

PORT OF MANCHESTER  
BUDGET  
FOR THE YEAR ENDING DECEMBER 31, 2019

	2015	2016	2017	PROJECTED 2018	BUDGET 2019
<b>BALANCE FORWARD</b>	\$ 54,917.54	\$ 52,435.22	\$ 54,144.05	\$ 44,750.00	\$ 50,129.00
<b>REVENUE</b>					
Daily Launch Fees & Annual Pass Sales	\$ 20,570.30	\$ 17,251.95	\$ 20,362.00	\$ 19,000.00	\$ 19,000.00
Overnight Parking Fees	-	-	-	2,000.00	\$ 2,000.00
Property Tax Collection	107,908.78	108,758.39	111,172.92	114,155.00	\$ 116,823.00
Daniels Loop Property Rent	2,550.00	3,015.04	3,000.00	3,000.00	\$ 3,000.00
Interest Income	130.73	150.91	241.46	410.00	\$ 400.00
Restitution	435.00	645.00	501.58	-	\$ -
Miscellaneous Revenue	138.20	3,613.58	37.30	400.00	\$ 100.00
Bank Service Fees	(1,315.83)	(1,281.60)	(1,399.19)	(1,450.00)	\$ (1,500.00)
	<b>\$ 185,334.72</b>	<b>\$ 184,588.49</b>	<b>\$ 188,060.12</b>	<b>\$ 182,265.00</b>	<b>\$ 189,952.00</b>
<b>EXPENSE</b>					
<b>Administrative &amp; Operating</b>					
Commissioner Meeting Fees	\$ 6,270.00	\$ 5,130.00	\$ 5,472.00	\$ 6,400.00	\$ 6,144.00
Accounting & Administration	3,194.14	4,229.90	5,076.65	6,000.00	\$ 6,000.00
Legal Services	5,841.82	5,731.40	6,037.00	6,000.00	\$ 6,300.00
State Audit Fees	243.90	1,417.60	-	1,120.00	\$ -
Election Fees	1,547.22	-	3,046.79	-	\$ 1,550.00
Insurance	8,387.00	8,607.00	8,923.00	9,825.00	\$ 10,000.00
Legal Notices	113.33	132.60	113.33	550.00	\$ 400.00
Recording Fees	-	-	-	-	\$ 150.00
Washington State Public Ports Association	600.00	700.00	600.00	600.00	\$ 600.00
Chamber of Commerce Membership	110.00	118.00	118.00	-	\$ -
Utilities	3,646.04	4,163.82	4,195.32	4,175.00	\$ 4,500.00
Travel & Meal Expense	77.53	78.58	67.95	150.00	\$ 150.00
VenTek Payment Station - Fees & Supplies	3,087.60	2,172.82	-	2,200.00	\$ 2,500.00
Office Supplies	66.00	81.00	123.00	100.00	\$ 175.00
Printing Expense	510.89	369.58	757.55	400.00	\$ 500.00
Website Hosting	-	-	-	100.00	\$ 100.00
<b>Repairs &amp; Maintenance</b>	\$ 11,581.11	\$ 4,564.21	\$ 11,145.15	\$ -	\$ -
MWD Miscellaneous Repairs & Maintenance	-	-	-	7,000.00	\$ 2,000.00
South Dock Gate	-	-	-	-	\$ 1,000.00
Stormwater System Maintenance	-	-	-	3,316.00	\$ 3,000.00
Flower Baskets and Arrangements	-	-	-	2,075.00	\$ 2,500.00
Landscaping	6,849.25	16,104.91	6,472.07	4,025.00	\$ 4,400.00
Parking Lot Sweeping	-	-	1,911.16	1,915.00	\$ 1,980.00
Restroom Maintenance	8,420.00	8,320.00	8,696.54	8,560.00	\$ 8,760.00
<b>Special Events</b>					
4th of July Preparation & Clean-up	\$ -	\$ 1,034.27	\$ 502.71	\$ 1,646.00	\$ 2,000.00
Boat Motor & Supplies	-	-	-	-	\$ 1,500.00
<b>Special Projects</b>					
Picnic Pavilion Refurbishment	\$ -	\$ -	\$ -	\$ 3,200.00	\$ 2,000.00
Port of Manchester Signage	-	-	-	4,142.00	\$ -
Ramp Inspection	-	-	-	500.00	\$ -
Restroom Upgrades	-	-	-	5,000.00	\$ -
Daniels Loop Land Use Study	-	-	-	-	\$ 5,000.00
Sealcoat & Striping - Parking Lot	-	-	-	-	\$ 7,800.00
South Perimeter Fence Replacement	4,394.74	260.00	4,698.01	-	\$ -
West Bank Restoration	-	-	2,264.72	-	\$ -
Library Parking Lot Sealcoat	-	-	4,291.33	-	\$ -
Property Taxes/Stormwater Management Fees	\$ 828.00	\$ 743.25	\$ 872.50	\$ 1,064.00	\$ 1,200.00
<b>Debt Service</b>					
Debt Service - Principal	\$ 38,000.00	\$ 37,000.00	\$ 41,000.00	\$ 25,000.00	\$ 25,000.00
Debt Service - Interest	29,023.50	28,035.50	26,925.50	25,573.00	\$ 24,733.00
Debt Service Fees	107.43	1,450.00	-	1,500.00	\$ 1,500.00
<b>TOTAL EXPENSE</b>	<b>\$ 132,899.50</b>	<b>\$ 130,444.44</b>	<b>\$ 143,310.28</b>	<b>\$ 132,136.00</b>	<b>\$ 133,442.00</b>
<b>RETAINED EARNINGS (ALL FUNDS)</b>	<b>52,435.22</b>	<b>54,144.05</b>	<b>44,749.84</b>	<b>50,129.00</b>	<b>\$ 56,510.00</b>

Certified to be a true and correct copy of the original  
budget adopted by the Port of Manchester Commission  
November 12, 2018

Ronald E. Thompson  
Attorney / Auditor, Port of Manchester