

ROLLA RURAL FIRE PROTECTION DISTRICT
Board of Directors

Jeremy Light Vice-Chairman	Brian Dean Treasurer	Chairman Jeff Breen Ryan Long Legal Secretary	Ray Cook Recording Secretary
-------------------------------	-------------------------	--	---------------------------------

This institution is an equal opportunity provider and employer.

MINUTES
June 14, 2017

<u>Directors Present</u>	<u>Directors Absent</u>	<u>Others Present</u>
Brian Dean Jeff Breen Ryan Long Jeremy Light Ray Cook		Roger Hayes, Chief Larry Seest, Asst. Chief Bat. Chief Lee Grempe Ginger Dalton

The Board of Directors of the Rolla Rural Fire Protection District met on Wednesday, June 14, 2017 in the Board Room of the Fire Station located at 1575 East Lions Club Drive, Rolla, Missouri. The meeting was called to order at 7:00 pm AT&T time by Chairman Breen.

- Sign-up sheet was submitted for all in attendance to sign.

Chairman Breen asked if there were any questions or corrections to the agenda. Hearing none, he asked for a **Motion** to adopt the agenda. Director Dean made the **Motion** to adopt the agenda. **Motion** was seconded by Director Cook. All voted in favor. **Motion** passed.

MINUTES

Chairman Breen inquired if any additions or corrections to the Open Session Board Meeting Minutes May 10, 2017. Hearing none he called for a **Motion**. **Motion** made by Director Dean to approve the Open Session Minutes of May 10, 2017 as presented. The **Motion** was seconded by Director Light. Chairman Breen asked if there was any discussion, hearing none he called for a vote. All voted yes. The **Motion** was approved to accept the Open Session minutes as presented.

Chairman Breen inquired if any additions or corrections to the Closed Session Board Meeting Minutes of May 10, 2017. Hearing none he called for a **Motion**. **Motion** made by Director Dean to approve the Closed Session Minutes of May 10, 2017 as presented. The **Motion** was seconded by Director Long. Chairman Breen asked if there was any discussion, hearing none he called for a vote. All voted yes. The **Motion** was approved to accept the Closed Session minutes as presented.

FINANCIAL REPORT

Each of the board members received the May financial.

Director Cook asked about amount of \$500 for Feld Fire under small tools, Vehicle Repair. Chief Hayes advised it was for the examination of the extrication equipment. Director Cook asked about amount of \$ 704.28 for Truck 4428 and \$599.99 for truck 4435, with Yoakum Truck Service. The amounts were under labor and vehicle maintenance. Chief Hayes advised for truck 4428 there was some bushings that needed to be replaced. And for truck 4435 the generator was put back on and a directional bar was installed. The directional bar had been in the back of truck 4435 for several months and went ahead and had installed. Chief Hayes reported their will be more done to the trucks in the next month. Yoakum Truck Service has been backed up and is now able to service Rolla Rural's equipment. A hose and pump reel was replaced on truck 4498, On Truck 4493 the pump has not run properly and Yoakum advised it'll be about \$1,000.00 rebuild or \$1,200.00 for a new pump. The board agreed to go with the new pump. Discussion followed. Chairman Breen called for Motion to accept the May financials as presented. Director Light made the **Motion**. Director Long seconded the **Motion**. Chairman Breen called for a vote on the **Motion**. All present members voted yes. **Motion passed**.

CHIEF'S REPORT

Chief Hayes reported on the following and provided a training report as well as a summary of May 2017 calls:

- Chief Hayes handed out the current completed in the training report for May training completed and what the future training will be with the dates for June and July. The May training report has total hours trained by date for May. It had the April to May comparison.
- Chief Hayes reported the training completed was done on Tuesday evenings weekly and 1 Saturday per month. The Saturday training for the month of May was on Water Rescue Awareness at Fugitive Beach in Rolla. Discussion followed of the training listed on the sheet Chief Hayes had passed out to everyone.
- The calls report broke down as follows: 7 fires, 21 Rescue & Medical, 1 Hazardous Condition, 12 Good Intent, and 1 False Alarm, 2 Service Calls, and 1 Severe Weather & Natural Disaster, totaling 45 calls for the month of May.
- Chief Hayes the purchase of the truck from the Lake Ozark Fire Department was complete. The purchased truck is 1992 GMC top kick with a walk in rescue box on the back. It is from Lake Ozark and it has a cascade and fill station on the truck, with 30,000 KW pto generator.
- Chief Hayes reported the following events were attended by Rolla Rural Fire, Kids Safety Day and Demolition Derby. Both were successful events.
- Chief Hayes reported training was done at Rolla City dispatch.
- Chief Hayes reported the SOG program has been worked out.
- Chief Hayes reported the family and friends at the main station has been an ongoing issue. An established rule has been put in place not to have family and friends at the Main Station. It will be placed in the SOGs. Discussion followed.
- Chief Hayes reported 3 cadets from Rolla Rural are at the Sullivan Junior Fire Fighter Academy and are doing well. Battalion Chief Grempe added that the cadets at the Sullivan training noticed the Rolla Rural Fire cadets have more knowledge then other cadets. The point being Battalion Chief Grempe thinks

Rolla Rural has a good cadet training program. The board agreed. There are total of 35 cadets at the Sullivan Academy. Discussion followed.

