificates are NOT returnable or refundable.

Signature \_\_\_\_\_ date \_\_\_\_\_

**St. Gerald Manna Release**

I authorize my child \_\_\_\_\_ room # \_\_\_\_\_

To bring home all of my manna orders.

**OR**

\_\_\_\_\_ I prefer that my manna orders are help for pick up by me on the next manna sale date.

Signature \_\_\_\_\_ date \_\_\_\_\_