

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
May 18, 2021

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 12:40 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Chaffee, Trustee Long, & Treasurer Fleming. Absent: none. Also in attendance: Transfer Station Attendant Jeffrey Craigmyle; Howard Miller
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Clerk Chaffee to approve the agenda with the addition of “B. Beechwood Lane under Unfinished Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of 4/20/21** –Trustee Chaffee with support by Supervisor Maike moved to approve the minutes with the addition of “Due to ongoing litigation, the Board listened but did not comment” under item 6. Ayes all. So moved.
6. **Public Comment:** none.
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report** - \$521,915.67 total in the general checking account and \$181.45 in the tax account for a total in Bank Accounts of \$522,097.12 as of 4/30/21.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$94,407.85 (cks #11797 – 11824 & E520 – E525). Trustee Chaffee made the motion to pay the Township’s bills as presented and was supported by Treasurer Fleming. Ayes all, motion passed
 - C. **Budget Review:** Reports distributed and reviewed. May is 17% of our fiscal year. Resolution 2021-13 for FY 20/21 was presented by the Clerk. Trustee Chaffee moved to pass the resolution as presented and was supported by Trustee Long. Roll call vote: ayes all. The Resolution was declared adopted.
9. **Unfinished Business:**
 - A. **Very Old and Unverifiable Personal Property Tax** – Treasurer Fleming has provided the information to our attorney and is waiting for a response from them.
 - B. **Beechwood Lane** – Supervisor Maike with support by Clerk Chaffee moved to seek a conference between our Board, our attorney and our zoning administrator. We will ask the Zoning Administrator to arrange a date/time.
10. **New Business:**
 - A. **Reseal Parking Lot** – Clerk Chaffee will seek bids for resealing the parking lot.
 - B. **New FOIA Form** – Trustee Chaffee moved to adopt the new FOIA form as provided by MTA. The motion was supported by Supervisor Maike. Ayes all. The new FOIA form is declared adopted.
 - C. **Magazine holder** – The old magazine holder at the hall is in disrepair and cannot be fixed. Clerk Chaffee moved to dispose of it. Trustee Long supported the motion. Ayes all. Trustee Chaffee volunteered to remove it.
11. **Officer’s Reports**

- a. **Zoning Official/Planning Co/ZBA** – Update by Planning Commission/ZBA Secretary Chaffee. The Planning Commission continues to work on the Zoning Ordinance.
 - b. **County Commissioner** –
 - c. **Transfer Station** – Attendant Jeffrey Craigmyle reported that Clean-up Day was a success. Clerk Chaffee has returned the cashier check found at the Transfer Station to the issuing bank which can locate the purchaser.
 - d. **Supervisor** – Supervisor Maiké asked for newsletter submissions to be delivered to her by the end of this month. She also informed the Board that the Newaygo County Museum and Heritage Center is launching a capital campaign.
 - e. **Clerk** – The Clerk informed the Board that we will be receiving a refund from the Accident Fund.
 - f. **Treasurer** – Reported on unpaid Personal Property Tax.
 - g. **Trustees** – none.
- 12. Public Comment:** Howard Miller addressed the Board on 3 issues: The missing Deer Road sign (which has already been ordered), the sewage that was spilled on Deer Road, and the ongoing clean-up complaints in that area (which are being addressed by the Zoning Administrator).
- 13. Adjournment:** Meeting declared adjourned at 1:45 pm.

Respectfully submitted by Clerk Pam Chaffee