

APPROVED MINUTES
PINE TOWNSHIP REGULAR BOARD MEETING
MONDAY, APRIL 8, 2019 AT 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Hansen, followed by the Pledge of Allegiance and prayer.

PRESENT: Edwin Hansen, Supervisor; Marla Sprague, Clerk; Rachel Pitcher, Treasurer; Lynwood Cannon, Trustee; William H. Burr, Trustee

STAFF PRESENT: Linda Hansen, Deputy Supervisor; Barbara Kaaikala, Deputy Clerk; Larry Allen, Planning Commission member

APPROVAL OF AGENDA

Pitcher moved, supported by Sprague, to approve the Agenda with addition to #5 Treasurer/Financial Reports to include corrected February, 2019 Treasurer Report. Motion carried.

PUBLIC VOICE

Larry Allen reported that all legs on the picnic table that was purchased last summer for the Hall grounds were broken off by snowplow damage this winter. The Planning Commission discussed the table at their meeting this afternoon and the Commission is asking that Pitcher Perfect Excavating, snowplowing service contracted by the Township, ~~repair~~ **replace the table at no cost to Pine Township. 05/13/19**

Hansen stated that this would be added to the May, 2019 agenda.

Allen offered to replace the nets on the two basketball hoops on Township grounds if the Township will purchase new nets. Hansen stated that the Township will make that purchase.

APPROVAL OF MINUTES

Cannon moved, supported by Burr, to approve the March 11, 2019 Minutes. Motion carried.

TREASURER/FINANCIAL REPORTS (on file)

Sprague moved, supported by Cannon, to approve the corrected November, 2018 and January, February, and March, 2019 Treasurer Reports. Motion carried.

ZONING ADMINISTRATOR REPORT (on file)

Buchholz's report is on file. There were no zoning permits, and no land division applications during the month of March.

Cannon reported that Terry Crawford has asked to have the Henry Petersheim property on Backus Road looked into as a blight issue.

ROAD REPORT (contracts attached)

Road contracts were discussed. The Board signed eight contracts (attached). Satterlee Road north of Kendaville was signed with a hold note so that Cannonsville Road, which appears to be in worse condition, can be assessed and potentially worked on in place of Satterlee Road.

FIRE REPORT

Burr reported that the pumper was sold to Richland Township for \$25,000.00, a grant was received in the amount of \$14,000 for new radios, and firemen received training on March 10, 2019.

CEMETERY REPORT (attached)

Vicki Shindorf's cemetery report is attached.

Sprague moved, supported by Pitcher, to authorize the purchase by Shindorf of black dirt, 6 grave markers, and 16 dozen flags for placement prior to Memorial Day, 2019. Motion carried. 05/13/19

APPROVED MINUTES
PINE TOWNSHIP REGULAR BOARD MEETING
MONDAY, APRIL 8, 2019 AT 7:00 P.M.

OLD BUSINESS

BOARD OF REVIEW MEETINGS

Hansen reported that there were 12 appeals at the recent joint Board of Review sessions held at Douglass Township Hall and that the new setup functioned well.

BUDGET WORKSHOP

The Pine Township Budget Workshop will be held on Thursday, April 11, 2019 at noon at Pine Township Hall.

SPRING CLEANUP

Spring Clean Up will be held on Saturday, April 27, 2019 from 8:00 AM until noon at Pine Township Hall.

REAPPOINTMENT OF DIANE ROBSON TO TAMARACK DISTRICT LIBRARY BOARD

Sprague moved, supported by Pitcher, to reappoint Diane Robson to another 3 year term on the Tamarack District Library Board, effective January 1, 2019. Robson has accepted the position. Motion carried.

NEW BUSINESS

SUPERVISOR REPORT

Hansen reported that he has the proposed 2019-2020 budget prepared and will give copies to the Board after the meeting.

Sprague requested authorization to purchase a replacement for the laptop computer in the Clerk's office. Burr moved, supported by Pitcher, to authorize Sprague to make this purchase. Motion carried.

FARNSWORTH PARK TOILET/TRASH SERVICE FOR CEMETERIES

Sprague moved, supported by Burr, to have Hansen call regarding the porta-potty and trash service for the cemeteries.

TREASURY DEPARTMENT REFUND

The State of Michigan has withheld \$5,347.57 from the Township for non-payment of fourth quarter 2107 State Tax by Pine Township. This payment was made on time in January, 2018, and Sprague and Pitcher are working with the State to clear up this misunderstanding.

HUNTER LAKE ADMIN FEE

Pitcher moved, supported by Cannon, to charge \$1,000 per year to Hunter Lake as annual fee for administration of tax millage for Hunter Lake weed control/lake maintenance, and to pay check 519 written on 4/8/19 in payment of said annual fee. Motion carried.

ELECTION MODEM

Sprague requested authorization to purchase a new modem for the election scanner prior to the upcoming May election. Pitcher moved, supported by Burr, to authorize this purchase. Motion carried.

QUICKBOOKS UPGRADE

Sprague requested authorization to upgrade the QuickBooks Accounting System at a cost of \$379.95. Pitcher moved, supported by Burr, to authorize this purchase. Motion carried.

MONTCALM LOCAL CHAPTER MTA

APPROVED MINUTES
PINE TOWNSHIP REGULAR BOARD MEETING
MONDAY, APRIL 8, 2019 AT 7:00 P.M.

The local chapter Montcalm MTA meeting will be held at Settlement Lutheran Church on Tuesday, April 16, 2019. Sprague and Allen will be in attendance.

ALTOGAS TAX EXEMPT FORM

Hansen will sign the form on behalf of the Township.

BUDGET AMENDMENT

Pitcher moved, supported by Cannon, to follow the auditor's recommendation to move ~~eight hundred thirty-seven and 50/100 dollars (\$837.50)~~ **eight hundred seventy-three and 50/100 dollars (\$873.50)** from the General Fund account to 101-336 Fire Protection. Motion carried. *05/13/19*

MONTHLY BILLS

Pitcher moved, supported by Sprague, to pay checks 1340 – 1369 (check 1368 being void) totaling eleven thousand, three hundred ninety-two and 16/100 dollars (11,392.16), and checks 1006-1007 from the Fire Millage Account in the amount of thirty thousand, four hundred thirty-eight and 50/100 dollars (\$30,438.50). Motion carried.

ADJOURNMENT

Pitcher moved, supported by Cannon, to adjourn the meeting at 7:41 P.M. Motion carried.

Respectfully submitted.

Marla Sprague

Marla Sprague, Clerk