

Mesa Cortina Water & Sanitation District

Board of Directors Meeting

Tuesday, May 7, 2019

North Branch of Summit County Library - Silverthorne

Attendance

Board: Jon Whinston, Randy Rehn, Greg O'Neill, Billy Jack, Stan Wagon arrived halfway through the meeting

Others: Jeff Leigh, District Manager; Michael Kurth, Summit Bookkeeping, Kelsey Anderson, Owner

Meeting was called to order at 5:02 PM

Minutes: *A motion was made by Greg O'Neill and seconded by Randy Rehn to approve minutes of the April 2, 2019 meeting. Motion unanimously approved.*

Financials: Financial reports through the end of March 2019 were sent via e-mail to the Board members. Income is tracking \$14,842 above budget, and expenses \$320 below budget.

There are nine homeowners' accounts that are more than two quarters behind on the payment of their invoices. Summit Bookkeeping will continue to pursue collection.

Old Business: **I&I, Inflow and Infiltration**

Jeff informed the Board that as a result of the recent DRC sewer line video project it was found that there are at least 10 manholes that are in need of work to seal up inflow and reduce I&I into the sewer system. Jeff has been in touch with C&L Water Solutions. There are several different possible solutions to seal the manholes. They include epoxy coating, geo crete and re-lining. Each of the manholes may need to be evaluated to determine the best method for that particular location. Greg asked if there are warranties for the work done. Randy asked what the expected life expectancy would be. Jeff will investigate further. Jeff will work on getting bids together for the next meeting to complete the work this summer.

Jeff has been in contact with owners where there was I&I detected in owner service lines. There were 7 owners that were identified as potential problems. Jeff will work on getting a bulk price for owners to get their lines repaired at the same time.

Billy asked about penalties from the JSA. Jeff acknowledged that we did exceed our I&I limit for about 13 days and that we may be subject to penalty. Jeff will let the Board know if and how much penalties amount to when we get that information from JSA. Jeff will send the I&I report link to the Board members.

Delinquent Water Bills

There are three owners with delinquent bills in excess of \$1,000. The Board requested that we proceed with the certification of debt process to send the account to the county for collection. Mike will be in contact with Tim Flynn to move the process forward with

proper notification, filing of lien and opportunity for owners to request a hearing with the Board with resolution of debt or payment plan.

New water line replacement plans.

Jeff informed the Board that McLaughlin Engineers is continuing work on engineering plans for a section of water line replacement on Royal Buffalo. In light of recent water line breaks, it was suggested that another section be added for the section above Shooting Star to Spring Beauty or Thimbleberry.

Succession plan

Jeff and Kelsey Anderson spoke off line about the possibility of Kelsey learning about the management duties of the District. Kelsey has expressed interest and has proposed a rate schedule with regard to work for the District. Jeff will contact Tim Flynn to determine if there are issues related to insurance and if Kelsey could be covered under our current Special District Association "SDA" policy. *Stan moved to accept the general concept and rate schedule to have Kelsey as a backup with the potential to move into the manager position at some point in the future, pending resolution of insurance questions. The Board was in agreement.*

2019 Maintenance Projects

Jeff discussed the possibility of doing some water valve and manhole extension to bring them up to road grade. This will be included with the summer projects list.

EQR's

No news to report from the JSA on the increase in EQR's at this point.

Outstanding payable to RKR

The outstanding balance was briefly discussed. The Board has agreed to take no further action and remove the outstanding balance from the financial reports.

Rules & Regulations

Jeff shared a proposal to amend the language of the Rules and Regulations with regard to "change of use" of the property when an unauthorized addition of bedrooms and baths occurs without the knowledge of the District. Jeff proposed that the tap fees for additional EQR's be doubled for any such situation. Randy suggested that this language be conveyed to owners and possibly be posted on the website. After further discussion it was suggested that Jeff try to find any language that is being used by other towns and Districts.

Next Meeting: The next Board meeting is scheduled for June 4th at 5:00PM at the North Branch of the Summit County Library in Silverthorne.

Meeting was adjourned at: 5:50 PM