

Florenxia Bulletin Board Guidelines

Purpose

The Florenxia Community bulletin board provides a community space for the display and dissemination of materials for community interest, activities and events. Due to limited display space, the Florenxia office reserves the right to restrict the size and number of display materials. Priority in posting will be on a first come first serve basis.

All advertisements and flyers submitted are subject to approval at the sole discretion of the Florenxia office and must be approved prior to posting. This policy is subject to change. All changes will be posted on the bulletin board, available at the Florenxia front desk or on the Florenxia website www.florenxiaatthecolony.com.

The community bulletin board may be used for posting the following types of information:

1. Flyers, brochures and announcements.
2. Community Calendar notices.
3. Notices seeking volunteers for community activities.
4. Classified notices such as wanted, for sale, for rent, for free, lost or found.
5. Notices about hobby interests
6. Notices offering services by residents

Items that do not meet the above criteria, such as commercial, personal, or political notices or petitions, will not be posted.

Posting Guidelines

1. Notices may be submitted for approval to the Florenxia office in person, by fax or email.
2. Items approved for display will be signed with a removal date and initials of a staff member.
3. Posted items must include a contact name and phone number for further information or clarification.
4. Notices will be posted by office staff to ensure materials are neatly displayed and adequate space can be determined. Oversized postings may be rejected due to space limitations.
5. If display board area becomes crowded, Florenxia office reserves the right to remove the oldest materials to make room for newer items.
6. Florenxia does not assume responsibility for materials lost or damaged.
7. Acceptance of materials for display does not imply the Associations endorsement or consent; nor will the Association accept responsibility for the accuracy of the statements made in such materials.
8. No solicitations are allowed to promote any service whether it's by means of providing a link, or by means of contacting the users of this bulletin board. This includes advertisements for your business.
9. Materials that promote or oppose any political candidate or ballot will not be displayed.
10. Bulletin board postings may not promote the use of alcohol, illegal drugs, or tobacco products, or contain any information or subject matter which violates city, state, or federal statutes.
11. Notice may not contain any unauthorized copyrighted material.
12. Submission does not guarantee use.

Any questions in regards to this policy may be directed to the Florenxia Office (239) 949-3114 or florenxiamanager@comcast.net.