

Sydenham Parish Council

Minutes of the Parish Council meeting held on 4th July 2024 at Slade Farm, Sydenham Road

Present: Vicki Roe (VR) - Vice Chair
David Wilkins (DW)
Tara Glen (TG)
Heather Mullins (HM) - Clerk

Apologies: Michael May (MM) - Chair

070	Members' declaration of interests (for items on the agenda)	None	
071	Minutes of previous meeting	The minutes of the previous meeting were approved and signed	
072	Planning	None	
073	Finance	<p>The following items were approved for payment:</p> <p>£8.75 Virtual Landline £5.41 SSE electricity supply for defibrillator £476.25 Clerk's salary £36.00 Pet Waste Solutions £30.55 DW expenses – fuel for mower £59.99 Microsoft 365 renewal £93.60 PlaySafety RoSPA inspection £210.00 Community Heartbeat Trust – defibrillator training £179.38 Glasdon dog bin and fixings £583.78 CPA Horticulture – playing field bark</p> <p>Fayre items approved under scheduled spend: £162.81 DSM Hospitality Limited</p> <p>As there is no scheduled meeting during August, the regular payments for the summer were also approved</p>	
	NatWest Current a/c: b/f £397.84	<p>Payments:</p> <p>£295.49 Booker cash and carry £80.00 Charlie's Butchers - sausages £476.25 Clerk's salary for May £291.60 Cotswold First Aiders £276.00 R Mead skip hire £300.00 Penny Farthing's hoop school, workshop and entertainment £36.00 Pet Waste Solutions, dog bin emptying £624.00 Grafham Construction Limited - mow and strim verges £583.78 CPA Horticulture - play bark £8.75 Virtual Landline £162.81 DSM Hospitality Limited - sauces, onions, rolls etc £179.38 Glasdon dog bin £210.00 Community Heartbeat - defibrillator training £75.00 P Archer, speakers for sleigh</p>	Closing balance at 30/06/24

Signed Date

		<p>£9,000.00 total of transfers to reserve account</p> <p>Receipts:</p> <p>£2,540.00 total of transfers from reserve account</p> <p>£7,250.07 Fayre takings</p> <p>£2,450.13 takings from card machines on Fayre day</p> <p>£112.50 S Jones purchase of fayre stock left</p> <p>Payments:</p> <p>£2,540.00 total of transfers to current account</p> <p>Receipts:</p> <p>£46.24 interest received</p> <p>£9,000.00 total of transfers from current account</p>	<p>£151.48</p> <p>£42,610.48</p>
074	Matters carried forward	<p>Playing field</p> <p>The edging works and bark spreading have been completed, together with repairs to the seat by the swings. Estimated expenditure of £1,200 was approved for Grafham Construction Limited, to be paid on submission of invoice. Further strimming to be undertaken, estimated expenditure of £40 for S Williams approved, to be paid on submission of invoice.</p>	
075		<p>VAS signs and speeding</p> <p>A meeting has been arranged with the new Highway Engagement Team.</p> <p>The site meeting with the Traffic Safety Officer from OCC was helpful. He advised that in context the average speeds captured in the recent speed survey were actually good compared to some villages he deals with.</p> <p>The Officer suggested several lines of action that could be investigated:</p> <ul style="list-style-type: none"> • A footpath from the playing field down to Box Tree House. Issues with this are land ownership, utilities and culverts under the surface, and levels to be established for accessibility. Cost to be met by the parish council (likely six figure sum). • The current bollards on this stretch could be refurbished. • More 20mph repeaters. There are currently no repeater signs near the playing field bend. • A 20mph roundel in the road as traffic enters the village by the chicane near Box Tree House. • Sydenham to register for Community Speedwatch program with Thames Valley Police. This would entitle the village to put up CSP signage at either end of the village as a visual deterrent. Data logged with TVP is followed up by letters to offenders. • The current village entrance gates could be refurbished. <p>Actions agreed:</p> <p>Look at highways land ownership for footpath but realistically this is beyond the scope of the parish.</p> <p>Register for Community Speedwatch Scheme. Volunteers will need to complete minimal online training.</p> <p>Obtain quotes for further repeater signs and roundel in road.</p>	<p>MM/DW</p> <p>HM</p> <p>HM</p> <p>HM</p>

