

Billing and Late Fee Policy

Metered Accounts:

Your monthly invoice is based on the amount of water used multiplied by the rate per unit. A 10% late fee will be applied if full payment is not received 30 days from the invoice date. For each month that a balance is not paid in full, an additional 1% late fee will be applied.

Unmetered Accounts:

A bill for the entire year will be sent at the beginning of February. The Company requests that Members pay the annual bill in full as we have operating expenses to pay throughout the year. However, Members have the option of paying in 4 quarterly payments, or 2 half-year payments. Please send full, half, or quarterly payment within 30 days of the February invoice. If you initially pay one-quarter of the annual bill, we will send you invoices at the beginning of May, August, and November, and those quarterly payments are due within 30 days of each invoice. If you initially pay half of the annual bill, we will send you a second invoice at the beginning of August for the remaining amount.

A 5% late fee will be added to the balance if no payment has been received by July 31st, and another 5% will be added to the balance if full payment has not been received by December 31st. If full payment has not been received by December 31st, water will be shut off and a \$150 shutoff fee will apply.