

HOLLIS COMMUNITY COUNCIL, Inc. MEETING

Unapproved Minutes

Proper notice of the meeting date/time was given per the Hollis Community Council, Inc. By-laws

Tuesday, May 9, 2017

7-9PM

FIRE HALL, HOLLIS, AKLASKA

Council Members Present: Deena Taylor, President, Tom Harden, VP, Sandra Nessett, Sec., John Ryan, Treasurer, Ron Curtis, board member. Council members: Bob Andrews, Lisa Cates, Dan Sharp, Marty Sharp, Dale Taylor, Sam Schlobohm. Visitor: Joe Kseney

Absent Board Members: Roger Cates and Ezra Clark were absent

MEETING CALLED TO ORDER BY THE President, Deena Taylor AT 7:00PM

ANNOUNCEMENTS:

These are presented here as a reference to be read prior to the meeting and will not be read verbatim at the meeting.

1. Heaters need to be kept at **50 degrees** when the facilities are not in use. The door between the community room and bay area should be kept closed.
2. An invitation has been issued to Matt Anderson USFS to attend the May meeting to present the status of the ATV bridge over the Harris River, a joint venture with DNR.
3. Mr. Robert Fithion is making available the Sundance equipment to assist in a community workday to clear the debris and improve the flow of water at the 26-mile site. The exact date will be announced. When the date is decided, the Board encourages all who enjoy the waters for personal use from this site, to assist with the clean-up project.

Mr. Fithion has proposed that Sunday afternoon, June 10th be designated as the work day for the 26 mile water supply clean-up. Following the clean-up, there will be a cookout hosted by Sundance Mines.

We will need volunteers from the community to assist with this clean-up. Individuals with chain saws, tools, etc. He will be providing the heavy equipment and operators to assist with this project.

4. Mr. Robert Fithion, Co-founder, COO, VP, Sundance Mine

Mr. Fithion is here this evening to present an overview of the Sundance Mining operation and answer questions at the June 13th meeting. The presentation is expected to last approximately 1 hour, therefore, that meeting will have an abbreviated business meeting agenda.

Was unable to attend due to illness.

5. School report: presented by Lisa Cates as an FYI to the Council

A. APPROVAL OF MINUTES

1. March 14, 2017 minutes and April 11th minutes. Sandra Nessett, Secretary

March 14, 2017 minutes:

Approve motion made by Ron Curtis and seconded by Tom Harden, no discussion, passed unanimously

April 11·2017 minutes:

Approve motion made by Tom Harden and seconded by Ron Curtis, no discussion, passed unanimously

B. Presentation by special guests: none

C. Committee/Department Reports:

1. Standing Committees:-15 minutes

a. Finance Committee: John Ryan, chair. attached

b. Annual Fire Department Fundraiser: Lisa Cates, Chair

Date set for 2017 is August 19th.

Next committee meeting set for Monday, June 12th, 7PM

c. Fourth of July Celebration: Chair Ron Curtis

Will be held at the Harris River Picnic area. Final plans will be announced at the June meeting

d. Cemetery Committee: Chair Tom Harden.

No report until the Council receives the patent from DNR. Still waiting.

2. Appointed Committee(s): 2 minutes

a. Second Class City Forum: Chair, Tom Harden

No report

b. By-law/Articles of Incorporation Committee: Chair, Deena Taylor, update

No report. Our bi-annual report is due to the state by July

c. Strategic Planning committee: Chair: Ron Curtis

No report

3. Department Reports: 10 minutes

FIRE/EMS: Bill Sharpes, Fire Chief. The chief was absent and the Training Officer was present and presented the reports for Emergency Services. Reports for March and April will be given at the May council meeting.

Fires-none

EMS-one

4. POW Group Membership Reports:

Discussed the scrap metal collection that is pending on POW. Ron Curtiss will check with Jon Bolling on the status of this and how Hollis may participate.

Motion to participate made by Sandra Nessett, seconded by Tom Harden. Discussion, Vote unanimous.

a. POWCAC-Bob Andrews: Meeting next month, meet every other month

b. POWLAT-Ron Curtis: one meeting left

c. POWWA-Sam Schlobohm: Group is looking for suggestions as to projects/concerns. E-mail to Sam

