

DECEMBER 16, 2021

A regular meeting of the Botwood Town Council was held on Thursday,
December 16, 2021 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick
M. Shainline
L. Burt
J. Mitchell

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

Deputy Mayor Ivany acknowledged everyone who worked on the Christmas
Parade and Tree Lighting. A thank-you to Councillors, Workers, Staff,
Firemen, Organizations, Service Clubs and Local Businesses.

CHRISTMAS
PARADE AND
TREE LIGHTING

ADOPTION OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Councillor
21-121 Shainline to adopt the agenda as presented.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt
21-122 that Council adopt the minutes of regular Council meeting held
November 15, 2021 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
MINUTES

COMMITTEE REPORTS

DECEMBER 16, 2021

Mayor's Report

Draft letter to Minister Howell, Department of Municipal and Provincial Affairs - re Swanee Pool Road. Council agreed the letter be forwarded to the Minister.

SWANEE POOL
ROAD

Request for two representatives on the Exploits Joint Council. Agreed Mayor J. Sceviour and Deputy Mayor C. Ivany would be Council's representatives on this board. It was also agreed other Councillors would be alternates, depending on topics of discussion.

EXPLOITS JOINT
COUNCIL

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
21-123 Ivany that Council approve the Accounts Payable Transaction
Journal dated November 15 - December 16, 2021 in the amount
of \$95,027.81.
- Motion carried. Votes in favor - 7 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor Burt
21-124 that Council apply for 2022 Municipal Capital Works (MCW)
Funding for Watermain Replacement near the Water
Street/Valley Road Intersection. This Project has an estimated
cost of \$1,086,153.06 as set out in the estimate prepared by
DMG Engineering.
- Motion carried. Votes in favor - 7 Councillors.

WATERLINE
REPLACEMENT
FUNDING WATER
ST/VALLEY RD
INTERSECTION

MOTION - Moved by Councillor Sceviour, seconded by Councillor
21-125 Broderick that Council accept the Heritage Canada Legacy
Funding in the amount of \$356,600.00 for the Desmasduit
Project with the Town's in kind contribution of \$20,000 in 2022
and \$20,000 in 2023.
- Motion carried. Votes in favor - 7 Councillors.

HERITAGE
CANADA LEGACY
FUNDING

Councillor Sceviour gave a budget update. There will be a Committee Meeting tomorrow morning and a Special Meeting of Council on Tuesday, Dec. 21 at 6:30 p.m. for presentation and approval.

BUDGET UPDATE

Staff employees were asked to leave the meeting at 7:15 p.m.

Staff returned to the meeting at 7:27 p.m.

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt
21-126 that Council approve 2021 Christmas Gratuities for employees
in the same amount given in 2019.
- Motion carried. Votes in favor - 7 Councillors.

CHRISTMAS
GRATUITIES

Municipal Works

Deputy Mayor Ivany mentioned a dead end line located near the EVPC
Facility. Council agreed upgrade of the line cannot be done at this time and
the work will be considered in the Spring.

DEAD END LINE
NEAR EVPC

Mayor Sceviour asked the process for the Fire Department providing water to
boats docked at wharfs. The Town Manager explained the funds collected by
the Town is reimbursed to the Firemen's Equipment Budget.

FIRE DEPT
WATER TO
BOATS

Parks, Recreation and Youth

The Indoor Walking Program at Botwood Collegiate will go ahead in January
2022. The nights for the event will be determined.

WALKING
PROGRAM

Councillor Burt noted HNL has shutdown some hockey activity. Only in
town practice will be permitted due to increased COVID transmission in the
province.

HNL HOCKEY
ACTIVITY

There is no further update regarding maintenance for the Marina Facility.
The Town suggests the Marina Committee become an Incorporated Group in
order to apply for government funding. Agreed a cost estimate for wharf
repairs is required before moving forward.

MARINA
FACILITY

Seniors and Community Services

A senior's Dinner will be held January 19, 2022 at the St. James Anglican
Hall. Mayor Sceviour and Spouse are invited.

SENIOR'S DINNER

DECEMBER 16, 2021

Council members are invited to attend a function at the Firehall Wednesday, December 22, 2021.

Public Protection and Emergency Planning

Councillor Broderick informed Council the Trestle Bridge across Peter's River has been repaired. He has drafted a thank-you letter to all involved with this work.

TRESTLE BRIDGE
REPAIRED

A request was received from the Trail Association for the Town of Botwood to make a donation of \$500.00. Council felt a substantial contribution has been made in materials, labour, equipment and removal of materials.

Councillor Broderick pointed out a potential accident spot near the stadium at the Military/Hillview Road intersection. Agreed the Committee look at this area.