- Chief Hayes reported radio repairs and programing have been done on truck 4416. A second radio has installed on 4416 in case a command post may need to be established. The equipment has not been purchased that was talked about in the May meeting, but will be proceeding with purchase in June. Director Light asked about how many digital radios there are. He thought there were 2 digital radios that are portable. Chief Hayes reported there is one that is currently in truck 4413. Discussion followed.
- Chief Hayes handed out a current copy of the Burn Ban Ordinance. He also handed out a copy of an updated copy of Burn Ban Ordinance. Chief Hayes noted the differences between the two copies and that the difference is in section 3.2. Discussion followed. Chairman Breen suggested that section 3.2 prerequisites are the same, due to Rolla Rural Fire would contact U.S. Forestry, Missouri Dept. of Conservations, or Missouri Dept. Of Natural Resources to extend or rescind a burn ban due to weather conditions. Chairman Breen liked section 3.3 of new documents of the Fire Chief or Acting Fire Chief may extend or rescind ban due to local conditions. Discussion followed of whether to have changed through lawyer or not, due to cost. Chairman Breen advised Chief and board members the Burn Ban Ordinance will be tabled until the July Board meeting to review the documents.
- Chief Hayes reported he received the title for truck 4448 who signs the title once it sells. Chairman Breen advised he would sign. Truck 4448, the 1986 International has been placed on Gov.deals and currently has a bid of \$1702.00. Discussion followed. The title has been received for 4449, of which Chairman Breen would sign and then Chief would need to pay filing fee to have title placed in Rolla Rural Fire Protection District's name at the DMV.

Discussion followed and Chairman Breen asked if there were any more questions. None were heard.

OLD BUSINESS

- Regarding 12-20. INVENTORY - Ongoing.
- Regarding 13-22. SOG Committee - Ongoing.
- Regarding 14-04. RECORDS RETENTION - Ongoing. Ginger Dalton handed a sheet for each of the board members to review, from Administrative Assistant Sachs, of what is to be destroyed. The list included references to dates and times that documents can be destroyed. The board members present reviewed and agreed to the list of documents to be destroyed. Insert of list into Board book, June 2017. Chairman Breen advised that Annette Sachs can purchase sleeves to protect the Association records for historical value. **Motion** made by Director Dean to proceed with destruction of listed records. **Motion** was seconded by Director Cook. No discussion was heard. Chairman Breen called for a vote on the **Motion**. All members voted yes. **Motion** passed.
- Regarding 14-31. ID CARDS – Ongoing.
- Regarding 16-02. EXPLORER/CADETS - Ongoing. Director Cook asked how many cadets are currently in program. Battalion Chief Gremp answered 5. Discussion followed.

- Regarding 16-05. CONCRETE PAD/SHED - Ongoing. Chief Hayes reported he got a quote with Current River Out Buildings and they are to get numbers to Chief. Discussion followed of size of building and quotes.
- Regarding 17-01. Certified Board Training – Director Long is looking at going June 14, 2017, if it works. If the date does not work for him then it will be after July.
- Regarding 17-03. Truck 4488/Gov.deals. Discussed in Chief's Report.
- Regarding 17-04. Porta Tank/Edgar Springs. Yes Edgar Springs Fire Dept. will pick up. Completed.
- Regarding 17-05. Thermal Imagers. Chief Hayes sent the current imager to Feld Fire to look at and Feld Fire will get back to Chief Hayes as to cost of repairs.

Item 17-04 is to be removed from Old Business.

NEW BUSINESS

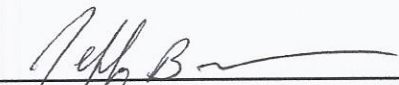
- Director Light asked about advertising to the public for new hire positions. Is there a tentative date to advertising? SOG's need to be completed first, then purchase of beds, then agreement of written and physical agility tests to use for hiring process. Chairman Breen asked to have rough draft of tests for July board meeting. And a tentative date of starting to accept applications for fire fighters. Discussion followed of hiring in phases.


Chairman Breen asked if there was any more new business to bring before the board. Hearing none, a **Motion** was made by Director Dean to adjourn to closed session. **Motion** seconded by Director Light. Chairman Breen adjourned to closed session.

CLOSED SESSION

Open Session was reconvened at 8:20 pm AT&T time by Chairman Breen.

Chairman Breen asked if there was anything else to discuss in Open Session. Hearing nothing further, he called for a Motion to close Open Session. **Motion** was made by Director Cook to close Open Session. **Motion** was seconded by Director Light. Chairman Breen asked if there was any further discussion, hearing none he called for a vote on the **Motion**. All voted yes. **Motion** was approved. Open Session was adjourned at 8:21 PM AT&T time.


 Jeff Breen
 Chairman


 Ray Cook
 Recording Secretary