

Belmore Arena Board Meeting MINUTES November 20, 2023

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Marvin Grimes, Jamie McCallum, Ian Inglis, Warren Weber, Heidi Dupuis, Jenn VanDyk, Corrine Gautreau, Kyra Wright, Randy Scott, Chris Inglis, Mark Ireland

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of November 20, 2023 Agenda <i>Jeremy Underwood</i>		Jeremy called the meeting to order at 8:06 pm Agenda – motion to approve Jamie McCallum, 2 nd Krya Wright.
8:02	Approve Previous Mtg Minutes October 16, 2023 (attached) - <i>Team</i>		Motion to approve minutes by Krya Wright, 2 nd by Ian Inglis.
Agenda Items			
8:05	Update Previous Action Items (below agenda items) - <i>Jeremy Underwood</i>	Standing	See below.
8:25	Correspondence - <i>Board</i>	Standing	Belle Haven sent a thank you note to whoever fixed the pot holes in their parking lot. Ellen Underwood sent a thank you note for 2 new toilets in outside washrooms. Note from Belmore Community Worship Group - plans for annual Community Worship Service on Jan 7 th with proceeds going to charity. Can cost for hall be waived for this event? Chris motion to waive fee, 2 nd by Nigel. Carried
8:35	Grants Update - <i>Kyra Wright</i>	Standing	Trillium Grant is completed. Recognition event last Sunday went well. - Kyra has the final report to finish up. Kyra, will start to look for further grants.

			<p>Mark Ireland asked if there any grant money available for the capital projects (ie: brine headers) which are being taken to the municipalities as he knows this question will be asked around the table?</p> <ul style="list-style-type: none"> - No grants open at the moment.
8:45	<p>Treasurer's Report - <i>Jenn VanDyk</i></p>	Standing	<p>Bills to be paid \$18,572.91</p> <ul style="list-style-type: none"> - Motion to pay bills by Nigel Vandyk, 2nd Kyra Wright. Carried
8:55	<p>Belmore Catering - <i>Chris Inglis/Catering Member</i></p>	Committee Report	<p>Catering just had their meeting. Everything has been going well.</p> <ul style="list-style-type: none"> - Next big thing is the catering the Worship Service in January.
9:00	<p>General Maintenance - <i>Jeremy Underwood/Warren Weber</i></p>	Committee Report	<p>Need new cylinder in Southside door.</p> <ul style="list-style-type: none"> - May be extra cylinders around the arena. Warren will look. <p>Pete Inglis came and pumped the pit – it was plugged. Did this no charge, and as a donation.</p>
9:05	<p>Parks Board - <i>Jamie Dickson</i></p>	Committee Report	Absent
9:10	<p>Rentals - Hall & Lounge - <i>Kim Harris</i></p>	Committee Report	<p>Kim received a request to book a Stag & Doe in May 2024. All of wedding party will be under age at time of stag and doe.</p> <ul style="list-style-type: none"> - Chris Inglis made a motion to say no, 2nd by Nigel, carried. <p>Kim would like us to revisit charges for rental of the Arena Floor *** Put "Price Increase" for Arena Floor Stag & Doe rental on to next agenda for December. (currently \$500 – only \$125 more than large hall)</p> <p>Kim spent 2 hours with repairman from CP Industries. He descaled it and raised the pressure on the dishwasher. He feels the dishwasher isn't the issue, feels there isn't enough water pressure. Some places have separate pressure tank for the dishwasher.</p> <ul style="list-style-type: none"> - There was no charge. He told Kim how to do monthly maintenance. - If we switch to product they sell (sold by PJB) CP Industries will do service calls for free. <p>Kim can go ahead and switch detergent as necessary and inform Catering of this change. CP will now do service calls.</p>
9:20	<p>Ice Rentals & Installation - <i>Warren Weber</i></p>	Committee Report	<p>Ice installation went well. Rentals are off the charts.</p>

			<p>\$1200 from Dave Robinson, Gorrie guys have rented ice on Wednesday nights for past 20 years – this is a surplus of funds – donating to the Arena Board.</p> <p>Public Skating has totally been sponsored; also have sponsor for Christmas Break and March Break free skates.</p>
9:30	<p>Belmore Curling - Bill Devos</p>	Committee Report	Absent
9:35	<p>Belmore Figure Skating - Mary Inglis, Heidi Dupuis, Sharon Hofman</p>	Committee Report	First couple of weeks have gone well.
9:40	<p>South Bruce - Mark Ireland</p>	Committee Report	<p>Hosting some learning events for DGR.</p> <ul style="list-style-type: none"> - If anyone is looking for more information or would like to attend another event – there will be other events scheduled.
9:45	<p>Morris-Turnberry - Jamie McCallum</p>	Committee Report	Nothing to report.
9:50	<p>Howick - Marvin Grimes</p>	Committee Report	<p>Friday night – Wroxeter is having their Santa Claus parade.</p> <p>Saturday night – Howick Community Centre - Festival of Lights and Wing Night.</p> <p>Nov 30th – 10am to 3pm – Retirement Open House for Brenda Weishar.</p> <p>Marvin has asked township about our sand blasting issue; he is hoping to get an update at council meeting tomorrow night.</p>
9:55	<p>Communication - Team</p>	Committee Report	Absent
10:00	<p>Belmore Chamber of Commerce - Kyra Wright/Nigel VanDyk</p>	Committee Report	<p>AGM will be held on March 1, 2024.</p> <p>Discussed how much Pete, Wanda & Travis Inglis have done for the Belmore Community Centre and not submitted a bill.</p> <ul style="list-style-type: none"> - Nigel is going to stop in and thank them and let them know they don't need to feel they can't submit bills for their services. - We appreciate everything they have done and continue to do.
Next Meeting - December 18, 2023			
Adjournment of Regular Meeting		8:45pm Motion to adjourn by Jenn V.	