POTENTIAL
HAZZARD SITE

Councillor Broderick suggested Council again approach the Department of Works re radar speed signs for Fernwood Drive school zone. He also suggested a Children at Play sign be located near the BGC Botwood and a Blind Spot sign to be placed on Valley Road.

RADAR SPEED
SIGNS

Heritage, Tourism and Special Events

Councillor Shainline informed Council a person has looked at the Papershed Roof. It is recommended the moss and grass be removed to deter seagulls. Agreed information is needed regarding removal of the grass and moss without damaging the roof.

PAPERSHED
ROOF

Come Home Year 2022. The CHY Committee met several weeks ago. Information has been sent to former participants regarding the event.

COME HOME
YEAR 2022

ADMINISTRATION

Municipal Plan and Development Regulations.

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt 21-127 that under the Authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Town of Botwood adopts the Town of Botwood Municipal Plan, 2020-2030.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
2020-2030 TOWN
OF BOTWOOD
MUNICIPAL PLAN
SECTION 16

DECEMBER 16, 2021

MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt
21-128 that under the Authority of Section 23 of the Urban and Rural
Planning Act 2000, the Town Council of Botwood approves the
Municipal Plan 2020-2030 as adopted.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
2020-2030 TOWN
OF BOTWOOD
MUNICIPAL PLAN
SECTION 23

PERMITS

Councillor Sceviour left the meeting at 8:38 p.m. due to a possible conflict of interest.

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
21-129 Broderick that Council ratify permit issued to
build Storage Shed 18' X 32'.
- Motion carried. Votes in favor - 6 Councillors.

Permit

Councillor Sceviour returned to the meeting at 8:40 p.m.

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
21-130 Mitchell that Council ratify permits issued to December 13,
2021.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
21-131 Broderick that Council give approval for A&C Logging Ltd. to
change the classification of the company inspection certificate
from fleet to commercial for a six month period. The decision
will then be reviewed again by Council.
- Motion carried. Votes in favor - 7 Councillors.

APPROVAL TO
A&C LOGGING TO
CHANGE
CLASSIFICATION

CORRESPONDENCE

1. Municipal Assessment Agency - November update.
2. Municipal Assessment Agency - December update.

DECEMBER 16, 2021

OTHER

re Sawmill. Agreed Council respond to : that the
Town's development regulations do not permit this operation.

re Permit

Mayor Sceviour asked for information re Snow Clearing and private
driveways.

SNOW CLEARING
& PRIVATE
DRIVEWAYS

Councillor Shainline asked for information re a community garden being
developed. It was suggested this project could be considered through a Green
Team effort.

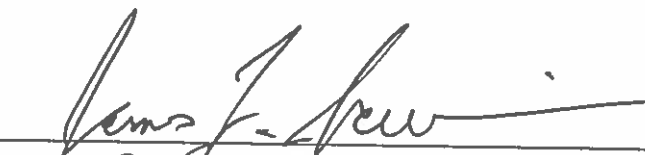
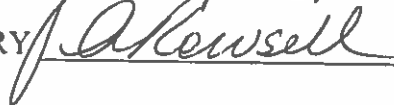
COMMUNITY
GARDEN

MOTION - Moved by Councillor Broderick, seconded by Councillor
21-132 Sceviour the meeting adjourn at 9:20 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

MAYOR

SECRETARY

BOTWOOD TOWN COUNCIL
SPECIAL MEETING
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DECEMBER 21, 2021

A Special Meeting of the Botwood Town Council was held Tuesday,
December 21, 2021 at 6:45 p.m. in the Council Chamber.

Members attending: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick
M. Shainline
L. Burt
J. Mitchell

Also present: S. Jerrett - Town Manager
A. Rowsell - Town Clerk

Purpose of the meeting - 2022 Municipal Budget

Much discussion and consideration took place re the budget figures presented
to Council.

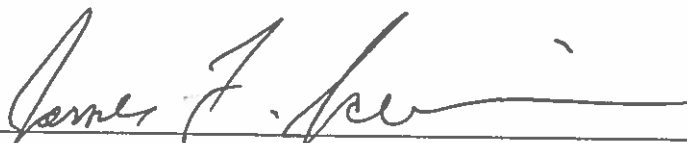
MOTION - Moved by Councillor Sceviour, seconded by Councillor Burt
21-133 that Council approve the 2022 Municipal Budget in the amount
of \$3,404,963.00 which includes a 1 Mill increase for property
tax, a Minimum increase from \$350 to \$375 and an increase of
\$9000 for water rates at the DHTHC Centre.
- Motion carried. Votes in favor - 7 Councillors.

2022 MUNICIPAL
BUDGET

MOTION - Moved by Councillor Broderick, seconded by Councillor
21-134 Sceviour the meeting adjourn at 9:30 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