D. Work Group Report: Lisa Cates 10 minutes

Survey is in progress. More definitive report will be coming in June

E. OLD BUSINESS: 20 minutes

- 1. DONATION/GROCERY RECEIPTS**-Sandra Nessett.
New quarter is May, June, July. Please remember to turn in the receipts to Sandra.
- 2. Gerald Baker:** John Ryan
John is reporting the progress to DNA each month.
- 3. Insurance proposal for FY 2017-2018,** Ron Curtis:
Will present at the June meeting
- 4. Tom Harden:** Recommendation on company to perform maintenance on the building heaters.
No report
- 5. Roger Cates:** Final recommendation concerning policy on loaning emergency equipment.
Absent, report at June meeting
- 6. Tom Harden:** Sale of equipment. Bids will be opened at the **May meeting**.
Sealed bids were opened, there 5 bids submitted and the accepted bid was from Svein K. Nilsen, Ketchikan. Tom will notify him.
- 7. Locks to be changed on the Fire Hall/Community Building. John Ryan**
Recommendations on changing locks for the Fire Hall/Community Room.
Will be reported on at a Council meeting after all of the information is collected. Locks that were purchased, without Council approval, will not work. No cost to the Council. John will research recommendations.
- 8. CAPSIS: Ron Curtis:**
No word as to the approval of the grants submitted.

F. NEW BUSINESS: None

Meeting adjourned at 8:01PM Board President, Deena Taylor

The next council meeting will be on Tuesday, June 13, 2017, Community Room, Fire Hall, 7-9PM.

Items for the June 2017 agenda may be submitted to either Deena Taylor or Sandra Nessett by May 28th. Thank you so much for assisting us in getting the agenda out!

DRAFT:

Proposal for the Hollis Volunteer Fire Department and Emergency Medical Services

(Created: March 21 & 23, 2017; Revised: March 28, 2017)

Background:

For some, the Hollis Volunteer Fire Department and Emergency Medical Services (HVFD/EMS) has become a polarizing flashpoint in the Hollis Community. All seem to have a desire to address this issue but cannot seem to get beyond the anger, shutting down and putting down,

Can we agree?

- *What we are doing now is not working.*
- *Everyone wants things, whatever that may mean, to be better.*
- *Everyone is trying their best, there are no bad intentions.*
- *No one person knows all that needs to be done and how to make it happen but everyone knows that something needs to change.*

Opportunity:

There has been much change and this is a time to come together and move forward.

To make that happened we have to all:

- Let go of past hurts, rumors and facts, misunderstandings.
- Work together to find ways to serve our community in a positive way

A group of three has come together who is willing to:

1. Listen to input without focusing how they disagree with the information.
2. Find all of the problems/issues of concern, develop solutions to fix them and put them to bed. No looking back.
3. Seek what is good and celebrate it.
4. Promote and create systems that foster a community culture of trust.

Goal –

For the Hollis Volunteer Fire Department & Emergency Medical Services to be a trusted, inclusive and well organized volunteer community organization that serves all of our community.

Process:

Appoint John Ryan, Lisa Cates and Bill Sharpes to serve as a small working group with a shared directive and give them the autonomy to do the job to move to a trusted organization to serve our community.

The group's work will be transparent with ongoing written progress reports, action plans and goals. Their first step will be to conduct a survey of the community to find out:

1. What community members want from their volunteer fire department and emergency medical services?
2. What community members would like to bring to the volunteer fire department and emergency medical services as far as time, talent, or resources?

A SWOTS (Strengths, Weaknesses, Opportunities, and Threats) Analysis will be conducted. The working group will use the written SWOTS Analysis to:

1. Identify and fix what is broken and build upon what is working and successful. This will entail looking at what we have and what we know – inventory, policy, needs etc, in order to:
 - a. Analyze and prioritize organization needs.
 - b. Determine best organization structure and roles
 - c. Develop simple sustainable systems created to support the organization through thick and thin.
2. They will create a written public plan to address issues with timelines
3. They will recruit others who have the skillsets to help with different areas identifies in the plan to be addressed.

Caveat:

No sacred cows... everything gets addressed and discussed with the mindset that we are moving forward to bring our community together. We are going to discuss and cover every issue that has been raised or that has yet to be raised. We will not convene to rehash the past, complain about personalities and/or point fingers.

Example: If anyone finds money in a drawer we are not going to talk about it, we are not going to worry about who or when or why but we will fix it. We are going to recognize that without system in place, everyone was doing their best with what they had and with no malicious intent. Instead we will document that we need a system to manage and deposit cash and we will put one in place that all agree to follow.

Exception: If the working group finds anything indicating a crime and criminal intent, they will stop and turn that evidence over to law enforcement.

Motion:

Appoint a John, Lisa and Bill to serve as working group and give them the autonomy to do the job to move to a trusted organization to serve our community. They will identify, create and implement systems to fix what is broken and document and build upon what is working and successful in a manner that ensures quality and builds community trust.

They will write up the process as it unfolds and will provide monthly progress reports to the council. They will be documenting organizational structure, systems, and procedures as they are put into place. Policies will be brought before the council for review and approval.

The appointments will last six (6) months after which the Community Council and working group will determine if more time is necessary.