Signed Date

		<p>Playing Field sign is faded and needs to be more visible – to be reported on FixMyStreet.</p> <p>Bollards to be painted white and reflective strips cleaned/mended.</p> <p>‘Slow children and animals’ signage to be explored for mounting on bollards.</p> <p>Prices to be obtained for replacing village entrance gates – polycarbonate white would require less ongoing maintenance.</p> <p>Existing gates to be repainted in the short term.</p> <p>OCC to be contacted regarding the anticipated replacement VAS signs.</p>	<p>HM</p> <p>DW</p> <p>HM</p> <p>HM</p> <p>DW</p> <p>HM</p>
076		<p>Village repairs and maintenance</p> <p>The bus shelter is being repainted. Expenditure approved for paint and labour. Moss to be removed from roof.</p> <p>As above, bollards and village entrance gates to be painted.</p> <p>Road surface by Mill House to be reported on FixMyStreet.</p> <p>Leak on village green to be chased with Thames Water.</p> <p>Road line markings at Inn at Emmington junction are faded – to be reported on FixMyStreet.</p> <p>Road sweeper to be booked for week commencing 15th July, and roadside weeds loosened prior to visit.</p>	<p>DW</p> <p>DW</p> <p>HM</p> <p>HM</p> <p>DW/HM</p>
077		<p>Drainage and flooding</p> <p>The culvert installations in Sydenham Road have been approved and the logistics are being discussed with OCC.</p> <p>The road closure details have been issued, requiring two weeks of full 24 hour closure starting 21st October. Plenty of advance notice to be given to villagers via Sydenham Mails and the Newsletter.</p>	<p>MM</p>
078		<p>Footpaths and bridleways</p> <p>The Thame Park footpath has been cut back.</p> <p>Sewells Lane bridleway has become impassable in places due to rutting. Resurfacing and further vegetation clearance to be explored.</p> <p>The new dog bin will be installed this coming week.</p>	<p>DW</p> <p>HM</p>
079		<p>Fayre Committee</p> <p>The Fayre Committee are considering the beneficiary applications and will circulate the approved final list.</p>	
080		<p>Emergency Plan Review</p> <p>Revisions ongoing together with resource updates.</p>	<p>VR/HM</p>
081		<p>Assets of Community Value</p> <p>The OSR nomination is underway, with further information requested from the committee.</p>	<p>HM</p>
082		<p>Process for filling a Parish Council vacancy</p> <p>The Notice of Vacancy is on display and SODC Electoral Services will advise on 8th July if a poll has been called or whether the parish council can proceed with co-option.</p>	<p>HM</p>
083	Matters Arising	<p>Proposed Diversion of Sydenham Footpath No. 8 (parts) under Highways Act 1980 s.119 at The Water Lane, The Hedgerow and across Farmland at Croton Farm in Connection with Rectification of Anomaly on the Definitive Map</p> <p>Further to OCC’s correspondence in December 2023 regarding a proposed correction of the alignment of FP8 on the Definitive Map and Statement by making an Order to modify that map, there now</p>	

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		follows an informal consultation setting out the proposed and separate diversion of parts of the footpath following any change that comes about as a result of that Modification Order (DMMO). The parish council will submit a comment of no objection to the proposal.	HM
084		Revised Financial Orders Following the issue of new model Financial Regulations the document has been reviewed and adapted for Sydenham Parish and circulated for consideration. Approved for adoption.	HM
085	Correspondence	SODC - Thame Neighbourhood Plan review OALC - training and date of AGM OCC - Proposed Diversion of Sydenham Footpath No. 8 (parts) OALC – AGM invitation OCC – formal consultation to designate certain streets as traffic sensitive OCC- Local flood risk management strategy consultation OCC- TTRO road closure for 21.10.24 duration two weeks SODC – parish councillor vacancy	TG HM HM SM/NewsI
086	AOB	The PCC advise that the faculty application for the commemoration stone continues to move forward. Approval has been given for a Commonwealth War Graves sign to be put up by the church gates.	
<p>There being no other business the meeting closed at 8.36pm The next meeting will be held on Thursday 5th September at 7.30pm in the Old School Room</p>			

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