



**Meeting Minutes**  
**October 1, 2018**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, October 1, 2018 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. Commissioner Surratt was unable to attend. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens chose to speak.
3. Approval of the minutes from the August 6, 2018; August 20, 2018; August 27, 2018 and the September 10, 2018 Board Meetings. Commissioner Roberts motioned to approve the August 6, 2018; August 20, 2018; August 27, 2018 and the September 10, 2018 minutes. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed the following with the Board.
  - a. Presentation of the Run Report by the Service Provider.
  - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for September 2018.
  - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Roberts motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
5. Discussion and appropriate action on the following:
  - a. Commissioner Roberts reported on the City of San Antonio Annexation activities including the annexation meeting conducted by the city on September 27, 2018. Commissioner Roberts provided the ballot language and other handouts to the Board.
  - b. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 property inspections. There is some concerns about access to Ralph Fair Road and a hill blocking the view of on-coming traffic. Mr. Perez is working with the Civil

Engineering to engage the Department of Transportation requirements for signage and signals for safe ingress and egress from the property.

- c. The discussion on the replacement of Verizon Communications with Firstnet Communications was tabled until the November 5, 2018 Board meeting.
  - d. Mr. Costantino reported that LSVFD has started the annual equipment inventory and it is planned to be completed by the December 2018 Board meeting.
  - e. The discussion on the development of a new, joint ESD 4 and LSVFD logo was tabled until the November 5, 2018 Board meeting.
6. Financial discussions and appropriate action;
- a. The Board discussed the retention of Mr. John Schafer, CPA, as the ESD 4 accountant. Commissioner Roberts made a motion to retain Mr. Schafer as the ESD 4 accountant. Commissioner Mohn seconded the motion. Motion carried by a 4/0 vote in favor of.
  - b. The review of the monthly financial reports was tabled until the November 5, 2018 Board meeting.
  - c. The outstanding bills owed by ESD 4 were reviewed.
  - d. Action by the Board on approving payments by ESD 4. Commissioner Mohn made a motion to approve payments for the District. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting is November 5, 2018.
8. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Mohn seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 7:38 P.M.