Previous Action Items		
Lead	Agenda Item/Topic	Actions for Follow Up
Chris	Donation Tree – display for arena	<p>20230417: Chris will contact Cox Signs and order a tree.</p> <p>20230515: no update.</p> <p>20230619: Down payment of ½ has been sent. We will do the installation. The remainder of the bill due once we receive the tree.</p> <p>20230717: No update</p> <p>20230821: Tree leaves have arrived; waiting on trunk to arrive – should be soon.</p> <p>20230918: Still waiting on trunk. Mentioned that unveiling of the tree will happen at the “first skate event” same time as the grant recognition (Nov 12th). Chris still taking names. Letter written to Mildmay Homecoming asking for donations for the memorial tree as they are seeking submissions for where to donate \$ for those organizations who volunteered.</p> <p>20231016: Trunk has arrived and 42 leaves are being engraved. Kim can pick up and Gord will install. Every January, do more leaves as needed. Donation received from Douglas’s</p> <p>20231120: COMPLETED</p>
Jeremy/Jenn	General Maintenance	<p>20230515: Repairs needed: toilet lid is broken in Women’s Washroom.</p> <p>20230717: Toilet still needs to be fixed. Jeremy to look at.</p> <p>20231120: COMPLETED</p> <p>20230821: Lawnmower has flat tire.</p> <p>20230918: Lawn mower tire fixed. Toilets in need of replacement. Motion made to replace the hall/lobby toilets as well as the toilets outside (total of 16) by Lindsay (1), Kim (2) PENDING that the quote to do this work is reasonable. Kim is going to get toilet prices.</p> <p>20231016: 3 prices – Brian (Kohler – 15 toilets \$8055 + HST), Watsons (Ravena 3 – American Standard \$5127 + HST), Hodgkins (Marina \$3795). Installation for \$1200 + HST. Also, now need 3 more toilets for Curling Club. Total of 18 toilets needed. Motion by Randy to order from Hodgins and have Brian install, second by Warren. Carried. ** Quote will increase by 3 toilets and labour</p> <p>20231016: Started working on the plant. Had to replace one electric motor. Warren will get another quote from Hanover.</p> <p>20231120: COMPLETED</p> <p>20231016: Submit request to Municipalities for roofing and brine headers (two large capital costs). A delegation to go to the Municipalities – Jenn V volunteered</p> <p>20231120: Jenn V needs to have a discussion on whether we have a quote. Add to next AGENDA</p>

	Lobby Bench Steel	<p>20230717: Arena Board paid Mr. Martin for lobby bench steel, not picked up yet. o Gord Harris and Paul Inglis are looking after this project. Follow-up at August 21st meeting</p> <p>20230821: No update on the steel.</p> <p>20230918: No update.</p> <p>20231016: Lobby benches arrived yesterday. Just needs to be attached.</p> <p>20231120: No update</p>
Nigel/ Jeremy	Delegations for Council Budgets for Brine Header Replacement - Asking for Funds	<p>20230918: Nigel brought up it would be prudent to get letters/and attend council meetings to submit delegation for funds for brine header replacement. Would need quote to get this letter together properly. Jeremy going to work on.</p> <p>20231120: Add to next agenda – as above (under General Maintenance).</p>
Jeremy	Correspondence	<p>20231016: Jeremy got a call from a Realtor who is interested in knowing if a transport driver can park his truck in our lot. NO, not something we want to get into. We have declined requests like this in the past. Jeremy will advise of our decision.</p> <p>20231016: Huron County Trappers – want to plant a tree in memory of Len Baird. Jeremy will advise we are good with this.</p> <p>20231120: COMPLETED</p>
Kim	Rentals – Hall & Lounge	<p>20231016: Bar jiggers are not working, Kim will call Nikk Schmalz and see where she gets hers.</p> <p>20231120: COMPLETED</p> <p>20231016: Kim will talk to Charlie tomorrow about coming to look at the vacuum and scrubber. Vacuum cleaners aren't working - one needs a new filter and big scrubber isn't working - won't charge.</p> <p>20231120: COMPLETED</p>
Warren	Ice Rentals/Installation	<p>20231016: Getting enough people to flood may be a concern. Will hold another training session in December/January.</p> <p>20231120: COMPLETED</p>
Heidi/Kim/Chris	Belmore Figure Skating	<p>20231016: FS looking for a list of cleaning jobs. Kim and Chris will meet Heidi and go over the cleaning list.</p> <p>20231120: COMPLETED</p>

Parking Lot

Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Brine header – preventa.ve maintenance by 2025. <ul style="list-style-type: none"> ○ 20230821: Need to let Municipalities know (in November/December) about Brine Header replacement project before their budgets are made. ○ 20231016: working on a couple of quotes for brine headers. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. <ul style="list-style-type: none"> ○ 20230821: Warren made some calls but never heard back from anyone 3) Boards around the ice surface need to be replaced.
Arena Board/ Howick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next mee.ng</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p>20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT</p> <p>20230821: No further update.</p>
Adjournment:		Next Meeting: December 18, 2023